

Kutztown University of Pennsylvania
General Education Program & Assessment Committee
11 a.m. Thursday, September 19, 2024, online via Zoom
Minutes

Present: Megan O’Byrne (Chair), Alexander Hernandez (Vice-Chair), Meg Norris (Vice-Chair), Michele Baranczyk, Tony Bleach, William Donner, Diana Ebersole, Micheal Gambone, Erin Kraal, Sandra Leonard, Lauren Levine, Dannell MacIIwraith, Krista Prock, Karen Rauch, and John Stanley

Absent: Deborah Hokiens, Feisal Murshed

Guests: Kayline German, Tammy Wert

M. O’Byrne called the meeting to order at 11 a.m.

Approval of the Minutes

The minutes from the meeting held Thursday, August 22, 2024, were presented for review. J. Stanley moved to approve the minutes, seconded by D. MacIIwraith. **MOTION PASSED.**

Proposals

LAS 25023 – A4 – HIST 268 Serial Killers in Modern American History

- a. M. Gambone addressed the proposal, explaining that this would be a reoccurring course, enticing students by involving both research and writing. This course would be categorized as A4 and would require SLOs 1 and 5.
- b. J. Stanley moved to certify the course; seconded by L. Levine and T. Bleach.
MOTION PASSED.

LAS 25025 -A4 – ANTH SOCI 236 Writing Culture: Ethnographic Research Methods

- a. W. Donner addressed the proposal, stating course D, currently categorized for its creative focus, would be more appropriately categorized as Course A4 due to the substantial writing demands. The course faced issues with students failing to meet requirements, primarily due to the lack of necessary experience with the extensive writing involved.
- b. Discussion of the proposal included a note by J. Stanley that this course currently requires the pre-requisites of SOCI 10 or ANTH 10. Further discussion about the nature of requiring pre-reqs in GE ensued. There is no current GEPAC "policy" surrounding the issue. It was decided that, not specific to this course, GEPAC needs to engage in a larger discussion about the precedents and practices it wants

to see moving forward.

- c. M. O’Byrne motioned to table the discussion until the next GEPAC meeting.
- d. J. Stanley moved to approve the motion; seconded by A. Hernandez. **MOTION PASSED.**

New Business

Confirming January Rating Day

- a. Confirmation of January Rating Day on Tuesday, January 21, 2025, in-person, to evaluate items identified in Spring 2023.

Old Business

Spring Assessment Report Update

- a. A. Hernandez provided updates, noting progress in evaluating and partitioning data. Further work is required for the plotting of data and gathering feedback.

General Education Outside Reviewer Response Letter

- a. M. O’Byrne tabled for the next working meeting.

Continued Items from the Task List

- a. M. O’Byrne tabled for the next working meeting.

Next Meetings

Working Meeting

- a. The next Working meeting is scheduled for 11 a.m. Tuesday, September 24, 2024, to discuss other subjects as necessary.
- b. M. O’Byrne highlight to discuss General Education website revision.
- c. M. O’Byrne highlighted the need to review current GEPAC precedent related to previous syllabi and achievements.

Business Meeting

- a. The next Business meeting is scheduled for 11 a.m. Thursday, October 17, 2024, to discuss proposals.

Adjournment

A. Hernandez moved to adjourn the meeting, seconded by L. Levine.
Adjourned 11:52 a.m.