

**KUTZTOWN UNIVERSITY  
UNIVERSITY CURRICULUM COMMITTEE**

**Minutes of March 25, 2021**

J. Vafeas called the meeting to order stating that there was a quorum.

**PRESENT:** Jason Crockett, Soojin Kim, Andrew Minness, Roseanne Perkins, R. Todd Rober, Cristen Rosch, Abdulwahab Sraiheen, John Vafeas, Gwendolyn Yoppolo, and Ted Witryk.

**ABSENT:** Sue Czerny, John Stanley

**ALSO IN ATTENDANCE:** Anne Brawand, Lisa Brennan, Michael Downing, Robert Folk, Jennifer Forsythe, Lisa Frye, Brian Meares, Greg Shelley, and Amy Walton.

**GENERAL ANNOUNCEMENTS**

J. Vafeas stated if there is a need for a continuation meeting it will be Thursday, April 1, 2021.

J. Vafeas stated that we will reorder the agenda to move LAS 21040 to the bottom of the agenda in order to consider the course revisions associated with this Certificate first.

**MINUTES**

It was moved by T. Rober, and seconded by C. Rosch, to approve the minutes from the February 25, 2021 meeting. MOTION PASSED.

**OLD BUSINESS**

Current #: LAS 21040  
Program: Technical Writing Certificate, Fall 2021  
Proposal: New Certificate.  
Comments: Moved to the floor to be considered after the course revisions presented by LAS for this certificate.

It was moved by A. Sraiheen, and seconded by T. Rober to consider and approve this proposal. MOTION PASSED.

Current #: LAS 21079  
Program: Cybersecurity Certificate, Fall 2021  
Proposal: New Certificate.  
Comments: No new updates or anyone present to speak to this proposal.

The following proposals were moved by A. Sraiheen, and seconded by T. Rober, to be moved from the table to the floor to be consider and approved as a block.  
MOTION PASSED.

COE 21025 Program: Special Education PreK-12; Elementary Education 4-8 Language Arts and Reading, Fall 2021  
Proposal: Program Revision  
Comment: J. Vafeas stated that these proposals were tabled previously because of the increase in the number of credits to 129 credits. This is above the 120 credit PASSHE requirement. Certain programs can have up to 135 credits such as this being it is a Dual Certification program. There was a meeting with the Dean of the College of Education and it was determined that these competencies are needed for Dual Certification and to have the 135 credits for this certification.

Current#: COE 21026  
Program: Special Education PreK-12; Elementary Education 4-8 Mathematics, Fall 2021  
Proposal: Program Revision  
Comment: J. Vafeas stated that these proposals were tabled previously because of the increase in the number of credits to 129 credits. This is above the 120 credit PASSHE requirement. Certain programs can have up to 135 credits such as this being it is a Dual Certification program. There was a meeting with the Dean of the College of Education and it was determined that these competencies are needed for Dual Certification and to have the 135 credits for this certification.

Current#: COE 21027  
Program: Visual Impairment Birth-21; Elementary Education 4-8 Language Arts and Reading, Fall 2021  
Proposal: Program Revision  
Comment: J. Vafeas stated that these proposals were tabled previously because of the increase in the number of credits to 129 credits. This is above the 120 credit PASSHE requirement. Certain programs can have up to 135 credits such as this being it is a Dual Certification program. There was a meeting with the Dean of the College of Education and it was determined that these competencies are needed for Dual Certification and to have the 135 credits for this certification.

Current#: COE 21028  
Program: Visual Impairment Birth-21; Elementary Education 4-8 Mathematics, Fall 2021  
Proposal: Program Revision  
Comment: J. Vafeas stated that these proposals were tabled previously because of the increase in the number of credits to 129 credits. This is above the 120 credit PASSHE requirement. Certain programs can have up to 135 credits such as this being it is a Dual Certification program. There was a meeting with the Dean of the College of Education and it was determined that these competencies are needed for Dual Certification and to have the 135 credits for this certification.

Current#: VPA 21102  
Program: Multicultural Studies Minor, Fall 2021  
Proposal: Program Revision  
Comment: J. Vafeas stated this is a collaborative proposal between VPA, LAS, and COE.

G. Shelley is spearheading this proposal. He stated that this a revision to the existing minor, based on the President's diversity, equity, and inclusion action items. We are refreshing the minor and getting it up to date and changing the name and updating the list of elective courses.

It was moved by T. Rober, and seconded by R. Perkins, to be moved from the table to the floor to consider and approve this proposal. MOTION PASSED.

## **NEW BUSINESS**

### **College of Education**

None

### **College of Liberal Arts and Sciences**

Current#: LAS 21130  
Course: CSC 102 Computer Graphics, Spring 2022  
Proposal: Change in number, descriptions, objectives, and outline.  
Comment: L. Frye present to speak to this proposal.

It was moved by T. Rober, and seconded by A. Minness, to consider and approve this proposal. MOTION PASSED.

Current#: LAS 21131  
Course: CSC 256 SQL Programming, Spring 2022  
Proposal: New course added to the Master Course Listing.  
Comment: T. Rober asked if there was an assessment memo attached to the proposal. L. Frye stated that this elective is not used for assessment. J. Vafeas asked for an updated proposal to be submitted to SharePoint.

It was moved by A. Sraiheen, and seconded by T. Rober to consider and approve this proposal. MOTION PASSED.

The following proposals were moved by A. Sraiheen, and seconded by T. Rober, to be consider and approved as a block. MOTION PASSED

LAS 21132 Program: B.S./M.S. in Computer Science: Software Development Track, Spring 2022  
Proposal: Program Moratorium  
Comment: L. Frye present to speak to this proposal.

LAS 21133 Program: B.S./M.S. in Computer Science; Information Technology Track, Spring 2022  
Proposal: Program Moratorium  
Comment: L. Frye present to speak to this proposal.

- LAS 21134 Program: M.S./B.S. in Computer Science; Software Development Track, Spring 2022  
Proposal: Program Moratorium  
Comment: L. Frye present to speak to this proposal.
- LAS 21135 Program: M.S./B.S. in Computer Science; Information Technology Track, Spring 2022  
Proposal: Program Moratorium  
Comment: L. Frye present to speak to this proposal.

The following proposals were moved by A. Srαιheen, and seconded by A. Minness, to be considered and approved as a block. MOTION PASSED.

- LAS 21137 Course: WRI 321 Information Design, Spring 2022  
Proposal: Change in prerequisites.  
Comment: J. Vafeas stated that part of the previous issue was that the entry courses had prerequisites and should not have. To resolve this issue, they have added or permission of instructor. That does not need to be listed on each course in the certificate.
- LAS 21138 Course: WRI 320 Advanced Technical Writing, Spring 2022  
Proposal: Change in prerequisites.  
Comment: J. Vafeas stated that part of the previous issue was that the entry courses had prerequisites and should not have. To resolve this issue, they have added or permission of instructor. That does not need to be listed on each course in the certificate.
- LAS 21139 Course: WRI 255 Creating User Documentation, Spring 2022  
Proposal: Change in prerequisites.  
Comment: J. Vafeas stated that part of the previous issue was that the entry courses had prerequisites and should not have. To resolve this issue, they have added or permission of instructor. That does not need to be listed on each course in the certificate.
- LAS 21140 Course: WRI 120 Technical Writing, Spring 2022  
Proposal: Change in prerequisites.  
Comment: J. Vafeas stated that part of the previous issue was that the entry courses had prerequisites and should not have. To resolve this issue, they have added or permission of instructor. That does not need to be listed on each course in the certificate.
- LAS 21141 Course: WRI 205 Scientific Writing, Spring 2022  
Proposal: Change in prerequisites.  
Comment: J. Vafeas stated that part of the previous issue was that the entry courses had prerequisites and should not have. To resolve this

issue, they have added or permission of instructor. That does not need to be listed on each course in the certificate. A. Sraiheen questioned whether prerequisites for ENG 23, ENG 24, and ENG 25 were and/or. T. Witryk stated they should be ENG 23 or, ENG 24 or ENG 25 or any COMP 100 course or permission of the Instructor. J. Vafeas asked R. Folk to submit an updated proposal.

LAS 21143 Course: WRI 226 Desktop Publishing: Writing and Editing Newsletters, Spring 2022.  
Proposal: Change in prerequisites.  
Comment: J. Vafeas stated that part of the previous issue was that the entry courses had prerequisites and should not have. To resolve this issue, they have added or permission of instructor. That does not need to be listed on each course in the certificate.

### **College of Visual and Performing Arts**

Current#: VPA 2146  
Course: ARU 331 Design for Disabilities, Spring 2022  
Proposal: Change in credit hours and prerequisites.

It was moved by T. Rober, and seconded by A. Sraiheen, to consider and approve this proposal.  
MOTION PASSED.

Current#: VPA 20184  
Course: ARU 546 Jewelry and Metalcraft, Fall 2021  
Proposal” De-archive course.

It was moved by T. Rober, and seconded by C. Rosch, to consider and approve this proposal.  
MOTION PASSED.

Current#: VPA 20185  
Course: ARU 581 The Teaching of Response to the Arts, Fall 2021  
Proposal: Change in title, de-archive course.  
Comments: The new title will be Response to the Arts.

It was moved by A. Sraiheen, and seconded by T. Rober, to consider and approve this proposal.  
MOTION PASSED.

Current#: VPA 21110  
Course: ARU 565 Internship in Arts Administration, Spring 2022  
Proposal: New course added to the Master Course Listing.  
Comments: T. Rober stated this is a field experience internship course. B. Meares stated the Course number 565 is already in use. The course number will be ARU 566.  
T. Witryk stated on internship courses they require an application, there is no need to put prerequisites in.

It was moved by S. Kim, and seconded by C. Rosch, to consider and approve this proposal.  
MOTION PASSED.

Current#: VPA 21103  
Course: COM, Spring 2022  
Proposal: Omnibus Course Archive  
Comments: COM 225 Advanced Solo Performance, COM 250 Latino/a Performance, COM 320 Group Performance of Literature.

It was moved by A. Minness, and seconded by T. Rober, to consider and approve this proposal.  
MOTION PASSED.

Current#: VPA 21104  
Course: ART 041 Introduction to Textiles & Materials Studies for Non-Majors, Spring 2022  
Proposal: Change in title, and prefix.  
Comments: G. Yoppolo present to speak to this proposal. She asked if the effective date could be change to Fall 2021. J. Vafeas stated it could not as it does not meet the criteria to be changed.

It was moved by T. Rober, and seconded by C. Rosch, to consider and approve this proposal.  
MOTION PASSED.

Current#: VPA 21105  
Course: ART 042 Introduction to Weaving for Non-Art Majors, Spring 2022  
Proposal: Change in number, title, and prefix.

It was moved by A. Sraiheen, and seconded by T. Rober, to consider and approve this proposal.  
MOTION PASSED.

## **ANNOUNCEMENTS**

### **General Education**

**None**

### **Selected Topics Courses**

- COE 2121** Selected Topics and Issues in Community Counseling; COU 560 Social Justice in Counseling, Summer II, 2021
- COE 2122** Selected Topics and Issues in Community Counseling; COU 560 Counseling with Cognitive Behavior Therapy, Summer II 2021
- VPA 21107** Alumni Seminar: ALM 100 The Visual Journal, Fall 2021

**ADJOURNMENT**

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Lisa S. Brennan, Recording Secretary

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Susan G. Czerny, Secretary

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Date

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Date

3-26-2021