

**KUTZTOWN UNIVERSITY  
UNIVERSITY CURRICULUM COMMITTEE**

**Minutes of December 2, 2021**

J. Vafeas called the meeting to order stating that there was a quorum.

**PRESENT:** Jason Crockett, Sue Czerny, Qin Geng, Jonathan Joy, Andrew Mines, Karen Rauch, Todd Rober, Lindsey Runell, John Vafeas, Kerri Cebula for Michelle Vaughn, Amy Walton

**ABSENT:** Cynthia Stunkard

**ALSO IN ATTENDANCE:** Michelle Kiec, Lauren Levine, Brian Meares

**GENERAL ANNOUNCEMENTS**

J. Vafeas stated that there will be a continuation meeting if needed on Thursday, December 9, 2021, in Stratton Room 200 at 11 a.m.

K. Rauch, The Assessment Memo is not just about program assessment. It is also what data is informing the need for these changes or the need for this new course etc. The assessment memo components are listed on the back of the UCC proposal coversheet.

**MINUTES**

It was moved by T. Rober, and seconded by A. Mines, to approve the minutes from the October 28, 2021 meeting. MOTION PASSED.

**Old Business**

Current #: COB 22003  
Course: SCM 362 Supply Chain Analytics, Spring 2022  
Proposal: Course revision.  
Comments: Proposal withdrawn by department.

Current #: COB 22004  
Course: MGM 315 Management Science, Spring 2022  
Proposal: Course revision.  
Comments: Proposal withdrawn by department.

Current #: COB 22005  
Course: SCM 365 Sustainability in Supply Chains, Summer I 2022  
Proposal: Course Revision.  
Comments: Proposal only to change prerequisite not for cross listing. Effective date will be Summer I 2022. - Q. Geng

It was moved by T. Rober and seconded by Q. Geng to consider and approve this motion.  
MOTION PASSED.

Current #: COB 22006  
Course: MGM 365 Sustainability in Business and Corporate Social Responsibility, Spring 2022  
Proposal: New course added to the Master Course Listing.  
Comments: Department wishes it to remain tabled. Will resubmit later.

Current #: LAS 22034  
Course: Selected Topics in Geology: GEL 37X PASSHE Geology Field Experience, Summer I 2022  
Proposal: Announcement of Selected Topics in Geology.  
Comments: Department wishes it to remain tabled. An additional/related proposal will be coming in the Spring 2022 semester. - L. Levine

Current #: LAS 22035  
Course: CHM 1 Preparatory Chemistry, Fall 2022  
Proposal: De-archive course.  
Comments: K. Rauch reported that the president and provost would like this to stay tabled while conversations about developmental/preparatory courses take place with the dean's office. J. Vafeas has also been in contact with the proposal author, R. Mayrhofer.

It was moved by T. Rober and seconded by L. Runell to consider and approve this motion.  
It was moved by K. Rauch, and seconded by T. Rober, to table this proposal. MOTION PASSED.

## **New Business**

### **College of Business**

Current #: COB 22009  
Program: B.S.B.A. Accounting, Fall 2022  
Proposal: Change in major requirements.  
Comments: Proposal needs the General Education Side of the checksheet. Remove the 150 credit 8-semester planner from the proposal. The CPA exam requires 150 credits. This is not for CPA certification this is for B.S.B.A. Accounting. That information can be used for informational purposes by advisors but it cannot be approved as part of the major change. Programs must meet certain criteria to be approved over 120 credits. The department should submit an updated proposal to the UCC SharePoint with these changes.

It was moved by T. Rober and seconded by A. Minness to consider and approve this motion.  
MOTION PASSED.

Current #: COB 22011  
Course: SPT 220 Introduction to International Sport, Summer I 2022  
Proposal: New course added to the Master Course Listing.  
Comments: Remove language about Study Abroad. Remove language about additional course fee. A note was made for College Curriculum Committees to pay closer attention formatting and assessment memos.

It was moved by T. Rober and seconded by J. Joy to consider and approve this motion.  
MOTION PASSED.

### **College of Education**

No new business

### **College of Liberal Arts and Sciences**

Current# LAS 22029  
Program: B.A. English, Fall 2022  
Proposal: Program Revision change in major requirements.  
Comments: Concomitant Courses should this heading be removed from the checksheet? It appears to be open electives. It is also unclear what courses meet the new History Requirement. A list is requested. The credits at the bottom of the major side do not add up to 120.

It was moved by T. Rober, and seconded by J. Joy, to consider and approve this proposal.  
It was moved by T. Rober, and seconded by J. Joy, to table this proposal. MOTION PASSED.

Current #: LAS 22038  
Course: CHM 398 Honors Research in Chemistry, Fall 2022  
Proposal: Course Revision: Change in prerequisites and course repeatability.  
Comments: This is also a change in prerequisites. Remove section titled Course Methodology. This is not part of the official syllabus. Proposal intends for this course to be taken for 1, 2, or 3 credits or a combination over several semesters up to a total of three credits.

It was moved by T. Rober and seconded by A. Minness to consider and approve this motion.  
MOTION PASSED.

### **College of Visual and Performing Arts**

Current#: VPA 22027  
Course: MUS 480 Introduction to Piano Tuning and Maintenance, Summer I 2022  
Proposal: New One Time Only Course.

Comments: This proposal was changed from a new course to a One Time Only. The course number will be MUS 480. The 400 level will allow it to be undergraduate or graduate. Once this course runs the department will be able to have more data to show the need for this course and possibly other courses as part of a Certificate. This course will run in a condensed session. Maybe only one intensive week in Summer I.

It was moved by T. Rober, and seconded by J. Joy, to consider and approve this proposal.  
MOTION PASSED.

## **ANNOUNCEMENTS**

### **Alumni Seminar**

- LAS 22040** Alumni Seminar: ALM 100 Gardening for Food Fun and Beauty, Spring 2022  
**LAS 22042** Alumni Seminar: ALM 100 Introduction to Bagpipes and the Physics of Sound, Fall 2022

### **Curriculum**

- COB 22008** Course Revision: ACC 305 Cost Accounting & Data Analytics, Fall 2022  
**COB 22010** Course Revision: SPT 290 Fundamentals of Sport Law, Summer I 2022  
**LAS 22030** Course Revision: CSC 521 Advanced Web-Based Software Development, Fall 2022  
Comment: MyKU cannot prevent the conditional admits. The department will need to remove those students if they don't want them in the course. The language will read as requested. Remove statement: "This change was done to allow easier implementation within MyKU."  
**LAS 22032** Course Archive: HIS 228 History of Religion in America, Fall 2022  
**LAS 22033** Course Archive: HIS 303 American Intellectual and Social History to 1865, Fall 2022

### **General Education**

- LAS 22024** General Education: CSC 102 Computer Graphics, Fall 2022  
**LAS 22026** General Education: PHY 20 Introduction to Physics, Fall 2022  
**LAS 22028** General Education: BIO 170 Pandemics and Infectious Diseases, Fall 2022  
**LAS 22036** General Education: FYS 100 Exploring Kutztown University Through the Things We Keep, Fall 2022  
**LAS 22037** General Education: FYS 100 Tell Me A Story, Summer I 2022

### **Selected Topics**

- VPA 22026** Selected Topics in Studio Art: FAR 385 Public Art - A Monumental Practice, Spring 2022

## ADJOURNMENT

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Brian P. Meares

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Susan G. Czerny, Secretary

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Date

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Date

12/3/2021