

General Education Assessment Committee
December 3, 2018
MSU, Room 322

Present: Krista Prock (at-large non-teaching faculty), George Sirrakos (COE), Robert Ryan (at-large teaching faculty), Gil Clary (Office of Assessment), Angela Cirucci, (VPA), Sudarshan Fernando (CLAS), David Beougher (Academic Dean), Robert Folk (at-large teaching faculty), Amy Lu (at large teaching faculty), Crystal Horninger, John Stanley (GEC).

Absent: Soojin Kim for Yongjae Kim (COB), Patrick Moyer, (Student Representative).

Sirrakos called the meeting to order at 2 pm.

Minutes: Motion to approve the November 12, 2018 Minutes by Cirucci, seconded by Prock. Motion passed to approve the Minutes.

Rater Sessions: Rater training sessions begin tomorrow from 11 am to noon, Friday, December 7th at 2:30 pm to 3:30 pm and Monday, December 10th from 11 am to noon. Sirrakos reported 17 faculty members have volunteered to be raters. This includes newer, more experienced faculty members. There is a new, more effective way to code. Prock met with Natalie Snow. The spreadsheet generated code for every student's work product. The work products are available for pick up on December 17th, and scores should be returned by January 9th.

Monitoring Report: Sirrakos announced the draft GEAC report dissemination will be in January. Our goal is to have a report ready by February 1, 2019 to be included in the Monitoring Report. Discussion followed.

Assessment: It is thought a reminder should be sent to faculty who have been requested to supply material with a copy to the department chair.

Website Update: Updates and revisions are being made. It should be live with updates by January 2019.

Spring Meeting Schedule: Sirrakos indicated we will continue to meet every other week. He requested all faculty members send times when they are unavailable so that a convenient time can be located for this Committee to meet in the spring 2019 semester.

2017-18 Report: Sirrakos requested assistance. He wants the report to be clear to others on campus. He will be sending the report to GEC, GEAC and AAC. A glossary of terms will be included. Instead of *reliability*, it was decided we should use the word *agreement*. Discussion followed. On page 12, performance level is useful because it can be mapped on the rubric. We should provide a frequency table, and allow us to be as informative and useful as possible. What method of reporting the data would make it clearer?

The Executive Summary should be short and give a brief takeaway. Discussion followed. It was suggested to have an appendix of tables. Sirrakos has received positive responses from FYS faculty. Many have indicated work product is on the way. Sirrakos would like to have a 10-page report in

addition to the tables and appendix. The assessment plan will be on the website and that statement can be included in the report. He would add the schedule to the site. It is felt if we bank work product, then we would be able to pull from prior work.

Resource Allocation: How chairs and faculty can use the data to inform? During advisement, how do advisors and students know what courses are needed to fulfill their general education requirements. Discussion followed.

January 14th Workshop: The GEC, GEAC and AAC will meet in the afternoon to discuss the report.

Meeting adjourned at 2:50 pm.

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12/10/2018