

# KUTZTOWN UNIVERSITY

## TRAFFIC BUREAU

### CHARGE

The University Traffic Bureau, comprised of members appointed through the University Governance Structure and reporting to the Administrative Council, shall have as its charge, the following responsibilities:

- to advise the Administrative Council on all proposals, policies, and regulations pertaining to parking and traffic control of the Kutztown University campus
- to serve as an appellate body to hear and adjudicate violations of campus traffic and parking regulations
- to provide current information to the university community with regard to traffic and parking regulations

The University Traffic Bureau should meet at least three times during each semester with additional meetings scheduled according to the amount of appeals being presented for adjudication.

### COMMITTEE MEMBERSHIP SHALL BE COMPRISED OF:

- |     |   |       |
|-----|---|-------|
| (1) | Faculty member selected by the Committee on Committees with recommendations from APSCUF | 3 yrs |
| (1) | Faculty-at-Large  | 3 yrs |
| (1) | Professional staff  | 3 yrs |
| (1) | Non Professional staff selected by AFSME  | 3 yrs |
| (2) | Commuter students selected by SGA   | 2 yrs |
| (1) | Resident student selected by RHA  | 2 yrs |
| (1) | Grad student selected by Graduate Council   | 2 yrs |
| (1) | Assistant Director of Public Safety   | Life  |