

Pennsylvania State System of Higher Education
KUTZTOWN UNIVERSITY
MINUTES OF THE COUNCIL OF TRUSTEES
June 6, 2024

The Council of Trustees met on Thursday, June 6, 2024, at 3:00 p.m. in the McFarland Student Union Building, Room 250.

PRESENT:

Mr. Robert Grim, Esq., Chairman.....Kutztown
Mr. Dennis Giorno, Vice-ChairHarrisburg
Mr. Kevin Harden Jr., Esq. Secretary.....Philadelphia
Mr. Phillips Armstrong..... Lehigh County
Mr. James Ludlow.....Fogelsville
Mr. Guido Pichini..... Wyomissing Hill
Ms. Payton Mentzer, Student Trustee.....Reading

ABSENT:

Ms. Sandy Green.....Kutztown
Ms. Dianne LutzWernersville
Mr. Thomas HeckWyomissing

ALSO PRESENT:

Mrs. Jane Grim, Council of Trustees Chairman's Spouse
Dr. Lorin Basden Arnold, Provost and Vice President for Academic Affairs
Mr. Matt Delaney, Vice President for Finance and Facilities
Ms. Natalie Einsig, PASSHE, Legal Counsel
Dr. Kenneth S. Hawkinson, University President
Mrs. Ann Marie Hayes Hawkinson, Associate to the President
Dr. Laurie McMillan, Dean, College of Liberal Arts and Sciences
Ms. Pam Rex, Senior Executive Associate to the President
Mr. Bryan Salvadore, Director of Communications
Mr. Matthew Santos, Vice President, University Relations and Athletics
Mr. Christopher Sponagle, Multimedia Producer
Mr. Scott Stamm, Client Technology and Support
Ms. Diana LoChiato, Executive Assistant, University Relations & Athletics
Mr. Matt Assad, Controller
Dr. Carl Sheperis, Vice Provost Extended & Life-Long Learning & Dean of Graduate Studies
Mr. Ed Richmond, Associate Executive Director & CFO, KU Foundation
Dr. Karen Rauch, Associate Vice President, Accreditation, Assessment, & Curriculum
Ms. Jennifer Weidman, HR Director
Dr. Rebecca West Burns, Dean, College of Education
Dr. Brad Shope, Dean, College of Visual & Performing Arts
Dr. Stephen St. Onge, Vice President, Enrollment Management & Student Affairs
Dr. Amy Pfeiler-Wunder, Associate Dean VPA
Ms. Sarah Wert, Administrative Assistant in the President's Office
Mr. Kraig Piper, University Volunteer

1. Call to Order

At 3:04 p.m. Chairman Grim called the meeting to order.
Chairman Grim noted that an Executive Session was held and no action was taken.

2. **Pledge of Allegiance**

The Pledge of Allegiance was recited by those in attendance.

3. **Roll Call of Council Members**

Attendance was taken at the direction of Chairman Grim which established that a quorum of the Council was present.

4. **Resolution for Mr. Thomas Heck**

Mr. Robert Grim recited the Resolution for Mr. Thomas Heck from the Kutztown University Council of Trustees.

"WHEREAS, Thomas Heck has served faithfully, earnestly, and with distinction throughout his tenure as a member of the Council of Trustees at Kutztown University since two thousand twelve; and

WHEREAS, Thomas Heck has served Kutztown University as chairman of the Council of Trustees from two thousand eighteen to two thousand twenty; and

WHEREAS, Thomas Heck has served as chair of various committees over the years; and provided exceptional oversight, support, and advice on issues concerning all areas of the University; and

WHEREAS, Thomas Heck, through his business Heck Brothers Florist provided wonderful support to the university over many years often generously providing arrangements for special events; and

NOW, THEREFORE, BE IT RESOLVED, that Thomas "Tom" Heck be formally recognized, through this resolution, for his exemplary service to Kutztown University while serving in these many capacities on the Kutztown University Council of Trustees.

RESOLVED, this sixth day of June in the year two thousand twenty-four."

Mr. Jim Ludlow moved to accept the resolution to Mr. Thomas Heck for his contributions and service to Kutztown University as presented. Mr. Guido Pichini seconded the motion and it carried unanimously. The motion was approved.

5. **Remarks by Mr. Robert Grim, Council Chairperson**

"Welcome to the final public meeting of the Kutztown University Council of Trustees for the 2023-2024 academic year. It has been my distinct honor to be chair of the Council of Trustees, and although Governor Shapiro appointed me, last fall, to another term, my term as chair, as limited by our by-laws to two years, will end this June 30th.

My departing valedictory would be incomplete if I did not first pay tribute to two veteran trustees, along with whom I have had the enjoyment of serving for my eight years, Jack Wabby, who retired recently and Tom Heck, who as we just witnessed, is retiring now. In addition to all of the countless contributions these gentlemen have made to the grand welfare of Kutztown University, let me also say that they made my service on this council a pleasure to the extent that I would describe our trustee interactions as very harmonious. We all will miss them.

And now, let us turn our attention to what good things have happened at Kutztown University in the last two years, and not necessarily that I have had anything to do with them. Credit for

successes here lie almost entirely with the person to my right together with the team he has built. After the Pandemic died down, KU, because our President and my predecessor chair, Jim Ludlow, insisted we stay open, emerged stronger than ever, academically, financially, and in all other aspects compared to so many other educational institutions who did not stay the course. New buildings and rebuilt buildings such as the Mallet Percussion Center and De Francesco Hall, made the university stronger, livelier, and more respected than ever. Because I grew up on College Hill, the preservation and the renovation of Poplar House as the new admissions center is particularly noteworthy to me because it demonstrates that KU honors its history while adding new luster to its physical plant.

Also in the works is a very large and more than appropriate solar panel field on south campus, which, through the timely efforts of the KU Foundation, is undergoing administrative approval by Maxatawny Township. The contributions to Kutztown University by this development are manifold, to the numerous students who will receive scholarship money from the income generated by this solar project, to burning less fossil fuels and thus saving our environment. In my introductory remarks two years ago, I said I wanted us to be more green. And, so we are. But really, when you look at KU, one of its greatest successes has been its ability to attract students who, in many cases, are the first of their family to go to college. Then, to top it off, the percentage of our students who have been retained and did not quit has steadily and surely risen. May I respectfully say that, not only is it "good to be golden", but it is "good to stay golden"?

It's easy for me to admire and talk about these things because I was born with a Kutztown University educational silver spoon in my mouth. I have previously talked about my great-grandfather, Dr. George Washington Grim (the other George Washington), who raised eight children in Bucks County. Every single one of those children traveled by horse and buggy in the late 1800's to attend and graduate from this institution, including the youngest, my grandfather, James S. Grim, who after obtaining his Ph.D., taught science here for 45 years. My father, my mother, three uncles and an aunt all graduated from here. I and my three brothers and sister all attended the Campus Laboratory School, as did Jane and my three children.

Which brings me to my next point. Despite all of the 168 years of our history, it has occurred to me while serving as a trustee, that no one has written a comprehensive history of this institution. Despite KU's impact on the educational world of southeastern Pennsylvania and beyond, what we sorely lack is a tribute to its ancestral and historic underpinnings.

Thank goodness, however, we have waiting in the wings, a person I have been in contact with who many of you know, Jason Graver, who has indicated to me his willingness to continue to research and assemble our record of 168 years of success. the wings, a person I have been in contact with who many of you know, Jason Graver, who has indicated to me his willingness to continue to research and assemble our record of 168 years of success. This prodigious undertaking awaits his retirement from teaching.

Finally, as I move on from this chair that I have been so fortunate to occupy for the last two years, the question is: Is Kutztown University a better place than when I assumed office? Compared to the difficult problems I previously alluded to that my predecessor, Jim Ludlow, had to deal with and his timely responses, the answer is KU is relatively better because it has met many challenges and it continues to thrive ever more so, mostly because of the adjustments and leadership of our president, Dr. Hawkinson and his team.

KU flourishes as new scholarship money for its students becomes available, as our faculty gets more students excited to learn, as we adjust the curriculum to focus on getting our students ready to do their jobs after they graduate, as we improve and fine tune the contributions a residential college experience has on our students' character – and the list goes on and on. Ultimately, the answer to the question of whether this is a better place is whether each one of us, including our students, has grown better at what we do, and that is to continue to strengthen Kutztown University, as the regional powerhouse that it is. It is my humble opinion that, indeed, we, all of us, have accomplished that.

Thank you, and now we will move into our other business.”

Mr. Robert Grim concluded his remarks.

6. Remarks by Mr. Gavin Stone, Student Government Board President – No report presented

7. Remarks by Dr. Kenneth S. Hawkinson, University President

“*1,987 students have been named to the Spring 2024 Dean's List at Kutztown University. To be eligible for the Dean's List, an undergraduate student must be registered for at least 12 credits and have a minimum grade point average of 3.60.

*Kutztown University sport management students and faculty hosted Keith Haring Day Thursday, May 2, at the Keith Haring Fitness Court, to provide the campus and local communities exercise clinics and competitions. Community members attended an open fitness clinic, followed by a competition among KU and Kutztown Area High School students. Keith Haring Day marks a celebration surrounding Keith's birthday, May 4. The goal is to bring awareness to Haring, the Fitness Court and provide the community with exercise leadership.

*Dr. Amy Pfeiler-Wunder, associate dean of the College of Visual and Performing Arts, was the recipient of the 2024 Eastern Region and National Higher Education Art educator awards by the National Art Education Association. This prestigious award, determined through a peer review of nominations, recognizes the exemplary contributions, service and achievements of one outstanding N-A-E-A member annually at the national level within their division. The award was presented during the N-A-E-A 2024 National Convention in Minneapolis in April.

*Kutztown University's Jazz Ensemble 1 has been honored by the DownBeat Magazine Student Music Awards with the Outstanding Performance Award in the category of Undergraduate Jazz Ensemble College Performance. The DownBeat Student Music Awards recognize the top jazz ensembles at the undergraduate and graduate levels and are considered the most prestigious awards in jazz education. This is the 10th win for the KU Commercial Music program but the first for the Jazz Ensemble, led by Dr. Kevin Kjos.

*Golden Bear athletics concluded its year with a fifth-place finish in the 2023-2024 P-S-A-C Dixon Cup Trophy standings. It is the highest finish for KU since a third-place finish in 2019. This spring, KU softball and women's lacrosse both advanced to the PSAC Tournament and NCAA Championship in May. The softball team advanced to the Atlantic Regional championship game in Charleston, West Virginia. Golden Bear lacrosse advanced to the PSAC Championship game for the first time in 40 years and qualified for the NCAA Tournament in West Chester for the second-straight year, winning a school-record 15 games.

*This month's video shares highlights from our Spring 2024 commencement ceremonies. More than 1,130 students, including 14 doctoral graduates, were awarded degrees across three ceremonies on May 10th and 11th. Please draw your attention to the screen for photo highlights from this great celebration for our students.”

Dr. Ken Hawkinson concluded his remarks.

8. **Public Comments** - No comments presented

9. **Approval of Minutes, April 25, 2024**

Upon motion duly made by Mr. Phillips Armstrong and seconded by Mr. Guido Pichini, the minutes of the April 25, 2024 meeting were approved as presented.

10. **Summary of Discussions-Council Committee on Academic and Student Affairs**

Mr. Guido Pichini presented the discussions of the committee meeting.

11. **General Internship Agreements with Various Institutions and Kutztown University**

Mr. Guido Pichini presented the General Internship Agreements with Various Institutions and Kutztown University.

- Great Wolf Lodge, Scotrun, PA *New*
- Victaulic, Easton, PA *New*
- Lehigh Mining and Navigation, Allentown, PA *New*
- ADP, Allentown, PA *New*
- Joe Bosack & Co. *New*
- Wildlands Conservatory, Emmaus, PA *New*
- Landis Homes, Lititz, PA *New*
- William Fox Munroe, Shillington, PA *New*
- Wyomissing Physical Therapy, Wyomissing, PA *New*
- Sposto Interactive, Kutztown, PA *New*
- Life Time Fitness, Mount Laurel, NJ *New*
- Landis Valley Museum *New*
- Trout CPA, Lancaster, PA *New*
- L&J Landscaping, LLC, Reading, PA *New*
- University of PA – Penn Athletics – Philadelphia, PA *New*
- Art of Living Prima Media, Inc. *New*
- Empower Life Coaching and Counseling, LLC, Bally, PA *New*
- Milgard, Prescott Valley, AZ *New*
- Red Creek Wildlife Center *New*
- Hope Loves Company *New*
- LABServices *New*
- Berks Encore *New*
- Hershey Area Playhouse, Hershey, PA *New*
- Group 2 *New*
- Kutztown Area Historical Society, Kutztown, PA *New*
- New York Boulders, Pomona, NY *New*
- Titus Sports Academy, Newark, DE *New*
- Black Sheep Wrestling Club, Glen Mills, PA *New*
- Easton City Administrator, Easton, PA *New*
- Neo Pangea, West Reading, PA *New*

- Ignite2X, Allentown, PA *New*
- Lower Moreland Police Department, Huntingdon Valley, PA *New*
- Rose Avenue Literary, Bloomington, IN *New*
- Schmidt Library, York, PA *New*
- American Junior Golf Association, Braselton, GA *New*
- Trenton Thunder Baseball, Trenton, NJ *New*
- Candlefly Films, Virginville, PA *New*
- Citro, Emmaus, PA *New*
- Weidenhammer, Allentown, PA *New*
- Meris *New*
- Hanlon *New*
- Godshall's, Souderton, PA *New*
- Ocean City Police Department, Ocean City, MD *New*
- Discover Lancaster, Lancaster, PA *New*
- 3 Seed Marketing, Allentown, PA *New*
- First Generation, Allentown, PA *New*
- Sarrott, Nazareth, PA *New*
- MRA Group, Horsham, PA *New*
- Sponsor United, Stamford, CT *New*
- Hamburg Police Department, Hamburg, PA *New*
- Lancaster Youth Intervention Center, Lancaster, PA *New*
- Engleman Law, Leesport, PA *New*
- ELPS Private Detective Agency, West Chester, PA *New*
- Steel Ice Center, Bethlehem, PA *New*
- Dick's Sporting Goods, Reading, PA *New*
- Delaware County Courthouse City Courthouse, Media, PA *New*
- Brandywine Art Museum, Chadds Ford, PA *New*
- Condor Cargo, Hawthorne, CA *New*
- Student Success Solutions *New*
- Eagle FC Women, Mechanicsburg, PA *New*
- Egg Harbor Twp. Rec Department, Egg Harbor Twp, NJ *New*
- Hurricane Junior Golf Tour, Kissimmee, FL *New*
- Crop Management Strategies, Inc. Germansville, PA *New*
- Golden Nugget Resort Fitness Center, Atlantic City, NJ *New*
- All Star Sports Academy, West Chester, PA *New*
- LV Iron Pigs/J&E Baseball Concessions, Allentown, PA *New*
- DRUGSCAN Toxicology Laboratory, Horsham, PA *New*
- Timoteo Sports, Philadelphia, PA *New*
- Great Valley YMCA, Nazareth, PA *New*
- The Wild Rose Press *New*
- Harborside Church, Safety Harbor, FL *New*
- Bristol Blues, Bristol, CT *New*
- CARE of Southeastern Michigan *New*
- Commonwealth Charter Academy *New*
- Jesse Kurtz, Atlantic City, NJ *New*
- ArtSkills, Inc., Bethlehem, PA *New*
- Impromptu LLC *New*
- All Sports Center, Collegeville, PA *New*
- Aces, Inc., Brooklyn, NY *New*
- EHD Insurance, Lancaster, PA *New*
- Security Industry Specialists, Culver City, CA *New*

- MGN Logistics., Easton, PA *New*
- Delaware State Parks *New*

Mr. Guido Pichini moved to accept the General Internship Agreements with Various Institutions and Kutztown University as presented. Mr. Jim Ludlow seconded the motion and it carried unanimously. The motion was approved.

12. School-based Internship Agreements with Various School Districts and Kutztown University

Mr. Guido Pichini presented the list of school-based internship agreements which establishes a relationship whereby students may participate in practical experience outside the traditional classroom setting.

- Lehigh Valley Charter School for the Arts *New*
- Mifflin County School District *Renewal*
- School District of Philadelphia *Renewal*
- The Centennial School of Lehigh University *Renewal*
- Easton Arts Academy Elementary Charter *Renewal*
- Easton Arts Academy Elementary Charter *New*

13. Counseling Internship Agreements with Various Institutions and Kutztown University

Mr. Guido Pichini presented the counseling internship agreements with various institutions and Kutztown University.

- C. Snyder Counseling & Wellness *Renewal*
- Merakey Schuylkill Mountain Center *Renewal*
- Stone Bridge Counseling *Renewal*
- Sara Taff Counseling *Renewal*
- Muhlenberg College Counseling *Renewal*
- Renewed Hopes Counseling *Renewal*
- Delaware Health and Social Services *Renewal*
- Pyramid Healthcare Allentown Outpatient *Renewal*
- DeSales University Counseling *Renewal*
- Familicare Counseling Center *New*
- Bridges Counseling for Child and Family *New*

14. Dual Enrollment Agreements with Various School Districts and Kutztown University

Mr. Guido Pichini presented the dual enrollment agreements with various school districts and Kutztown University.

- Daniel Boone Area School District *New*
- Fleetwood Area School District *New*

Mr. Guido Pichini moved to present agenda items #12, #13, #14 as one action item for approval as presented. Mr. Phillips Armstrong seconded the motion and it carried unanimously. The motion was approved.

Mr. Guido Pichini concluded his report.

15. **Summary of Discussions-Council Committee on Finance, Property and Audit**
Mr. Dennis Giorno presented the discussions of the committee meeting. The audit will begin with Clifton Larson after June 30th.
16. **Purchases and Contracts**
Mr. Dennis Giorno noted that the purchases and contracts were reviewed and all was in order.
17. **2024-25 E&G Budget**
Mr. Dennis Giorno moved to approve the 2024-25 E&G Budget as presented in Tab 8. Mr. Jim Ludlow seconded the motion and it carried unanimously. The motion was approved.
18. **2024-25 Winter Study Abroad Program Fees**
Mr. Dennis Giorno moved to approve the 2024-25 Winter Study Abroad Program Fees as presented in Tab 9. Mr. Phillips Armstrong seconded the motion and it carried unanimously. The motion was approved.
19. **Summary of Discussions-Council Committee on Human Diversity**
Ms. Jennifer Weidman shared an update on the committee discussion including investigations, searches, and DEI programming. Details can be found in the committee meeting minutes.

Ms. Jennifer Weidman concluded her report.
20. **Summary of Discussions- Council Committee on University Relations & Athletics and Advancement**
Mr. Phillips Armstrong reported on the committee discussion including an update on the KU Foundation, University Relations and Athletics. Details can be found in the committee meeting minutes.

Mr. Phillips Armstrong concluded his report.
21. **2024-25 Council of Trustees Meeting Schedule**
Mr. Dennis Giorno moved to approve the 2024-25 Council of Trustees Meeting Schedule as presented in Tab 10. Mr. Kevin Harden seconded the motion and it carried unanimously. The motion was approved.
22. **(AMENDED POLICY) COT-003: Selection Process of Student Trustee**
Mr. Guido Pichini moved to approved (AMENDED POLICY) COT-003: Selection Process of Student Trustee as presented in Tab 11. Mr. Jim Ludlow seconded the motion and it carried unanimously. The motion was approved.
23. **2024-25 Kutztown University Order of Succession Plan**
Mr. Guido Pichini moved to approve 2024-25 Kutztown University Order of Succession Plan as presented in Tab 12. Mr. Kevin Harden seconded the motion and it carried unanimously. The motion was approved.

24. Nominating Committee: Election of Officers

Mr. Robert Grim presented the Election of Officers as of July 1, 2024 serving through June 30, 2026:

Mr. Dennis Giorno, Chair
Mr. Kevin Harden, Jr. Esq., Vice-Chair
Mr. Phillips Armstrong - Secretary

Mr. Guido Pichini moved to approve the Slate of Officers to serve July 1, 2024 through June 30, 2026 as presented. Mr. Jim Ludlow seconded the motion and it carried unanimously. The motion was approved.

25. Resolution: Mr. Robert P. Grim, Esq., Chair

Mr. Dennis Giorno recited the Resolution for Mr. Robert P. Grim, Esq., from the Kutztown University Council of Trustees

"WHEREAS, Robert P. Grim, Esq. has served as a member of the Council of Trustees at Kutztown University for eight years; and

WHEREAS, Robert P. Grim, Esq. has served as Chair of the Council of Trustees at Kutztown University for the past two years; and

WHEREAS, Robert P. Grim, Esq. has served Kutztown University faithfully, earnestly, and with distinction throughout his tenure as Chairman; and

WHEREAS, Robert P. Grim, Esq. has been a friend of Kutztown University, representing the community, making himself available for consultation, appearing at meetings when requested, and showing resolve in difficult situations; and

WHEREAS, Robert P. Grim, Esq. has been a generous benefactor of Kutztown University and has invested his time, knowledge, experience, and resources in protecting its interests in the community and beyond; and

NOW, THEREFORE, BE IT RESOLVED, that Robert P. Grim, Esq. be formally recognized, through this resolution, for his exemplary service to Kutztown University while serving as Chair of the Council of Trustees from July 1, 2022 to June 30, 2024.

RESOLVED, this Sixth day of June in the year Two Thousand Twenty-Four."

Mr. Dennis Giorno moved to accept the resolution to Mr. Robert P. Grim, Esq. for his contributions and service to Kutztown University as presented. Mr. Phillips Armstrong seconded the motion and it carried unanimously. The motion was approved.

26. As May Arise – No items presented

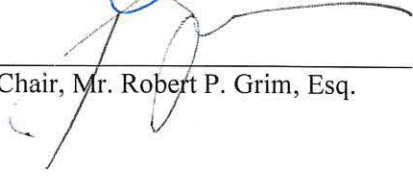
Adjournment

Mr. Guido Pichini moved to adjourn the meeting. Mr. Phillips Armstrong seconded the motion, and the meeting was adjourned at 3:51pm.

9/26/2024
Date

9/26/2024
Date


Secretary, Mr. Kevin Harden Jr., Esq.


Chair, Mr. Robert P. Grim, Esq.