

INTERNSHIP IN GEOGRAPHY APPLICATION

Before the student can register for Internship in Geography (GEG 394), this application form must be completed and the necessary approving signatures obtained. **Students taking this course must sign up under their academic advisor as the instructor.** A copy of this application form will be kept in the Department of Geography and may be made available to other students seeking internships.

Intern's Name: _____ Dates of Internship: _____

Advisor/Instructor's Name: _____

Organization Name: _____

Intern's Site Supervisor's Name: _____

Organization's Address: _____

Phone: _____ Email: _____

PART I: INTERNSHIP INFORMATION (To be completed by the intern supervisor)

- (1) Describe the specific duties of the intern.
(A formal internship announcement may be attached).

- (2) How many hours per week will be involved?

- (3) What is the approximate total number of hours to be worked by the intern?

- (4) Is this a paid internship? Yes: _____ No: _____

If yes, what will be the payment arrangement?

(over)

PART II: INSTRUCTOR INFORMATION (To be completed by the Advisor/Instructor)

(1) How will the student be evaluated? (Include all assignment deadlines.)

(2) Advisor/Instructor Contact Information.

Address

Phone and Email

PART III: APPROVAL

Signature

Date

Intern Supervisor

Student Intern

Advisor/Instructor

Department Chair

Dean of College of Liberal Arts and Sciences

Cc: Geography Department
Intern Supervisor
Intern
Advisor/Instructor
LAS Office