

**Kutztown University of Pennsylvania**  
**General Education Program & Assessment Committee**  
**11 a.m. Thursday, October 17, 2024, online via Zoom**  
**Minutes**

**Present:** Alexander Hernandez (Vice-Chair), Meg Norris (Vice-Chair), Michele Baranczyk, Tony Bleach, Diana Ebersole, Erin Kraal, Sandra Leonard, Lauren Levine, Derek Mace, Dannell MacIIwraith, Krista Prock, Karen Rauch, Jonathan Shaw, and John Stanley

**Absent:** Megan O’Byrne (Chair), Deborah Hokiens, and Feisal Murshed

**Guests:** Kayline German, Tammy Wert

A. Hernandez called the meeting to order at 11 a.m.

**Approval of the Minutes**

The minutes from the meeting held Thursday, September 19, 2024, were presented for review. J. Stanley moved to approve the minutes, seconded by E. Kraal. **MOTION PASSED.**

**Proposals**

LAS 24036, Cat D - ENGL 116: Weird Fictions: Ten Cent Plagues...

- a. J. Shaw discussed the proposal, explaining that the category D course focused on popular culture and its relationship with cultural authority. He highlighted how certain media forms, despite their widespread popularity, were often perceived as niche. Shaw emphasized the importance of understanding how aesthetics fit into a social environment with ethical valuations and noted that the course actively engaged students.
- b. J. Stanley moved to certify the course; seconded by K. Rauch. **MOTION PASSED.**

**Announcements**

ChairNet

- a. A. Hernandez informed the group that he had attended the ChairNet event and reached out to faculty members about assessing FYS courses. He mentioned that five students have been randomly selected to assist with questions and support. Additionally, he noted that they would report on the analysis of submitted SLO 1A, 1B and 8 articles next month and that a second assessment day was scheduled for January.
- b. K. Rauch reminded the members that using randomized artifacts is considered best practice for analysis. She explained that this approach ensures variety and inclusivity,

rather than focusing solely on the best students achieving the SLOs.

#### General Education Website WIP Update

- a. K. German presented updates on the faculty resources website, including changes to the tabs and the removal of the General Education Program tab. The team discussed the placement of the assessment section on the website, with some suggesting it should be more prominent.
- b. J. Stanley proposed separating the committee and meeting schedule for better visibility. The team agreed to consider these suggestions for future updates.

#### AGLS Summary

- a. M. Norris presented the merger of the two committees and discussed the assessment process at the event. Additionally, attendees had the opportunity to learn more about General Education and gather ideas from other colleges and universities.

#### **New Business**

##### Pre-Requisite Policy

- a. A. Hernandez tabled for the next working meeting.

##### Decertification Instructions

- a. A. Hernandez tabled for the next working meeting.

##### November Elections

- a. A. Hernandez tabled for the next working meeting.

#### **Old Business**

##### Oral Communication Rating Day October 25, 2024

- a. A. Hernandez tabled for the next working meeting.

##### Continued Items from the Task List

- a. A. Hernandez tabled for the next working meeting.

#### **Next Meetings**

### Working Meeting

- a. The next Working meeting is scheduled for 11 a.m. Tuesday, October 22, 2024, to discuss other subjects as necessary.

### Business Meeting

- a. The next Business meeting is scheduled for 11 a.m. Thursday, November 21, 2024, to discuss proposals.

### Working Meeting

- a. The next Working meeting is scheduled for 11 a.m. Tuesday, November 26, 2024, to discuss other subjects as necessary.

### **Adjournment**

J. Stanley moved to adjourn the meeting, seconded by D. Mace.

Adjourned 11:52 a.m.