

General Education Committee Minutes

Thursday, September 27, 2022

11:00 a.m. – 11:57 a.m.

Zoom

Present

Qin Geng, Matthew Junker, Mahfuzul Khondaker for Ko-Hsin Hsu, Erin Kraal, Megan O’Byrne, Krista Prock, Karen Rauch

Absent

Khori Newlander, Kathy Stanfa

Also Present

Bethany French

Call to order

M. O’Byrne called the meeting to order at 11:02 am

I. Approval of Minutes

a. Minutes from August 25, 2022

i. No edits

ii. It was moved by E. Kraal, and seconded by K. Prock, to approve the Minutes.

MOTION PASSED.

II. Announcements

a. The September 15th meeting was cancelled due to technical issues with Zoom, and all items were reviewed at the continuation meeting on September 27th.

b. GEC JEDI report has been posted to the D2L page, and it is noted that J. Stanley had submitted it in Spring 2022.

III. Proposals

a. No new proposals were submitted for this meeting.

IV. New Business

a. Election of Officers for AY 2022-2023

i. Vice Chair

1. K. Prock was nominated for Vice Chair by M. Khondaker. K. Prock accepted the nomination. It was moved by M. Khondaker, and seconded by E. Kraal, to elect K. Prock as the Vice Chair. MOTION PASSED.

ii. Secretary

1. E. Kraal nominated herself for the position of Secretary. It was moved by K. Prock, and seconded by M. Junker, to elect E. Kraal as the Secretary. MOTION PASSED.

b. Program Review

- i. M. O’Byrne reported on subdividing the AGLS Guide into sections, and reviewed the proposed sections with the committee. She asked for everyone to work on one of the subcommittees for writing the report, and opened discussion by the committee. Discussion ensued.
- ii. Delegation of items into subcommittees:
 - 1. Big Picture group: M. O’Byrne, M. Junker, and E. Kraal volunteered to work on this subcommittee
 - 2. Assessment group: K. Rauch, K. Prock, Q. Geng and K. Newlander will work on this subcommittee
 - 3. M. O’Byrne will reach out to K. Stanfa about which group she would like to work with. K. Hsu will be assigned to a subcommittee when she returns from leave.
- c. FYS Proposed Master Syllabus Revision
 - i. The proposed Master Syllabus Revision for FYS was shared on Zoom, and M. Khondaker reviewed the reasons for this revision, including an expedited approval process, cohesion across the FYS courses, and incorporating recommended components for the course. Discussion ensued.
 - ii. The committee discussed the structure and content of the FYS Master Syllabus, particularly the course objectives, enhancing the tone of academic rigor in the course, and the role of faculty.
 - iii. E. Kraal noted that GEC needs to determine what FYS is and how it should be taught before making substantive changes to a master syllabus. There was discussion about taking an orientation based approach to FYS and combining it with academic rigor via the topics.
 - iv. The committee discussed the importance of professional development and training for those faculty teaching FYS courses. M. Khondaker stated that he plans to address this with a FYS training program every August, and an FYE conference every Spring.
 - v. M. O’Byrne stated that this topic needs more discussion by the committee before voting on it. This topic will appear on the next meeting’s agenda for further discussion.

V. Other Business

- a. M. O’Byrne asked about using the next regular GEC meeting, scheduled for 10/20/22, for a joint committee meeting with GEAC, and using the continuation meeting on 10/25 for regular business. The committee agreed.

VI. Move to adjourn by E. Kraal, seconded by M. Junker. Meeting ended at 11:57am.