

**KUTZTOWN UNIVERSITY
UNIVERSITY CURRICULUM COMMITTEE**

Minutes of January 23, 2020

J. Vafeas called the meeting to order stating that there was a quorum.

PRESENT: Sue Czerny, Mary Eicholtz, Jennifer Forsyth for Jason Crockett, Soojin Kim, Roseanne Perkins, Todd Rober, Cristen Rosch, Abdul Sraiheen, John Stanley, Carole Wells.

ABSENT: Jason Crockett

ALSO IN ATTENDANCE: Lisa Brennan, Duane Crider, Dan Haxall, Jasmine Jones, Michelle Kiec, Pierette Kulpa, Patricia Lutz, Brian Meares, George Sirkakos, Robert Smith, Michelle Vaughn, Amy Walton, Ted Witryk.

GENERAL ANNOUNCEMENTS

J. Vafeas stated that there will be a continuation meeting if needed on Thursday, January 30, 2020, in Rohrbach Library 29 at 10 a.m.

J. Vafeas reminded the committee that all proposals that are uploaded to sharepoint must have all appropriate signatures to be considered at UCC and added to the agenda. He also stated that any updates submitted to sharepoint must have the word update in the name to reflect it is an updated proposal.

MINUTES

It was move by A. Sraiheen, and seconded by C. Rosch, to approve the minutes from December 5, 2019. MOTION PASSED.

OLD BUSINESS

Current #: COB 19108
Program: New Program: Bachelor of Science in Business Administration Entrepreneurship Track, Fall 2020
Proposal: New Track.
Comments: A. Sraiheen present to speak to this. He stated he had a conversation with D. Crider, who answered him in and email, there is no problem with our students taking the minor from Sports Management. The major for students in the new track will not be able to take it but, any business student can take the minor in Sports Management. We are in total agreement.

It was moved by A. Sraiheen, and seconded by S. Kim to consider and approve this proposal. MOTION PASSED.

Current #: COE 2053
Course: Course Revision: EDD 795 Dissertation in Practice, Fall 2020
Proposal: Change in description and title.
Comments: J. Vafeas stated he was told they wanted to withdraw the proposal at this point therefore the proposal is withdrawn. J. Vafeas also said in order for this proposal to go back to UCC in the future, it must go through the process from the beginning.

Current#: LAS 20217
Course: Course Revision: WRI 410 Arts and Entertainment Writing, Fall 2020
Proposal: Change in number, description, and syllabus.
Comments: J. Forsyth present to speak to this proposal. J. Vafeas stated the issue previously was a 400-level issue. J. Forsyth stated she didn't think graduate students were taking this course. J. Vafeas asked if the proposal should be tabled until we got further clarity. T. Witryk stated the real question becomes whether or not the intent is to use the 410 for the graduate level because any 400-level can be either or. J. Forsyth stated she hadn't spoken with Melissa about this but that she would have been doing this with the clarity that this is taking it away from the grad level. T. Witryk stated so you are losing the grad level option for this course. It appears it is being changed to an undergrad level. J. Forsyth stated yes.

It was moved by A. Sraiheen, and seconded by T. Rober to consider and approve this proposal.
MOTION PASSED.

Current#: VPA 2067
Course: New Course: FAR 110 Studio Practices
Proposal: Addition of a new course to the Master Course Listing.
Comments: T. Rober present to speak to this proposal. The updated information was submitted that reflected the listing of the prerequisites.

It was moved by A. Sraiheen, and seconded by T. Rober, to consider and approve this proposal.
MOTION PASSED.

Current#: VPA 2094
Course: Selected Topics in Communication Studies-COM 370 Intermediate Acting, Fall 2020
Proposal: Selected Topics Course.
Comments: M. Eicholtz present to speak to this proposal. This proposal was tabled due to it having a prerequisite. M. Eicholtz stated to remove the prerequisite of THE 031. J. Vafeas asked her to send an updated proposal to sharepoint.

It was moved by A. Sraiheen, and seconded by C. Rosch to consider and approve this proposal.
MOTION PASSED.

Current#: VPA 2096
Course: Omnibus Course Archive: VPA Courses Archive, Summer I 2020

Proposal: Omnibus Course Archive.
Comments: M. Kiec present to speak to this proposal. She respectfully asked to keep this item on the table at this time.

It was moved by T. Rober, and seconded by C. Rosch to table this proposal.
MOTION PASSED.

NEW BUSINESS

College of Visual and Performing Arts

Current#: VPA 20106
Course: Course Revision: ARU 535 Integrated Curriculum in the Art Classroom, Fall 2020
Proposal: Course repeated for credit.
Comments: M. Kiec present to speak to this proposal. T. Witryk asked if there were any prerequisites and since this is a repeatable course can you take it in the same semester on a repeat purpose. Per M. Kiec, the intent is to take the repeat course at different times, not in the same semester but, it can be taken in subsequent semesters. M. Kiec stated there are no prerequisites other than being a graduate student. J. Vafeas asked what is the total number of credits you could take this course for. M. Kiec replied up to 6 credits.

It was moved by A. Sraiheen, and seconded by T. Rober, to consider and approve this proposal.
MOTION PASSED.

College of Business

Current#: COB 20011
Course: New Course: SPT 2XX The Mind of Artful Personal Safety, Fall 2020
Proposal: Addition of a new course to the Master Course Listing.
Comments: D. Crider present to speak to this proposal. J. Vafeas asked if any student can take this course. D. Crider stated yes, it is an elective course. J. Vafeas stated there was another issue with the course title. It was titled as two different things within the proposal. D. Crider stated the title should be The Art of Mindful Self Defense. T. Rober noted the syllabus did not have a title and the assessment memo is student assessment rather than institutional assessment, the reason for having or not having a curriculum map was not addressed. The assessment memo is not clear. J. Vafeas asked that an updated proposal be submitted. B. Meares stated the course number would be SPT 255.

It was moved by A. Sraiheen, and seconded by T. Rober, to consider and approve this proposal.
MOTION PASSED.

Current#: COB 20012
Course: New Course: SPT 2XX Applied Concepts of Personal Fitness and

Health, Fall 2020.

Proposal: Addition of a new course to the Master Course Listing.

Comments: M. Vaughn present to speak to this proposal. J. Vafeas asked if any student can take this course and what is its purpose. M. Vaughn said any student can take the course. The purpose of the course is to provide all students with some hands on and applicable experience in personal fitness. Currently there is not a course that is able to do that. M. Vaughn stated the students must take many 1 credit courses to cover the basic concepts which this course will cover. B. Meares stated the course number would be SPT 267.

It was moved by T. Rober, and seconded by C. Rosch, to consider and approve this proposal.

MOTION PASSED.

Current#: COB 20013

Program: Program Revision: Fitness Administration Minor, Fall 2020

Proposal: Change in electives.

Comments: D. Crider present to speak to this proposal. The one credit courses are not being offered because faculty would only get 1.33 credit which has been traditional for that and so without it being assigned, they are not being offered. He stated the three credit courses were designed to be the substitution for the three 1 credit courses. T. Witryk asked if the plan was to get rid of the one credit courses. D. Crider stated they wouldn't take them off completely as they didn't have anything to replace with them with. The plan is to eventually archive the three 1 credit courses.

It was moved by A. Sraiheen, and seconded by T. Rober, to consider and approve this proposal.

MOTION PASSED.

Current#: COB 20016:

Program: Program Revision: Master of Business Administration, Fall 2020

Proposal: New certificate -Data Analytics.

Comments: S. Riley present to speak to this proposal. J. Vafeas asked what was the reasoning in establishing a certificate in Data Analytics. S. Riley stated the MBA program is small, 30-40 students, in the market there is a need and desire for concentrations, we don't have a large enough enrollment to create our own concentrations and a wide variety of electives. Now having the new data analytics certification there is an opportunity to partner up and offer the concentration by going from 30-36 credits.

It was moved by A. Sraiheen and seconded by T. Rober, to consider and approve this proposal.

MOTION PASSED.

College of Education

Current #: COE 2056

Course: Course Revision: SEU 4XX English Instructional Methods for Middle and High School, Fall 2020.
Proposal: Change in course number, description, and syllabus.
Comments: G. Sirrakos present to speak to this proposal. J. Vafeas asked why not create a new course. G. Sirrakos said it is an issue of enrollment. If we made this a graduate course there would not be enough English graduate students seeking certification in English to have a new course. Essentially what they are doing is the students can follow the model for Science and Math, where generally the students would take a general methodology course. G. Sirrakos said we found through our program level assessment, that was not meeting their instructional needs. This allows graduate students moving from a general methodology course to take subject specific content methods to really get them prepared for the classroom in a better way. Per G. Sirrakos, the request is to make this a 400-level course, as they will not be offering the 300-level class anymore and the courses will be linked. B. Meares stated the course number would be SEU 425.

It was moved by A. Sraiheen, and seconded by M. Eicholtz, to consider and approve this proposal. MOTION PASSED.

College of Liberal Arts and Sciences

Current#: LAS 20218
Course: Course Revision: ENG 101 World Literature I, Fall 2020
Proposal: Change in syllabus and prerequisites.
Comments: No one present to speak to this proposal. Per J. Vafeas, this proposal includes General Education materials in the proposal, this is not necessary. For the record we will not be approving this as a General Education Course. Brian Meares stated the course description is not changing as is indicated on the proposal cover sheet.

It was moved by A. Sraiheen, and seconded by M. Eicholtz to consider and approve this proposal.
MOTION PASSED.

Distance Education Offerings

It was moved by A. Sraiheen and M. Eicholtz to consider and approve all of the Distance Education courses. MOTION PASSED.

COB 20004 Distance Education Offering: ECO 10 Introduction to Economics, Summer I 2020
Proposal: Request to offer course via Distance Education.

COB 20007 Distance Education Offering: SPT 212 Sport Public Relations and Communication, Fall 2020
Proposal: Request to offer course via Distance Education.

- COE 2059 Distance Education Offering: COU 521 Neuroscience for Counselors, Summer I 2020
Proposal: Request to offer course via Distance Education.
- LAS 20221 Distance Education Offering: HIS 254 History of China and Japan Since 1800, Summer I 2020
Proposal: Request to offer course via Distance Education.
- LAS 20232 Distance Education Offering: BIO 146 Basic Nutrition and Diet Therapy, Summer I 2020
Proposal: Request to offer course via Distance Education.
- LAS 20239 Distance Education Offering: BIO 140 Biology and Society, Summer I 2020
Proposal: Request to offer course via Distance Education.
- LAS 20257 Distance Education Offering: CMP 201 Intro to Research and Writing in History & Social Studies, Summer I 2020
Proposal: Request to offer course via Distance Education.
- VPA 20133 Distance Education Offering: COM 240 Survey of Communication Theory, Fall 2020
Proposal: Request to offer course via Distance Education.
- VPA 20134 Distance Education Offering: COM 340 Communication Research and Writing, Fall 2020
Proposal: Request to offer course via Distance Education.

ANNOUNCEMENTS

General Education

- COE 2055** General Education: EDU 150 Meeting Instructional Needs of English Language Learners, Fall 2020
- LAS 20108** General Education: SOC 230 Urban Sociology, Fall 2020
- LAS 20116** General Education: SOC 241 Race & Ethnicity, Fall 2020
- LAS 20157** General Education: GEG 223 Introduction to Transportation Geography, Fall 2020
- LAS 20159** General Education: MAT/WGS 45 Women in Mathematics, Fall 2020
- LAS 20160** General Education: MAT 104QL Fundamentals of Mathematics II, Fall 2020
- LAS 20161** General Education: MAT 122 Applied Calculus, Fall 2020

- LAS 20162** General Education: MAT 140QL Applied Statistical Methods, Fall 2020
- LAS 20163** General Education: MAT 150 Introduction to Biostatistics, Fall 2020
- LAS 20180** General Education: ANT/SOC 232 Marriage and Family in Cross-Cultural Perspective, Summer I 2020
- LAS 20182** General Education: SWK 130 Poverty and Social Welfare, Fall 2020
- LAS 20205** General Education: ANT 217 The Anthropology of Frauds and Fantastic Claims, Fall 2020
- LAS 20207** General Education: SPA 103 Intermediate Spanish III, Fall 2020
- LAS 20208** General Education: FRE 103 Intermediate French III, Fall 2020
- LAS 20209** General Education: GER 103 Intermediate German III, Fall 2020
- LAS 20210** General Education: CHI 103 Intermediate Chinese III, Fall 2020
- LAS 20212** General Education: SOC 10 Principles of Sociology, Fall 2020
- LAS 20215** General Education: CMP 100 Effective Composition, Fall 2020

Selected Topics Courses

None

ADJOURNMENT

Lisa Brennan, Recording Secretary

Susan G. Czerny, Secretary

Date

Date

1/24/2020