

**General Education Assessment Committee**  
**Feb. 15, 2021**  
**10 am, online via Zoom**

**Present:** David Beougher (Academic Dean), Sudarshan Fernando (CLAS), Liaoliao Li (COB), Amy Lu (at-large teaching faculty), Christine Núñez (at-large teaching faculty), Amber Pabon (COE), Krista Prock (Office of Assessment), Karen Rauch (Administrative Affairs), Robert Ryan (at-large teaching faculty), Daniel Stafford (at-large non-teaching faculty) and John Stanley (GEC).

**Absent:** Student Representative, Diana Ebersole (VPA).

**Guests:** B. French

A. Pabon called the meeting to order at 10 am.

**Minutes:** The minutes from the Feb. 1, 2020 meeting were presented for review. Motion to approve the minutes by K. Prock, seconded by C. Nunez. Motion passed.

**Announcements:** There were no announcements

**Old Business:**

**New Business:**

**Finalizing the Spring 2020 Report:** K. Rauch sent out a draft of the report to the committee, including updated charts provided by D. Stafford. K. Prock recommended having raters use “Z” instead of “0” for unrated student work products, since the zero would calculate into the statistics. Discussion ensued on the report. R. Ryan had concerns about the FYS 8 tables using ranges, and recommended showing the information by college in a distribution. A. Pabon asked R. Ryan to submit new versions of the tables, and language to explain them in qualitative terms. D. Stafford suggested pulling out an abstract that gives results and highlights any significant challenges. Discussion continued on an executive summary, and the audience for the report.

**Assessing Fall 2020 Work:** Rater trainings for volunteer raters are in progress, with one held last week, and the last two sessions being held today and Wednesday. Volunteer raters will receive work products following the final session on 2/17. The due date to return rated work is March 8, 2021.

C. Nunez asked about how to handle cases of non-compliance among faculty for submitting student work for rating. K. Rauch suggested letting the chair and the dean know about a faculty member’s noncompliance. Discussion ensued. J. Stanley noted that those not complying should not be teaching a GE course, and that a process should be formed for notifying GEC and holding instructors responsible for complying with these requirements.

**Debriefing Equity Conversation from Assessment Day:** A.Pabon opened discussion on the presentation from Assessment Day, about including equity in the GEAC processes. Discussion ensued. K. Rauch noted that she has asked Institutional Research to provide a DFWI breakdown for FYS courses, and she will share that with the committee when she receives it.

**As May Arise:**

1. **Norming Sessions for Spring 2021:** A. Pabon stated she is meeting with George Sirkakos and J. Stanley to work on these. Since faculty are being asked to self-assess their student work product this semester, GEAC will offer two Professional Development sessions: one on general usage of the assessment rubrics, and one focused on this semester's SLO. G. Sirkakos was asked to participate since he has formerly served on GEAC and is familiar with the processes and is currently teaching a course that will be assessed this semester.
2. **Revision of Rubrics:** J. Stanley asked about this topic, and discussion ensued. GEAC should provide feedback and evidence on usage of the rubrics, and recommendations on revisions. D. Ebersole sent a summary of the rating session to A. Pabon, and she said that that can be used as feedback to report back to the GEC.

Next meeting is March 1, 2021 at 10 am via Zoom.

Meeting adjourned at 10:58 am.

/bf  
02/24/21