

# ADVISOR'S INFORMATION SEARCH FOR CLASSES

Click to search for and register for Classes

Make sure this is 0  
You can't register for classes if this is 0

Advisor's information

**KUTZTOWN** KU Student Homepage

**Enrollment Information**

Today | Week | Enrollment Appointment

[Register for Classes](#)

Class	Title	Room	
CSC 252 020	Unix:Scripting And Admin	158 Old Main	08:00 AM - 09:20 AM
WRI 220WI 010	Technical Writing/Commun	17 Rohrbach Library	03:00 PM - 04:20 PM
CSC 459 010	Introduction To Big Data	158 Old Main	04:30 PM - 05:50 PM

**Current Instructors & Advisors**

Advisor(s)	For Major/Minor	Phone	Office Location
<a href="#">Dr Lisa Frye</a>	BS COMPUTER SCIENCE	610-683-4422	254 Old Main

  

Instructor(s)	Class Taught	Phone	Office Location
<a href="#">Donna Demarco</a>	CSC 354WI 020	610-683-4404	252 Old Main
<a href="#">Dr Michael Downing</a>	WRI 220WI 010	610-683-4349	164 Lytle Hall
<a href="#">Dr Lisa Frye</a>	CSC 252 020	610-683-4422	254 Old Main
<a href="#">Joseph Jedwab</a>	PHI 140CTQL 010	610-683-4767	301A Old Main
<a href="#">Dr Jessica Robinson</a>	COM 130 020	610-683-4557	233 Learning Center
<a href="#">Dr Yong Zhang</a>	CSC 459 010	484-646-4293	250 Old Main

**KU Card**

Account	Balance
Bear Bucks	
Dining Flex	\$0.00

**KU Profile**

**KU Financial Account**

**KU Tasks**

Negative Holds	0
Positive Holds	1
To Do Items	0
Messages	1

**Desire2Learn**

**KU Academic Services**

**KU Financial Aid**

**KU Academic Progress**

**KU Academic Records**

**Classic Student Center**

**KU Twitter Feed**

Tweets by @KutztownU

- Kutztown University Retweeted
- KU Career Center** @KUCareerCenter  
Kutztown has so many majors to choose from how

# ADVISOR'S INFORMATION SEARCH FOR CLASSES

← **KU Student Homepage**

Search | Plan | Enroll | My Academics

My Class Schedule | Add | Drop | Swap | Edit | Term Information

**Add Classes** 1 2 3

**1. Select classes to add**

To select classes for another term, select the term and select Change. When you are satisfied with your class selections, proceed to step 2 of 3.

Spring 2019 | Undergraduate | Kutztown University

Open     Closed

**Add to Cart**

Enter Class Nbr

 

**Find Classes**

Class Search

My Requirements

My Planner

**Spring 2019 Shopping Cart**

Your enrollment shopping cart is empty.

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**My Spring 2019 Class Schedule**

Enrolled     Dropped

Class	Description	Days/Times	Room	Instructor	Units	Status
<a href="#">COM 130-020 (2155)</a>	INTERPERS COM:AN INTRO (Lecture)	MoWeFr 2:00PM - 2:50PM	LC 126	J. Robinson	3.00	✔
<a href="#">CSC 252-020 (3503)</a>	UNIX:SCRIPTING AND ADMIN (Lecture)	TuTh 8:00AM - 9:20AM	OM 158	L. Frye	3.00	✔
<a href="#">CSC 354WI-020 (1200)</a>	SOFTWARE ENGINEERING I (Lecture)	MoWeFr 9:00AM - 9:50AM	OM 159	D. Demarco	3.00	✔
<a href="#">CSC 459-010 (3491)</a>	INTRODUCTION TO BIG DATA (Lecture)	TuTh 4:30PM - 5:50PM	OM 158	Y. Zhang	3.00	✔
<a href="#">PHI 140CTQL-010 (1573)</a>	SYMBOLIC LOGIC (Lecture)	MoWeFr 1:00PM - 1:50PM	OM 141	J. Jedwab	3.00	✔
<a href="#">WRI 220WI-010 (3316)</a>	TECHNICAL WRITING/COMMUN (Lecture)	TuTh 3:00PM - 4:20PM	RL 17	M. Downing	3.00	✔

[Go to top](#)

Search for classes

Class Registration Information



Favorites Main Menu > Self Service > Student Center

Student Name

Search Plan **Enroll** My Academics

[My Class Schedule](#) | [Add](#) | [Drop](#) | [Swap](#) | [Edit](#) | [Term Information](#)

**Enrollment Dates**

To view appointments and enrollment dates for another term, select the term and select Change.

Spring 2018 | Undergraduate | Kutztown University

Change Term

**This is when you can start enrolling in classes**

Session	Appointment Begins	Appointment Ends	Max Total Units	Max No GPA Units	Max Audit Units	Max Wait List Units
Regular Academic Session	November 9, 2017 9:20AM	November 21, 2017 11:59PM	18.00	18.00	18.00	

Session	Begins On	Last Date to Enroll
Regular Academic Session	November 22, 2017	January 29, 2018

Max Total Units	Max No GPA Units	Max Audit Units	Max Wait List Units
18.00	18.00	18.00	

Shopping Cart

Add Classes

# ADVISOR'S INFORMATION SEARCH FOR CLASSES

Search | Plan | Enroll | My Academics

Search for Classes | Browse Course Catalog

## Search for Classes

### Enter Search Criteria

Search for Classes

Institution: Kutztown University

Term: 2178 - Fall 2017

Select at least 2 search criteria. Select Search to view your search results.

Subject: \_\_\_\_\_

Course Number: is exactly \_\_\_\_\_

Course Career: \_\_\_\_\_

Show Open Classes Only  
 Open Entry/Exit Classes Only

▶ Additional Search Criteria

Clear Search

Searching for a class:

1. Choose Term
2. Choose Subject
3. Enter course number
  - a. Or change the drop do and browse classes
4. Click Search
5. Find the course you want click select
  - a. A course with a green circle is open
  - b. A course with a blue box is closed

Search | Plan | Enroll | My Academics

Search for Classes | Browse Course Catalog

## Search for Classes

### Search Results

Kutztown University | 2178 - Fall 2017

My Class Schedule Show All

CSC 225 TuTh 1:30PM - 2:50PM  
OM 299

Shopping Cart Show All

CSC 402 TuTh 4:30PM - 5:50PM  
OM 158

The following classes match your search criteria Course Subject: **Computer Science - CSC**, Course Number greater than or equal to '200', Show Open Classes Only: **Yes**

Open     Closed

  

14 class section(s) found

CSC 253 - Information Technology Systems							
Class	Section	Days & Times	Room	Instructor	Meeting Dates	Status	
	1079	010-LEC Regular	TuTh 3:00PM - 4:20PM	OM 299	Yong-Sang Shim	08/28/2017 - 12/16/2017	● <input type="button" value="Select"/>
CSC 320 - Game Development for Computer Scientists							
Class	Section	Days & Times	Room	Instructor	Meeting Dates	Status	
	1101	010-LEC Regular	MoWeFr 8:00AM - 8:50AM	OM 159	Thiep Pham	08/28/2017 - 12/16/2017	● <input type="button" value="Select"/>
CSC 330 - Introduction to Mobile Architecture and Systems							

# ADVISOR'S INFORMATION SEARCH FOR CLASSES

Christopher Beaudoin

go to ...

Search Plan Enroll My Academics

Search for Classes | Browse Course Catalog

Search for Classes

**Add to Shopping Cart - Enrollment Preferences**

Fall 2017 | Undergraduate | Kutztown University  
CSC 253 - IT SYSTEMS

**Class Preferences**

CSC 253-010    Lecture     Open    Permission Nbr

Session Regular Academic Session    Grading Graded

Career Undergraduate    Units 3.00

**Enrollment Information**

- Prerequisite: CSC 125 and CSC 136

Cancel    Next

Section	Component	Days & Times	Room	Instructor	Start/End Date
010	Lecture	TuTh 3:00PM - 4:20PM	OM 299	Yong-Sang Shim	08/28/2017 - 12/16/2017

The Shopping cart (Right) lets you view classes you have added and by checking the box next to the class you can either enroll (only if it is your date and time) or delete classes.

You can have classes you are not going to take in you cart (most of the time as backups)

If a class doesn't let you enroll in the class and it is after your assigned time to Enroll (pg.2) then email your advisor with the class information and your student ID number.

Make sure you have selected the correct class by reviewing the details for the class (Left). Click Next to add the class to your shopping cart. This does **NOT** mean you are enrolled, you must go back and enroll at your given date and time.

go to ...

Search Plan Enroll My Academics

My Planner | **Shopping Cart** | Course History

**Shopping Cart**

**Add Classes to Shopping Cart**

Use the Shopping Cart to temporarily save classes until it is time to enroll for this term. Select Validate to have the system check for possible conflicts prior to enrolling.

Fall 2017 | Undergraduate | Kutztown University   

Open     Closed

**Add to Cart**

Enter Class Nbr

Find Classes

Class Search    for selected           

My Requirements

My Planner

Select	Class	Days/Times	Room	Instructor	Units	Status
<input type="checkbox"/>	CSC 253-010 (1079)	TuTh 3:00PM - 4:20PM	OM 299	Y. Shim	3.00	<input checked="" type="radio"/>
<input type="checkbox"/>	CSC 402-101 (1073)	TuTh 4:30PM - 5:50PM	OM 158	Y. Zhang	3.00	<input checked="" type="radio"/>

To get to the screen to the right from the home student center screen, click on Register for Classes then select the My Academics tab at the top.

Here you will find your major and check sheet version, next to program.

Shopping Cart

go to ...

Search Plan Enroll My Academics

**My Academics**

Academic Requirements [View my advisement report](#)

Advisors [View my advisors](#)

Transfer Credit [Evaluate my transfer credits](#)  
[View my transfer credit report](#)

Course History [View my course history](#)

Transcript [View my unofficial transcript](#)  
[Request official transcript](#)

Enrollment Verification [Request enrollment verification](#)

Graduation [Apply for graduation](#)

**My Program**

Institution - Kutztown University

Career - Undergraduate

Program - UGRD Liberal Arts & Science

Major - BS COMPUTER SCIENCE

[Go to top](#)

## Trouble enrolling in a class

If you need to get into a **CS class** and you can email your advisor or Dr. Frye with the following information....

- Full name
- Student ID
- Course prefix, number, section, and the class number in MyKU (the 4-digit number)
- Reason you can't enroll
- Reason you need that class this semester

Copy your advisor on the email, if this information is not included the email will be returned a request for the missing information.

For any **NON-CS Class** you must contact that department.

### To Change Major

If you wish to change your major you must talk to your advisor and they will help you through the process

### To Change your advisor

You must first talk to the person you wish to change your advisor to.  
Then once that person has agreed to be your advisor go talk to Ms. Sutjak.  
Ms. Sutjak will help you fill out the paperwork.  
You must be able to provide a reason for changing your advisor to the department chair, Dr. Frye.