

**KUTZTOWN UNIVERSITY  
UNIVERSITY CURRICULUM COMMITTEE**

**Minutes of April 28, 2022**

J. Vafeas called the meeting to order stating that there was a quorum.

**PRESENT:** Ryan Bowers, Jason Crockett, Sue Czerny, Jonathan Joy, Michelle Kiec, Andrew Miness, Karen Rauch, Todd Rober, Lindsey Runell, John Stanley, Cynthia Stunkard, John Vafeas, Michelle Vaughn, Amy Walton

**ABSENT:** Qin Geng

**ALSO IN ATTENDANCE:** Denise Bosler, Gary Chao, Todd Dodson, Mary Eicholtz, Sally Hyatt, Jonathan Kremser, Brian Meares

**GENERAL ANNOUNCEMENTS**

J. Vafeas stated that there will be a continuation meeting on Thursday, May 5, 2022, on Zoom at 11 a.m. The meeting will be to discuss the Curriculum Proposal coversheet.

**UCC Chair Election**

T. Rober, vice chair, ran the election.

John Vafeas nominated by M. Vaughn and seconded by A. Miness. No other nominations. John Vafeas elected UCC chair.

**MINUTES**

It was moved by J. Stanley, and seconded by M. Vaughn, to approve the minutes from the March 24, 2022 meeting. MOTION PASSED.

**Old Business**

No Old Business

**New Business**

**College of Business**

Current #: COB 22021

Program: Fitness Administration minor, Fall 2022

Proposal: Program moratorium.

Comments: At the February 2022 UCC meeting a new combined Coaching and Fitness Administration minor was approved.

It was moved by T. Rober, and seconded by K. Rauch, to consider and approve this proposal as a block with COB 22022. MOTION PASSED.

Current #: COB 22022  
Program: Coaching/Athletic Administration minor, Fall 2022  
Proposal: Program moratorium.  
Comments: At the February 2022 UCC meeting a new combined Coaching and Fitness Administration minor was approved.

It was moved by T. Rober, and seconded by K. Rauch, to consider and approve this proposal as a block with COB 22021. MOTION PASSED.

### **College of Education**

Current #: COE 22016  
Program: M.Ed. Student Affairs in Higher Education, Spring 2023  
Proposal: Program revision.  
Comments: The changes included in this proposal are also include in the following proposal. This proposal is unnecessary.

It was moved by T. Rober, and seconded by K. Rauch, to WITHDRAW this proposal from the agenda. MOTION PASSED.

Current #: COE 22017  
Program: M.Ed. Student Affairs in Higher Education, Spring 2023  
Proposal: Program revision.  
Comments: S. Hyatt present to speak for this proposal. Proposal to move one course on the checksheet and reduce the number of credits needed to graduation from 42 to 36.

It was moved by T. Rober, and seconded by K. Rauch, to consider and approve this proposal. MOTION PASSED.

### **College of Liberal Arts and Sciences**

Current #: LAS 22059  
Program: International Studies minor, Spring 2023  
Proposal: Program revision.  
Comments: Change name of the minor from International Studies to Global Studies. Revision of program requirements.

It was moved by T. Rober, and seconded by C. Stunkard, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 22068  
Program: Creative Writing Certificate, Spring 2023

Proposal: New Certificate Program.

Comments: T. Dodson present to speak for this proposal. It was clarified that no prerequisites are allowed on courses in a certificate that are not courses in the certificate. It was verified that the prerequisites outside the certificate had been removed by a proposal from the February 2022 meeting.

It was moved by K. Rauch, and seconded by T. Rober, to consider and approve this proposal.  
MOTION PASSED.

Current #: LAS 22069

Program: B.S. Criminal Justice and B.S. Criminal Justice with Paralegal Studies, Fall 2023

Proposal: Program revision.

Comments: L. Runell and J. Kremser present to speak for this proposal. Change program requirements. This proposal is intended to make changes to both the B.S. Criminal Justice and the B.S. Criminal Justice with Paralegal Studies.

It was moved by L. Runell, and seconded by T. Rober, to consider and approve this proposal.  
MOTION PASSED.

### **College of Visual and Performing Arts**

Current #: VPA 22047

Course: MUS 80 Introduction to Music Production and Songwriting, Spring 2023

Proposal: New course.

Comments: The number is below 100. The prefix is running out of numbers above 100. Also to indicate to students that this is an entry level course.

It was moved by A. Mines, and seconded by M. Vaughn, to consider and approve this proposal.  
MOTION PASSED.

### **General Education**

Current #: GEC 2201

Program: General Education, Fall 2022

Proposal: General Education Policy change.

Comments: Transfer students transferring 15 credits or more and not transferring an FYS or FYE course may select any additional course from sections A, B, C, or D to meet their FYS requirement. This is a change from 30 credits to 15 credits.

It was moved by A. Mines, and seconded by T. Rober, to consider and approve this proposal.  
MOTION PASSED.

### **ANNOUNCEMENTS**

## Curriculum

- COE 22011** Course Revision: STA 530 Advising and Supporting Students in Higher Education, Spring 2023
- COE 22012** Course Revision: STA 592 Internship in Student Affairs and Higher Education I, Spring 2023
- COE 22013** Course Revision: STA 572 Seminar in Leadership in Student Affairs and Higher Education, Spring 2023
- COE 22014** Course Revision: STA 589 Practical Applications of Research Methods in Higher Education, Spring 2023
- COE 22015** Course Revision: STA 517 Ethics and Organizational Behavior in Student Affairs and Higher Education, Spring 2023
- LAS 22067** Course Revision: WRI 215 Pop Music Journalism, Spring 2023
- LAS 22071** Course Revision: CSC 356 Introduction to Database Management Systems, Spring 2023
- LAS 22072** Course Revision: GEG 020 Our Human Earth: An Introduction to Cultural Geography, Spring 2023
- VPA 22041** Course Revision: COM 140 Introduction to Communication Studies, Spring 2023
- VPA 22042** Course Revision: COM 240 Survey of Communication Theory, Spring 2023
- VPA 22043** Course Revision: COM 340 Communication Research and Writing, Spring 2023
- VPA 22044** Course Revision: COM 380 Senior Capstone Experience, Spring 2023
- VPA 22045** Course Revision: CDE 397 Self-Generated Projects, Spring 2023
- VPA 22046** Course Revision: CDE 280 Integrated Branding, Spring 2023

## General Education

- LAS 22044** General Education: CMP 101 Writing History, Spring 2023
- LAS 22057** General Education: MAT 103 Fundamentals of Mathematics I, Spring 2023

## **ADJOURNMENT**

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Brian P. Meares

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Susan G. Czerny, Secretary

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Date

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Date

5/10/2022