

**KUTZTOWN UNIVERSITY
UNIVERSITY CURRICULUM COMMITTEE**

Minutes of April 25, 2019

J. Vafeas called the meeting to order stating that there was a quorum.

PRESENT: Catherine Best for Jason Crockett, Sue Czerny, Denise Darrah, Diana Ebersole for Lisa Weckerle, Emily Murray, Roseanne Perkins, R. Todd Rober, Cristen Rosch, Abdul Sraiheen, John Stanley, John Vafeas, and Carole Wells

ABSENT:

ALSO IN ATTENDANCE: Andy Arnold, Gary Chao, Marco Ehrl, Diane Elliot, Bethany French, Lisa Frye, Joleen Greenwood, Deryl Johnson, Michelle Kiec, Lauren Levine, Keith Massie, Brian Meares, Christine Nunez, CJ Rhoads, Robert Smith, Amy Walton, and Ted Witryk

GENERAL ANNOUNCEMENTS

J. Vafeas stated that there will be a continuation meeting if needed on Thursday, May 2, 2019, in RL 29 at 11 a.m.

ELECTION OF OFFICERS - CHAIR

It was moved by NAME HERE, seconded by NAME HERE, to approve the minutes from DATE OF PREVIOUS MEETING. MOTION PASSED.

MINUTES

It was moved by D. Darrah, seconded by T. Rober, to approve the minutes from March 28, 2019. MOTION PASSED.

OLD BUSINESS

Current #: COB 19086
Course: Distance Education Offering: BUS 571, Selected Topic Distance Ed Proposal, Summer I 2019
Proposal: Request to offer course via Distance Education.
Comments: No new information was provided, proposal remained tabled.

Current #: COB 19085
Course: Selected Topics in Business Administration: BUS 571, Top Ten Secrets to Great Project Management, Summer I 2019
Proposal: Request to offer course via Distance Education.
Comments: No new information was provided, proposal remained tabled.

Current #: COE 19021
Course: Course Revision: COU 538, The Addicted Family, Fall 2019
Proposal: Change in course prerequisites.
Comments: Updated information was provided, but there was still no assessment portion attached. J. Vafeas recommended leaving this tabled since the requested information was not provided. Item remained tabled.

Current #: LAS 19039
Course: New Course: PSY 115, Self and Social Identities, Summer I 2019
Proposal: Addition of a new course to the Master Course Listing.
Comments: J. Vafeas mentioned there was some confusion in the title, and noted that this is not a Selected Topics course. The number and title will be PSY 115, Self and Social Identities.”

It was moved by T. Rober, and seconded by C. Rosch to consider and approve this proposal. MOTION PASSED.

Current #: LAS 19107
Course: De-archive Course: SOC 128, Domestic Abuse, Spring 2020
Proposal: Change in course status to de-archive course.
Comments: J. Greenwood was present to speak to this proposal. This proposal movement is for the de-archive only, since that was not addressed at the previous meeting. A. Sraiheen asked about the assessment portion of the proposal, and J. Vafeas noted that it is not required for this action.

It was moved by A. Sraiheen, and seconded by T. Rober to consider and approve this proposal. MOTION PASSED.

NEW BUSINESS

College of Business

Current #: COB 19067
Course: Program Revision: Supply Chain Management Minor, Spring 2020
Proposal: Change in program title, and change in minor program requirements.
Comments: G. Chao was present to speak to this proposal. The program title will be Supply Chain Management. The effective date was changed from Fall 2019 to Spring 2020.

It was moved by A. Sraiheen, and seconded by T. Rober to consider and approve this proposal. MOTION PASSED.

College of Education

Current #: COE 19030
Course: New Course: STA 590, Contemporary Issues in Higher Education in Finance, Spring 2020
Proposal: Addition of a new course to the Master Course Listing.
Comments: D. Elliott was present to speak to this proposal. A. Sraiheen asked if COB was consulted about the finance portion of the course. D. Elliott replied that she did not know to do that. J. Vafeas noted that the assessment memo was not attached.

It was moved by A. Sraiheen, and seconded by D. Darrah to consider and approve this proposal. It was moved by A. Sraiheen, and seconded by C. Wells, to table this proposal. MOTION PASSED.

Current #: COE 19031
Course: Course Revision: SPU 101, Early Intervention for Students with Disabilities, Spring 2020
Proposal: Change in course prerequisites.
Comments: D. Darrah was present to speak to this proposal. J. Vafeas noted that there was no curriculum map attached. D. Darrah noted that the department was informed that this was necessary. J. Vafeas recommended approving with the department submitting the curriculum map to the committee.

It was moved by D. Darrah, and seconded by T. Rober to consider and approve this proposal. MOTION PASSED.

Current #: COE 19032
Course: Course Revision: SPU 201, cognitive Development of Diverse Learners in a Standards Aligned System, Spring 2020
Proposal: Change in course prerequisites.
Comments: D. Darrah was present to speak to this proposal. J. Vafeas noted that there was no curriculum map attached. D. Darrah noted that the department was informed that this was necessary. J. Vafeas recommended approving with the department submitting the curriculum map to the committee. T. Witryk had a question about what the new prerequisite would be, and D. Darrah replied that there will be no prerequisites for this course. T. Witryk noted that the prerequisite will read "None."

It was moved by D. Darrah, and seconded by A. Sraiheen to consider and approve this proposal. MOTION PASSED.

The following proposals were moved by D. Darrah, and seconded by T. Rober, to consider and approve as a block. MOTION PASSED.

COE 19033 Course Revision: SPU 314, Effective Instructional Strategies for Students with Disabilities in Inclusive Settings, Spring 2020
Proposal: Change in course prerequisites.
Comments: The curriculum map needs to be submitted for this proposal

COE 19034 Course Revision: SPU 316, Literacy Development and Instruction in Core and Intervention Areas, Spring 2020
Proposal: Change in course prerequisites.
Comments: The curriculum map needs to be submitted for this proposal

COE 19035 Course Revision: SPU 318, Assessment and Instructional Methods for Students with Disabilities, Spring 2020
Proposal: Change in course prerequisites.
Comments: The curriculum map needs to be submitted for this proposal

COE 19036 Course Revision: SPU 328, Positive Behavioral Intervention and Supports, Spring 2020
Proposal: Change in course prerequisites.
Comments: The curriculum map needs to be submitted for this proposal

COE 19037 Course Revision: SPU 330, Teaching Students with Low Incidence Disabilities, Spring 2020
Proposal: Change in course prerequisites.
Comments: The curriculum map needs to be submitted for this proposal

College of Liberal Arts & Sciences

Current #: LAS 19032
Course: Course Revision: MAT 460, Linear Algebra II, Spring 2020
Proposal: Change in course prerequisites.

It was moved by A. Sraiheen, and seconded by T. Rober to consider and approve this proposal. MOTION PASSED.

Current #: LAS 19128
Course: Program Revision: Game Development Minor, Spring 2020
Proposal: Change in minor program requirements, and change in minor program electives.
Comments: L. Frye was present to speak to this proposal.

It was moved by T. Rober, and seconded by A. Sraiheen to consider and approve this proposal. MOTION PASSED.

Current #: LAS 19129
Course: Web Development Minor, Spring 2020
Proposal: Change in minor program electives.
Comments: L. Frye was present to speak to this proposal. T. Witryk asked if majors can minor in this, and L. Frye replied they can. There is no Web Development major, so this is different from the majors offered by the department.

It was moved by T. Rober, and seconded by D. Darrah to consider and approve this proposal. MOTION PASSED.

Current #: LAS 19130
Course: CSC 225, Discrete Math for Computing II, Spring 2020
Proposal: Change in course prerequisites.
Comments: L. Frye was present to speak to this proposal.

It was moved by A. Sraiheen, and seconded by D. Darrah to consider and approve this proposal. MOTION PASSED.

Current #: LAS 19131
Course: CSC 242, Web Programming, Spring 2020
Proposal: Change in course syllabus, and change in course prerequisites.
Comments: L. Frye was present to speak to this proposal.

It was moved by T. Rober, and seconded by D. Darrah to consider and approve this proposal. MOTION PASSED.

Current #: LAS 19134
Course: Course Revision: SPA 103, Intermediate Spanish III, Spring 2020
Proposal: Change in course description and change in course syllabus.
Comments: C. Nunez was present to speak to this proposal. J. Vafeas noted that the Gen Ed part would not be considered, only the UCC course revisions. It was also noted that the proposal was not in UCC format organization, and requested that the department resubmit a corrected version with UCC items only.

It was moved by T. Rober, and seconded by A. Sraiheen to consider and approve this proposal. MOTION PASSED.

Current #: LAS 19135
Course: Course Revision: GER 103, Intermediate German III, Spring 2020
Proposal: Change in course description and change in course syllabus.
Comments: C. Nunez was present to speak to this proposal. J. Vafeas noted that the Gen Ed part would not be considered, only the UCC course revisions. It was also noted that the proposal was not in UCC format organization, and requested that the department resubmit a corrected version with UCC items only.

It was moved by D. Darrah, and seconded by C. Rosch to consider and approve this proposal. MOTION PASSED.

Current #: LAS 19144
Course: New Course: CMP 101, Writing History, Spring 2020
Proposal: Addition of a course to the Master Course Listing.
Comments: A. Arnold and J. Stanley were present to speak to this proposal. J. Vafeas asked about the curriculum map for the department, since it was not included with the proposal. J. Stanley noted that it's not a departmental course, that it is a CMP course and that that is not required. J. Vafeas stated that the guidelines for professors was not needed, and J. Stanley replied that they would remove it.

It was moved by T. Rober, and seconded by C. Rosch to consider and approve this proposal. MOTION PASSED.

Current #: LAS 19145
Course: New Course: HIS 0XX, Communicating About Your World, Spring 2020
Proposal: Addition of a new course to the Master Course Listing.
Comments: A. Arnold and J. Stanley were present to speak to this proposal. J. Vafeas updated the prefix from SPE to HIS. D. Ebersole noted that there was no consultation with the Communication Studies Department, and noted that there is a lot of overlap with the COM 010 course. J. Stanley stated that they did not know they needed to consult with another department.

It was moved by T. Rober, and seconded by A. Sraiheen to consider and approve this proposal. It was moved by C. Wells, and seconded by T. Rober, to table this proposal. MOTION PASSED.

Current #: LAS 19149
Course: Course Revision: CSC 328, Network Programming, Spring 2020
Proposal: Change in course syllabus, and change in course prerequisites.
Comments: L. Frye was present to speak to this proposal. T. Witryk asked if Junior status in the prerequisite was acceptable, and L. Frye said yes.

It was moved by A. Sraiheen, and seconded by C. Rosch to consider and approve this proposal. MOTION PASSED.

Current #: LAS 19159
Course: Program Revision: BS Biochemistry, Spring 2020
Proposal: Change in major program requirements.
Comments: L. Levine was present to speak to this proposal. J. Vafeas noted that when any check sheet change is submitted and 8 semester planner is required to be included.

It was moved by A. Sraiheen, and seconded by D. Darrah to consider and approve this proposal. MOTION PASSED.

Current #: LAS 19160
Course: Course Revision: GEL 102, Elements of Historical Geology, Spring 2020
Proposal: Change in course prerequisites.
Comments: The effective date was changed from Fall 2019 to Spring 2020.

It was moved by A. Sraiheen, and seconded by D. Darrah to consider and approve this proposal.
MOTION PASSED.

Current #: LAS 19161
Course: Course Revision: AST/GEL 205, Planetary Surface Processes, Fall 2020
Proposal: Change in course clock hours, and change in course prerequisites and corequisites.
Comments: T. Witryk asked for a prerequisite clarification. C. Best replied that the department was told to update that at LASCC, and J. Vafeas noted that it was clear in the attached syllabus.

It was moved by T. Rober, and seconded by A. Sraiheen to consider and approve this proposal.
MOTION PASSED.

Current #: LAS 19162
Course: New Course: MAT 347, Introduction to Dynamical Systems, Spring 2020
Proposal: Addition of a new course to the Master Course Listing.

It was moved by T. Rober, and seconded by C. Rosch to consider and approve this proposal. MOTION PASSED.

Current #: LAS 19163
Course: New Program: BA Sociology (Distance Education), Fall 2019
Proposal: Addition of a new major program.
Comments: J. Greenwood was present to speak to this proposal. C. Wells noted that Kutztown University cannot deliver a fully online program without all General Education courses having been approved and developed for Distance Education. J. Greenwood noted that only 3 General Education courses would need to be converted to Distance Education, and asked if the department could try again if they are developed for Distance Education? C. Wells said yes.

It was moved by T. Rober, and seconded by D. Darrah to consider and approve this proposal. It was moved by C. Wells, and seconded by T. Rober, to table this proposal. MOTION PASSED.

The following proposals were moved by A. Sraiheen, and seconded by C. Rosch, to consider and approve as a block. MOTION PASSED.

- LAS 19164 Program Revision: BS Biology/Allied Health, Spring 2020
Proposal: Change in major and concomitant program requirements, change in major and concomitant program electives, and change in program credit hours.
Comments: C. Rosch was present to speak to this proposal. C. Rosch stated that the reduction in program credit hours to 60 was to be in compliance with PASSHE guidelines. T. Witryk recommended changing Graduation Requirements block to “minimum of 16” for Unrestricted Credits. This proposal needs an 8 semester planner attached. The effective date was changed to Spring 2020.
- LAS 19165 Program Revision: BS Biology Molecular, Microbiology, and Cell Biology, Spring 2020
Proposal: Change in major and concomitant program requirements, change in major and concomitant program electives, and change in program credit hours.
Comments: C. Rosch was present to speak to this proposal. C. Rosch stated that the reduction in program credit hours to 60 was to be in compliance with PASSHE guidelines. T. Witryk recommended changing Graduation Requirements block to “minimum of 16” for Unrestricted Credits. This proposal needs an 8 semester planner attached. The effective date was changed to Spring 2020.
- LAS 19166 Program Revision: BS Biology/Pre-Medical & Other Health Careers, Spring 2020
Proposal: Change in major and concomitant program requirements, change in major and concomitant program electives, and change in program credit hours.
Comments: C. Rosch was present to speak to this proposal. C. Rosch stated that the reduction in program credit hours to 60 was to be in compliance with PASSHE guidelines. T. Witryk recommended changing Graduation Requirements block to “minimum of 16” for Unrestricted Credits. This proposal needs an 8 semester planner attached. The effective date was changed to Spring 2020.
- LAS 19167 Program Revision: BS Biology/Organismal Biology and Ecology, Spring 2020
Proposal: Change in major and concomitant program requirements, change in major and concomitant program electives, and change in program credit hours.
Comments: C. Rosch was present to speak to this proposal. C. Rosch stated that the reduction in program credit hours to 60 was to be in compliance with PASSHE guidelines. T. Witryk recommended changing Graduation Requirements block to “minimum of 16” for Unrestricted Credits. This proposal needs an 8 semester planner attached. The effective date was changed to Spring 2020.

Current #: LAS 19168
Course: New Program: Sociology Minor, Spring 2020
Proposal: Addition of a new minor program.
Comments: J. Greenwood was present to speak to this proposal. J. Vafeas asked if Sociology majors could take this minor; J. Greenwood replied no. J. Vafeas recommended adding that majors are excluded in the Advisement Notes.

It was moved by T. Rober, and seconded by D. Darrah to consider and approve this proposal. MOTION PASSED.

College of Visual & Performing Arts

Current #: VPA 19027
Course: New Course: SMS 316, Advanced Social Media Analytics, Spring 2020
Proposal: Addition of a new course to the Master Course Listing.

It was moved by A. Srarheen, and seconded by D. Darrah to consider and approve this proposal. MOTION PASSED.

The following proposals were moved by D. Darrah, and seconded by T. Rober, to consider and approve as a block. MOTION PASSED.

VPA 19052 Course Revision: COM 201, Storytelling I, Spring 2020
Proposal: Change in course prerequisites.

VPA 19053 Course Revision: THE 031, Introduction to Acting, Spring 2020
Proposal: Change in course prerequisites.

Current #: VPA 19058
Course: New Program: Art Education Intern Program, Spring 2020
Proposal: Addition of a new program.
Comments: P. Speirs and M. Kiec were present to speak to this proposal. P. Speirs noted that they already have a certification program, that this is a different delivery method/variation, and designed for people who are already teaching on an emergency license. T. Rober noted that the student teaching is being replaced with an internship and would be overseen by PDE. C. Wells noted this is not a new program, and asked if they will be counted separately for PASSHE; M. Kiec replied no, because the internships will be used in place of student teaching.

It was moved by D. Darrah, and seconded by C. Rosch to consider and approve this proposal. It was moved by D. Darrah, and seconded by T. Rober, to table this proposal. MOTION PASSED.

The following proposals were moved by T. Rober, and seconded by D. Darrah, to consider and approve as a block. MOTION PASSED.

VPA 19064 New Course: ARU 476, Art Education Internship I, Spring 2020
Proposal: Addition of a new course to the Master Course Listing.
Comments: P. Speirs was present to speak to this proposal. J. Vafeas noted the clock hours need to be added to the syllabus.

VPA 19065 New Course: ARU 477, Art Education Internship II, Spring 2020
Proposal: Addition of a new course to the Master Course Listing.
Comments: P. Speirs was present to speak to this proposal. J. Vafeas noted the clock hours need to be added to the syllabus.

Current #: VPA 19072
Course: New Course: ALM 100, Alumni Seminar, Fall 2019
Proposal: Addition of a new course to the Master Course Listing.
Comments: This course will be the shell for all ALM 100 courses, similar to how the shell courses for Selected Topics operate.

It was moved by T. Rober, and seconded by D. Darrah to consider and approve this proposal. MOTION PASSED.

Current #: VPA 19075
Course: Course Revision: COM 215CM, Small Group Communication, Spring 2020
Proposal: Change in course syllabus, and change in course prerequisites.

It was moved by D. Darrah, and seconded by T. Rober to consider and approve this proposal. MOTION PASSED.

Current #: VPA 19076
Course: New Course: COM 315, International Communication, Spring 2020
Proposal: Addition of a new course to the Master Course Listing.
Comments: M. Ehrl and K. Massie were present to speak to this proposal. B. Meares noted the course prefix and number will be COM 315.

It was moved by T. Rober, and seconded by D. Darrah to consider and approve this proposal. MOTION PASSED.

The following proposals were moved by T. Rober, and seconded by S. Czerny, to consider and approve as a block. MOTION PASSED.

VPA 19078 Course Revision: COM 321, Popular Culture, Spring 2020
Proposal: Change in course prerequisites

VPA 19079 Course Revision: COM 307, Rhetoric of Visual Media, Spring 2020
Proposal: Change in course prerequisites

VPA 19080 Course Revision: COM 310, Rhetoric of Citizenship, Spring 2020
Proposal: Change in course prerequisites

VPA 19081 Course Revision: COM 261, Introduction to Health Communication, Spring 2020
Proposal: Change in course prerequisites

VPA 19082 Course Revision: COM 210, Persuasion, Spring 2020
Proposal: Change in course prerequisites

Current #: VPA 19083
Course: Course Revision: COM 379, Independent Study in Communication Studies, Spring 2020
Proposal: Change in course title and change in course prefix.
Comments: D. Ebersole was present to speak to this proposal. It was noted that the system still has the course prefix listed as "SPE" so this is also a change in course prefix.

It was moved by T. Rober, and seconded by D. Darrah to consider and approve this proposal. MOTION PASSED.

Distance Education Offerings

Current #: LAS 19170
Course: Distance Education Offering: HIS 247WI, Work & Workers in American History, Summer I 2019
Proposal: Request to offer course via Distance Education.

It was moved by T. Rober, and seconded by R. Perkins to consider and approve this proposal. MOTION PASSED.

Current #: VPA 19073
Course: Distance Education Offering: ALM 100, Alumni Seminar, Summer I 2019
Proposal: Request to offer course via Distance Education.
Comments: S. Czerny noted that there was no Distance Education memo attached to this proposal. The effective date was changed from Spring 2019 to Summer I 2019.

It was moved by T. Rober, and seconded by S. Czerny to consider and approve this proposal. MOTION PASSED.

Current #: VPA 19085
Course: Distance Education Offering: ALM 100, Alumni Seminar, Fall 2019
Proposal: Request to offer course via Distance Education.
Comments: Proposal was withdrawn by the department.

ANNOUNCEMENTS

General Education

- COB 19087 General Education: PRO 232WI, Practical Leadership, Fall 2019
- DNC 19001 General Education: FYS 100, What's Your Style?, Fall 2019
- GEC 19003 General Education: FYS Courses for the Permanent List, Spring 2020
- GEC 19004 General Education: Proposed Guidelines for Category C2, Spring 2020
- LAS 19063 General Education: PHI 20CT, Introduction to Logic, Spring 2020
- LAS 19064 General Education: PHI 140CTQL, Symbolic Logic, Spring 2020
- LAS 19067 General Education: PHI 113WI, Environmental Philosophy, Spring 2020
- LAS 19068 General Education: PHI 125CDWI, Philosophical Aspects of Death and Dying, Spring 2020
- LAS 19070 General Education: PHI 136WI, Kant to Hegel, Spring 2020
- LAS 19071 General Education: PHI 121CTWI, Modern Philosophy, Spring 2020
- LAS 19085 General Education: POL 030CD, Introduction to World Politics, Fall 2019
- LAS 19086 General Education: POL 020CD, International Relations, Fall 2019
- LAS 19090 General Education: FYS 100, Horror in Contemporary American Culture, Fall 2019
- LAS 19092 General Education: FYS 100, Native American Comics and Films, Fall 2019
- LAS 19113 General Education: GEG 101, World Regional Geography, Fall 2020
- LAS 19133 General Education: ENG 105, Experiences in American Literature, Fall 2019
- LAS 19139 General Education: POL 115, Introduction to Public Administration, Spring 2020
- LAS 19142 General Education: BIO 140, Biology and Society, Fall 2019
- LAS 19143 General Education: CMP 202, Analytical Writing, Fall 2019

- LAS 19153 General Education: BIO 21, Kitchen and Backyard Biology, Spring 2020
- LAS 19154 General Education: SOC 165, Social Inequality, Fall 2019
- LAS 19157 General Education: HIS 254, History of China and Japan Since 1800, Spring 2020
- LAS 19171 General Education: BIO 130, Environmental Issues: Global Perspectives, Summer I 2019
- LAS 19172 General Education: FYS 1XX, The Birth of Knowledge, Fall 2019
- LAS 19173 General Education: ENG 180, Literature and Rock and Roll, Fall 2019
- LAS 19175 General Education: ENG 248, Living Literacy, Fall 2019
- LAS 19178 General Education: PHI 150CDWI, History of Scientific Ideas, Fall 2019
- VPA 19032 General Education: CDE 010, Digital Foundations, Fall 2019
- VPA 19043 General Education: HUM/ARC/WGS 211, Women in the Arts, Spring 2020
- VPA 19070 General Education: MUS 106, History of Rock and Roll, Spring 2020
- VPA 19074 General Education: FYS 100, Acting and Envisioning Contemporary Theatre, Fall 2019
- VPA 19084 General Education: FYS 100, Mind Craft, Spring 2020

Selected Topics Courses

- LAS 19148 Selected Topics in Computer Science: CSC 480, Advanced Graphical Programming, Spring 2020
 Comments: This it was Not Announced by the Chair. There are problems with the proposal, since prerequisites cannot be requested for a Selected Topic, and must be attached to the shell course only.

ADJOURNMENT

 Bethany G. French, Recording Secretary

 Susan G. Czerny, Secretary

 Date

 Date