

Summer 2021

Master Schedule Book

www.kutztown.edu/summer



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Important Dates*	SUMMER SESSION I May 24-June 25	SUMMER SESSION 10W ** May 24-August 6	SUMMER SESSION II July 6-August 6
Registration begins	Monday, March 15	Monday, March 15	Monday, March 15
Classes begin	Monday, May 24	Monday, May 24	Tuesday, July 6
Last day to drop a course without a “W”	Tuesday, May 25	Friday May 28	Wednesday, July 7
Last Day to register/add courses (including Special Arrangements)	Tuesday, May 25	Friday May 28	Wednesday, July 7
“W” Period	Wednesday, May 26 Friday, June 11	Saturday, May 29th Friday, July 23	Thursday, July 8 Friday, July 23
Last day to apply for Summer Graduation	Friday, June 4	TBA	Friday, July 23
Last day of classes. Final exams to be completed by this date .	Friday, June 25	Friday, August 6	Friday, August 6

*Dates are subject to change. Please see online calendar the most up-to-date information regarding dates and deadlines.

**General parameters- See course for specific start/end dates as 10W.

Registration Information

Kutztown students that are active can find directions on how to register through MyKU at [Registrar's Office - Kutztown University](#).

Non-Kutztown students can complete the electronic registration form by clicking the Non-KU link on the Kutztown Summer website [Summer Sessions - Kutztown University](#).

Registration in Undergraduate courses for the Summer does NOT admit a student to a regular degree program at Kutztown University or establish any priority for admission. Non-KU students registering for Graduate-level courses (with the exception of Art Institute courses) must also complete the Graduate Admissions Application at [Apply to Kutztown Graduate programs - Kutztown University](#).

Registration and course enrollment is not complete until payment is made in full.

Please refer to the Office of Student Accounts' website: [Tuition and Fees for Summer Sessions - Kutztown University](#) to calculate your bill. Some courses may have additional fees.

Health & Wellness Services

Clinical Services

Clinical Services is located on the first floor of the Health & Wellness Center at Beck Hall. Currently enrolled students who have completed the required electronic medical forms and have paid the health center fee may utilize services. Summer session hours are 9:00 a.m. to 4:00 p.m. No physician appointments are available. Over-the-counter medication may be accessed through a self-care station. Although nursing appointments are available without additional charge, some specialized services require a nominal fee (prescription medications, laboratory testing, etc.) and will be charged to the student’s account. For further information about Clinical Services, call (610) 683-4082, Option 1, or review the website: [Clinical Services - Kutztown University](#).

Required Medical Forms

Undergraduate Students: Matriculated undergraduate students attending on-campus courses must complete the required electronic medical forms. Transient students may waive the health record requirement by completing a waiver document. If a transient student utilizes Clinical Services, the required medical forms must be completed.

Graduate, Post-Baccalaureate, and Professional Credit Students: Submission of required medical forms may be waived through a separate document unless a student is living on campus or uses campus Clinical Services.

Important Information (Numerical and Alphabetical)

400-level courses	Courses at the 400-level are graduate courses open to undergraduate students in their junior or senior year who have a cumulative grade point average of 2.90 or better. Undergraduates who have less than the required average must obtain written permission from the instructor and submit it with their registration forms.																																								
Building Codes	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>AF</td> <td>Academic Forum</td> <td>GC</td> <td>Graduate Center</td> <td>LY</td> <td>Lytle Hall</td> <td>SH</td> <td>Sharadin Art Studio</td> </tr> <tr> <td>BH</td> <td>Boehm Science Building</td> <td>GR</td> <td>Grim-Knedler Sci Building</td> <td>OM</td> <td>Old Main</td> <td></td> <td></td> </tr> <tr> <td>BK</td> <td>Beekey Building</td> <td>HO</td> <td>Honors Hall</td> <td>RS</td> <td>Risley Hall</td> <td></td> <td></td> </tr> <tr> <td>DF</td> <td>DeFrancesco Building</td> <td>KY</td> <td>Keystone Hall</td> <td>RL</td> <td>Rohrbach Library</td> <td></td> <td></td> </tr> <tr> <td>FS</td> <td>Freyberger Schoolhouse</td> <td>LC</td> <td>Learning Center</td> <td>SA</td> <td>Schaeffer Auditorium</td> <td></td> <td></td> </tr> </table>	AF	Academic Forum	GC	Graduate Center	LY	Lytle Hall	SH	Sharadin Art Studio	BH	Boehm Science Building	GR	Grim-Knedler Sci Building	OM	Old Main			BK	Beekey Building	HO	Honors Hall	RS	Risley Hall			DF	DeFrancesco Building	KY	Keystone Hall	RL	Rohrbach Library			FS	Freyberger Schoolhouse	LC	Learning Center	SA	Schaeffer Auditorium		
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Campus Store	Please see KU Campus Store KU Campus Store (kubstore.com) for information regarding KU Campus Store.																																								
Cancelled-low enrollment	Students will be notified of courses cancelled due to low enrollment no later than the Friday before the start of the course so that they may transfer to another class or receive a credit to their tuition charges.																																								
Cancelled-by the student	Students must notify summeratku@kutztown.edu or regoffice@kutztown.edu that they wish to cancel registration PRIOR to the beginning of the summer session(s) in which they are registered.																																								
Course descriptions	Course descriptions are available on the website Browse Catalog (kutztown.edu) .																																								
Disabilities	<p>If you received disability support services in high school through an IEP or 504 plan or had accommodations while enrolled at another university, you may be able to receive similar support at KU. If you have a disability and have not needed or received prior accommodations, but anticipate needing support in order to have equal access to programs, services, or facilities, you may also request services through the Disability Services Office (DSO).</p> <p>To ensure that accommodations are in place for the start of the semester, complete the steps below as soon as possible.</p> <ol style="list-style-type: none"> 1. Download the Accommodations Request Form and Documentation Guidelines file at Requesting Accommodations - Disability Services - Kutztown University. 2. Submit all documents to the DSO as soon as possible. <p>Please contact the DSO at 610-683-4108 or DSO@kutztown.edu if you have any questions.</p>																																								
Distance Education	3 types of distance education courses are commonly used: Blended – courses meet 30-79% online, 80-99% online , 100% Online . Graduate sections = 800-809; Undergraduate sections = 810-819																																								
Dropping a course	Courses can be dropped through MyKU until the dates listed on the previous page. After this time, you must go to the Registrar's Office to drop a course.																																								
FERPA (Family Educational Rights and Privacy Act of 1974 as amended)	This federal law states that institutions may not disclose information about students nor permit inspection of their records without their permission unless such action is covered by certain exceptions stipulated in the act. The full provisions are available at FERPA - Kutztown University .																																								
Financial Aid	Please see Financial Aid - Kutztown University for information.																																								
Grading	All students can view grades through MyKU. The following grading option will be available: A, A-, B+, B, B-, C+, C, D, F. *Please note that there are no A+, C-, D+ or D- grading options.																																								
Graduation	The graduation application is available through MyKU once students are eligible to apply. The application deadlines are available on the previous page.																																								
Housing	Please see Housing, Residence Life, and Dining - Kutztown University for information regarding Housing and Residence Life.																																								
ID cards	Summer students who are not regular Kutztown University students do not need an ID; however, all students must have an ID card to access a purchased meal plan.																																								
Library	All students attending Kutztown receive borrowing privileges at Rohrbach Library.																																								
Meal Plans	Please see Dining Services - Kutztown University for information.																																								
Meeting Days in MyKU	M-Monday T-Tuesday W-Wednesday H-Thursday F-Friday A-Saturday S-Sunday																																								
Overload Approval	Neither Undergraduate nor Graduate students should attempt more than nine (9) semester hours of credit in either Summer I or Summer II. A course load of more than 9 hours in either session requires the approval of the Department Chair for Undergraduates and approval from the Graduate Dean for Graduate students .																																								

Important Information (Numerical and Alphabetical)	
Parking	In summer, students do not need to register their cars on campus. See Public Safety website for restrictions.
Repeating a course	Undergraduate students will be limited to a <i>maximum</i> total of six (6) repeats. A single course can be repeated a <i>maximum</i> of three (3) times. Only the most recent grade will be calculated in the GPA and the total credits needed for graduation. The course <i>must</i> be repeated at Kutztown. Students must obtain permission from the Dean of the student's major to take a course beyond the maximum number of repeats for an individual course OR the overall maximum repeats. Graduate and Post-Baccalaureate students can repeat a single course for graduate improvement only once. They will be limited to a maximum of two repeats across the program. The most recent grade (regardless of whether it is higher or lower) will be the grade used for the GPA calculation.
Transcript Requests	Official transcript requests can now be made online through MyKU or via PDF on the Registrar's Office webpage. Please allow 2-3 business days after receipt for processing.
Tuition and Fees	Please see Office of Student Accounts' website: <u>Brief Billing Information - Kutztown University.</u> For information regarding due dates and Summer Session Payment Information click here: <u>Tuition and Fees for Summer Sessions - Kutztown University.</u>
Veterans	Veterans eligible for educational benefits under the G.I. Bill should contact the certifying official Kate (Catchmark) Peffley at 610-683-4505 or <u>Peffley@kutztown.edu</u>
Withdrawal Process/Policy	Withdrawal from a course through midnight of the second day of the session will not be recorded on the student's transcript. The "W" periods are listed on the previous page. The official date of withdrawal is the date the Registrar receives <i>Notification in Writing</i> with the student's original signature. See the detailed Withdrawal Policy page for the Refund/Reduction charts. Please also see the Financial Aid website: <u>Financial Aid - Kutztown University</u> and Office of Student Accounts website: <u>Withdrawal - Kutztown University.</u>

2021 Chincoteague Bay Field Station of the Marine Science Consortium

Kutztown University is a member of the Chincoteague Bay Field Station of the Marine Science Consortium (CBFS) located in Wallops Island, VA. Through this affiliation we are able to offer three-week long, field-based summer courses for students at the field station in Wallops Island, VA. The CBSF facilities include state-of-the-art classrooms and laboratories, dormitories, and a cafeteria. The CBSF also operates a number of research vessels for use in teaching and research.

Registration Procedures and Information

Kutztown University students can register for the courses listed below through standard web registration or as indicated in the notes of the particular course for which you are trying to register.

There are also other college courses being offered at the CBFS for summer 2021. Students should check the CBFS website at <http://www.cbfieldstation.org/summercollegecourses.html> to find out more about these other courses and the registration procedures for the sponsoring universities.

Students planning on counting non-KU CBFS courses toward their major should consult with their faculty advisor regarding course selection and appropriate course registration procedures. Students will also need to file a **PASSHE Visiting Student** form for these courses prior to the start of the course.

Students **must register both** through the CBFS Website AND through the sponsoring university.

Fees

All of the courses at the CBFS involve two fees, one is a basic fee of \$816 per course which covers housing, meals, and service operations for one three-week session in the traditional dorms or you can stay in the new college dorm facility for a fee of \$1,079. There is a \$100 course deposit required upon registration with the CBFS. For more information, please visit: <http://www.cbfieldstation.org/register.html>.

The other fee is for tuition, paid to the sponsoring university. Please see the Office of Student Accounts' website for information regarding per credit fee, instructional technology fee, instructional service fee, and any other applicable fees for both PA and non-PA students.

**Session IV:
JULY 25– AUGUST 13, 2021**

<u>COURSE NUMBER</u>	<u>COURSE</u>	<u>INSTRUCTOR</u>
MAR/BIO 340	Marine Mammals	G. Silber
http://www.cbfieldstation.org/marinemammals.html		

**Session IV:
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<u>COURSE NUMBER</u>	<u>COURSE</u>	<u>INSTRUCTOR</u>
MAR/GEL 366	MARINE GEOLOGY	A. OAKLEY

Art Education Study Institute for the Professional Development of Teachers

The Summer Institutes for Art Educators are held in the summer months that correspond to Public School summer vacation schedules. The Institutes provide intensive one to two week instruction in art education and its related fields of study. Art Education and Visual Studies classes meet for one week, all studio courses run for two weeks. The Institutes connect students with community resources and visiting artist/scholars. The Institutes are designed to provide in-depth experiences that are unavailable through regular coursework.

Registration will begin **March 15, 2021** and will end one week prior to the start of the Institute. No refunds will be given after the start of class.

Non-credit registrations are limited.

Workshops are for ACT 48 hours only.

Online courses are for 3 credits.

The following is a list of classes from the website. For more information and how to registrar, please see:

<https://www.kutztown.edu/academics/colleges-and-departments/visual-and-performing-arts/majors-minors-and-certificates/art-education/art-ed-summer-institutes.html>

June 28th - July 1st Workshop

ARU 541 Teaching Contemporary Art Issues: Book Arts as Social Activism

July 22nd - July 15 Online class

Instructor: Amy Pfeiler-Wunder

July 6th - July 9th Workshop

ARU/ARC 572 Collaboration, teaching & Learning

June 22nd - July 12th Online class

Instructor: Julia Hovanec

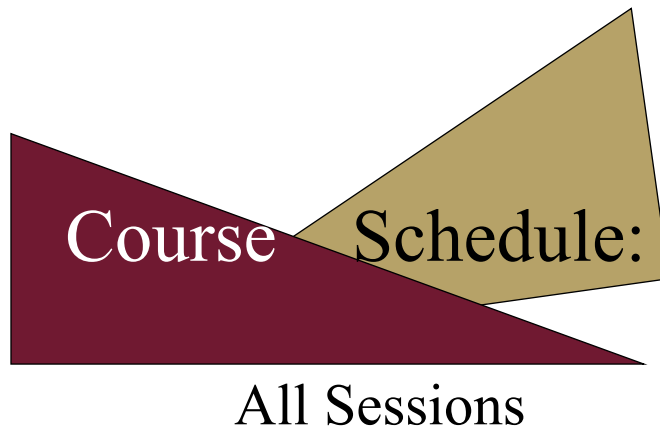
July 26th - August 6th

ARU/ARC 543 Beneath the Surface

Week one: 7/26 & 27 Face to Face, 7/28, 29 & 30 Online

Week two: 8/2 & 8/3 Face to Face, 8/4, 5 & 6 Online

Instructor: Gwendolyn Yoppolo



Please see MyKU for the list of course offerings

[View Schedule of Classes \(kutztown.edu\)](http://kutztown.edu)