

## **General Education Assessment Committee**

**Sept. 4, 2020**

**8am, Online via Zoom**

**Present:** David Beougher (Academic Dean), Diana Ebersole (VPA), Sudarshan Fernando (CLAS), Liaoliao Li (COB), Amy Lu (at-large teaching faculty), Christine Núñez (at-large teaching faculty), Amber Pabon (COE), Krista Prock (Office of Assessment), Karen Rauch (Administrative Affairs), and John Stanley (GEC).

**Absent:** Undergraduate Student Representative, At-Large Teaching Faculty Position, and Robert Ryan (at-large teaching faculty).

**Guests:** Bethany French

K. Prock called the meeting to order at 8:00am.

### **Welcome New Members and Introductions:**

The new members, D. Ebersole, L. Li, C. Núñez, and A. Pabon. D. Ebersole is the new representative from CVPA and fulfilling the rest of Angela Cirucci's term; L. Li is the new representative from COB; C. Núñez was elected to replace Khori Newlander and is a representative for the at-large teaching faculty; and A. Pabon is the new representative from COE. The rest of the membership introduced themselves to the new members as well.

### **Election of Officers: Chair and Vice-Chair**

The committee had to elect a replacement chair for this academic year to finish Angela Cirucci's term since she has left the University.

Chair: Nominations: Motion to nominate Amber Pabon as Chair for GEAC by A. Pabon, seconded by S. Fernando.

The committee had to elect a vice chair for this academic year.

Vice Chair: Nominations: Motion to nominate Diana Ebersole as Vice Chair for GEAC by D. Ebersole, seconded by S. Fernando.

Nominations were closed by S. Fernando, seconded by J. Stanley.

The GEAC Chairperson for 2020-2021 is Amber Pabon. The GEAC Vice Chairperson for 2020-2021 is Diana Ebersole.

**Old Business:** There was no Old Business.

### **New Business:**

**Committee Tasks for Fall 2020:**

Review of Spring 2020 student artifacts:

K. Prock noted that we will need volunteer raters, who can be any faculty members, so recruiting and training sessions should occur soon. The number of pieces that each rater will be responsible for will depend on the number of volunteer raters available. The GA's for the Office of Assessment will distribute and receive back the student work products from the raters; the GA's will also update the spreadsheets with rubric scores once they are returned from the raters.

J. Stanley asked if the Quantitative SLO rubric was finished updating from last spring and K. Rauch stated that the SLO rubric needs some small updates before it's finished. A. Pabon asked about past materials and where they are being kept. K. Prock stated that archived items are on the X drive and in the Assessment Office. D. Ebersole added that she is still in touch with Angela Cirucci and can get items she may still have.

D. Ebersole volunteered to take the lead in running norming sessions for raters this fall. K. Rauch asked for a volunteer to review the Prefix Analysis, and K. Prock suggested having R. Ryan work on this because of his familiarity with statistics.

#### **Addressing MSCHE Visiting Team Recommendations:**

K. Prock reminded the committee that there were recommendations from the visit in April 2019 that need to be addressed prior to the MSCHE visit on November 12, 2020. She reviewed what the recommendations are: Need to use data and delineate a process for using the data; Need to work on our assessment process; need to have consistency with assignments that are fit for rating.

Discussion ensued about Assessment Process and data usage. K. Prock added that the AAC suggested communicating feedback on a classes ratings directly to the teaching faculty, but that would require a change to our current process to handle larger sample sizes. There was discussion on submitting assignments that are fit for rating, versus assignments that are difficult or impossible to rate (such as websites). A. Pabon noted that it can be challenging for faculty when they have multiple data requests with multiple submission processes and requirements to keep it all straight, and that it is easy to lose track of who wants what, how and when. She emphasized clarity in instructions and expectations. K. Rauch added that GEAC notification when out in early August for Fall 2020 to make sure faculty had it on their radar.

#### **Fall 2020 Meetings:**

The committee discussed when GEAC meetings could be held this semester, since 8am on a Friday is not ideal. Due to teaching schedules, there are limited openings. Discussion ensued. It was proposed that the committee meet at 8am on Wednesdays, every two weeks. B. French will set up the meeting times and send out links for the next meeting. The next meeting will be held on Sept. 16, 2020.

Meeting Adjourned at 8:58am

/bf  
09/10/2020