

## General Education Assessment Committee

Oct. 20, 2023

9am, Online via Zoom

**Present:** Alexander Hernandez (at-large teaching faculty, Chair), Michele Baranczyk (Office of Assessment), Lauren Levine (CLAS), Amy Lynch-Binieck (at-large teaching faculty), Dannell MacIlwraith (VPA), Laurie McMillan (Academic Dean), Feisal Murshed (At-large Teaching Faculty Representative), Meg Norris (COE), Megan O'Byrne (GEC), and Karen Rauch (Academic Affairs).

**Absent:** Dan Stafford (at-large non-teaching faculty), COB Faculty Representative, and Undergraduate Student Representative.

A. Hernandez called the meeting to order at 9:10 am.

### **Approval of Minutes**

The minutes from the Oct. 6, 2023, meeting were presented for review. It was moved by L. Levine, and seconded by D. MacIlwraith, to approve the minutes. MOTION PASSED.

### **Announcements**

The GEC and GEAC will have a joint meeting on Nov. 16 at 11am on Zoom. The link will be sent with the agenda.

K. Rauch announced that Bradley Congelio will be the new Provost's Assessment Fellow starting in January 2024. This is to replace N. McClure who resigned from Kutztown last July, and he will serve with M. Baranczyk.

K. Rauch announced that Tammy Wert will be the new Assistant to the Provost for General Education and start in that role on Nov. 6.

### **New Business**

#### **General Education Category A Assessment (SLO 1A/1B) Updates**

A. Hernandez reported that emails were sent out to instructors for the Category A courses on Oct. 10, 2023. Questions or issues that instructors have brought up include what to do about making recordings for oral communication assessment of students who have DSO accommodations, whether instructors have resources to equipment that facilitates recording oral communication assignments, how GEAC is going to manage independent assessment of written and/or oral foreign language assignments, and selection of Individual Instruction (II) sections for two courses in SPL and PHI. The issues are being addressed by members of GEAC with the assistance of some department chairs.

#### **GEPAC Updates**

M. O'Byrne shared that the GEPAC proposal passed at both UCC and University Senate, and at the moment the membership of GEPAC is under review and being confirmed. The goal is to have GEPAC running as one functional committee by Spring 2024. The bylaws are being drafted, and the planning group is searching for a new co-chair to complete the executive team for the committee, who will also receive one course release for the spring semester. Assessment work will not change or be put on hold. Discussion ensued.

### **ChairNet Visit Update**

A. Hernandez and M. O'Byrne reported back to the committee about their visit to ChairNet on Oct. 17. They shared slides with ChairNet via Zoom, and presented ChairNet with information about items that were submitted for assessment last semester. This information included what kind of items were submitted but not rated, and if rated why were they good or bad, ways to improve them in the future, and asking if department chairs would be interested in receiving this as feedback in future assessments. The department chairs stated that this feedback would be welcomed.

The chairs asked about issues related to this semester's assessment of Category A courses for SLO 1A/1B. One question was about assessment of the foreign language courses, and it was resolved that GEAC will work with the department directly to determine the best method for assessing those courses.

### **Spring 2023 Assessment Report Update**

A. Hernandez shared an update on the report with the committee. He plans to share the document with GEAC a week before the next meeting for members to provide edits and feedback prior to the next meeting.

### **AS MAY ARISE**

Discussion on having an Assessment Day event was brought up. E. Kraal, director of the CEL, has brought it up in discussions with others in GEAC, and a question was raised about whether it can be done in conjunction with the CEL. The committee also discussed potential professional development sessions through the CEL, such as a Rubric Workshop.

There was other discussion about assessment as rubrics are transformed from the holistic to analytic formats, particularly concerning providing context for student artifacts that are submitted. Discussion ensued. Some of the GEAC members expressed an interest in learning more about the primary literature that guides best practices regarding general education assessment.

### **ADJOURNMENT**

It was moved by L. Levine, and seconded by M. Norris, to adjourn the meeting.

Meeting Adjourned at 10:07 am