

**Department of Communication Studies
COM 390: Communication Studies Internship
Application Form**

Student Name: _____ Phone: _____

Student Address: _____

Major: _____ Minor(s): _____

I wish to begin my internship on (term and date): _____

I wish to do the internship for: 3 6 9 12 credits (circle one)

I have read the Communication Studies “Internship Guidelines” and agree to assume the responsibilities that it details.

A MAXIMUM OF THREE (3) INTERNSHIP CREDIT HOURS MAY BE COUNTED TOWARD THE MAJOR AND THOSE CREDITS MUST BE COUNTED IN THE 100 LEVEL COMMUNICATION STUDIES ELECTIVES COLUMN. ADDITIONAL INTERNSHIP CREDIT HOURS MAY BE COUNTED AS FREE ELECTIVES.

Student Signature: _____ Date: _____

A detailed job description *written on client letterhead* from your internship place of employment **MUST be attached to your completed internship application in order for the application to be approved. You will need to ask the person who will be supervising your work during the internship for this description of your internship duties which then must be submitted with this application. These duties must, of course, reflect that this is a *communication* internship**

Approvals

As the student’s academic advisor, I have reviewed the student’s Plan of Study and understand how this internship fits into their curriculum.

Academic Faculty Advisor _____ Date: _____

Faculty Internship Supervisor: _____ Date: _____

Department Chairperson: _____ Date: _____

Internship Prerequisites

All Students

Students must have sixty (60) credits completed.
A minimum of 2.50 GPA in the major is required.

GPA in the major: _____

**A “C” or above is required in COM 101,
Introduction to Communication Studies:**

COM 140 Introduction To Communication Studies
grade: _____