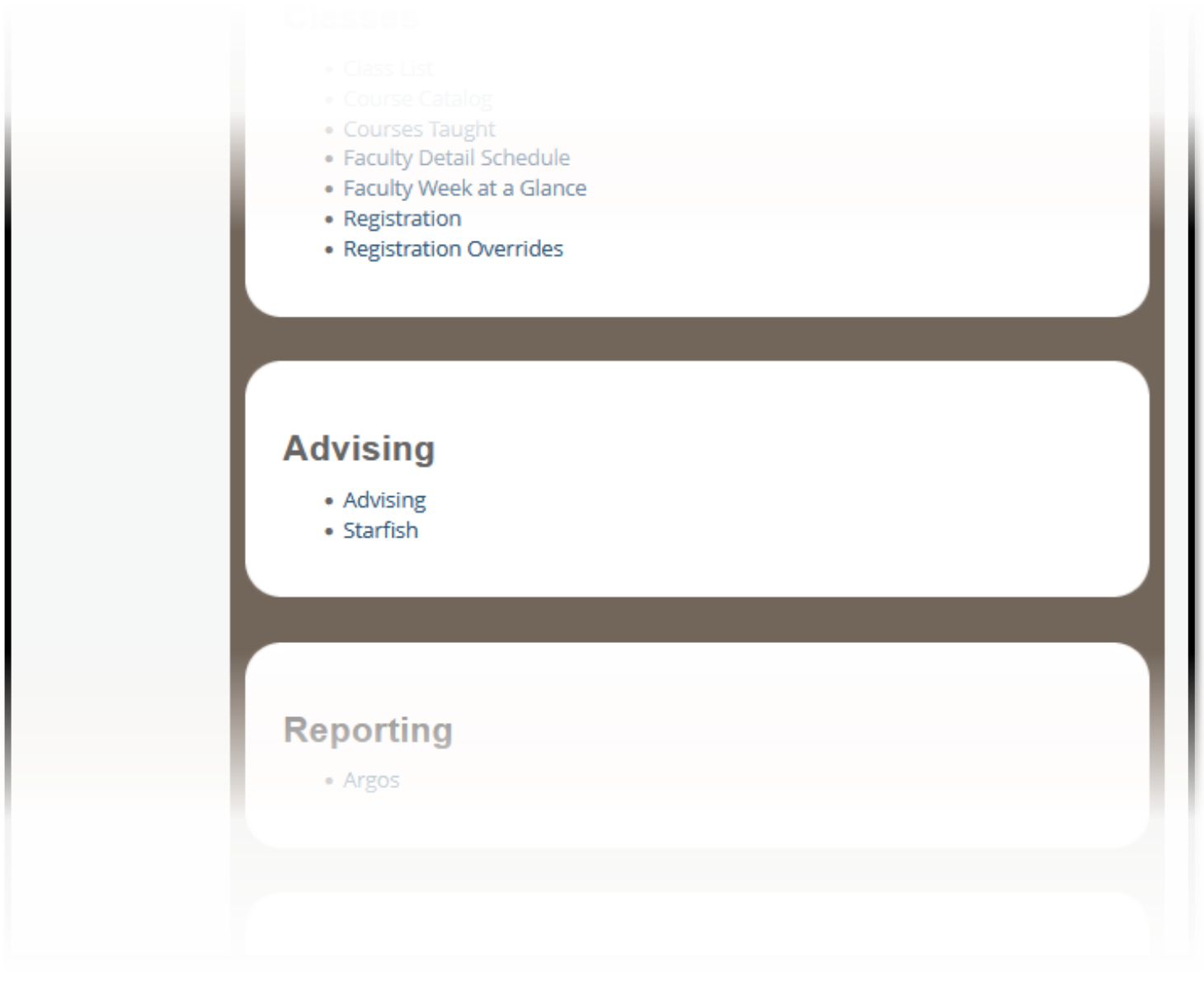
New MyKU

Advising (Faculty)



Faculty Dashboard (Banner)

Homepage

From your Banner dashboard, select **Advising**.

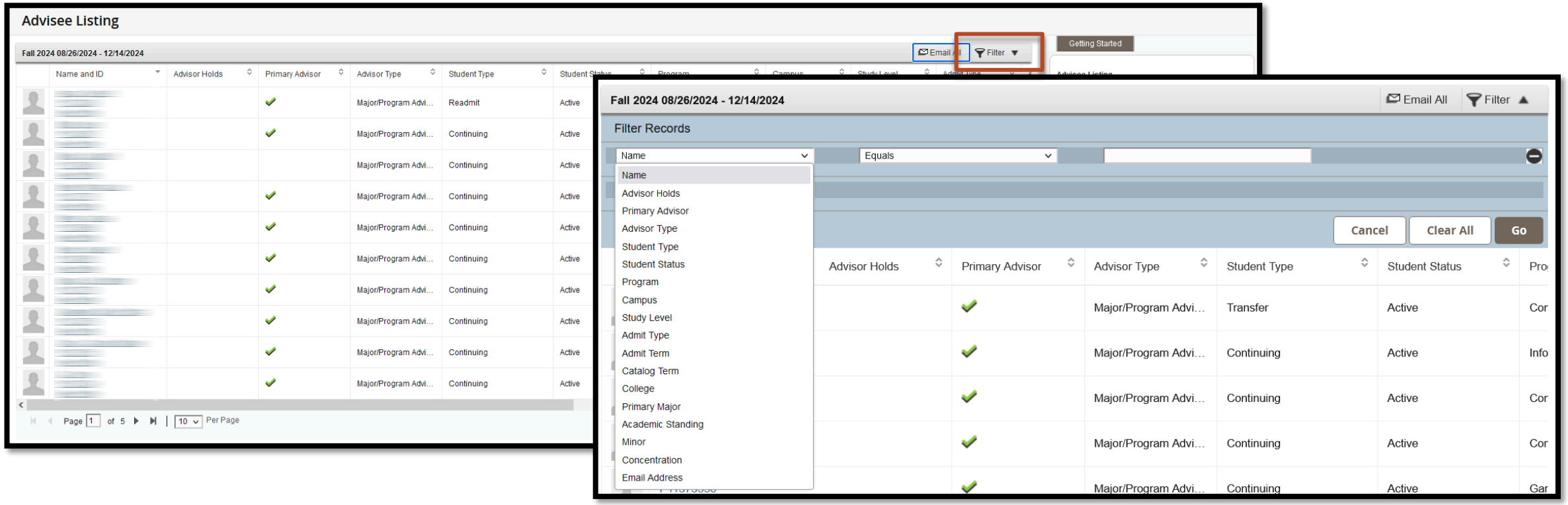
This will bring up the **Advisee Search** page, which allows advisers to look up students by Student ID, Email, or Name.

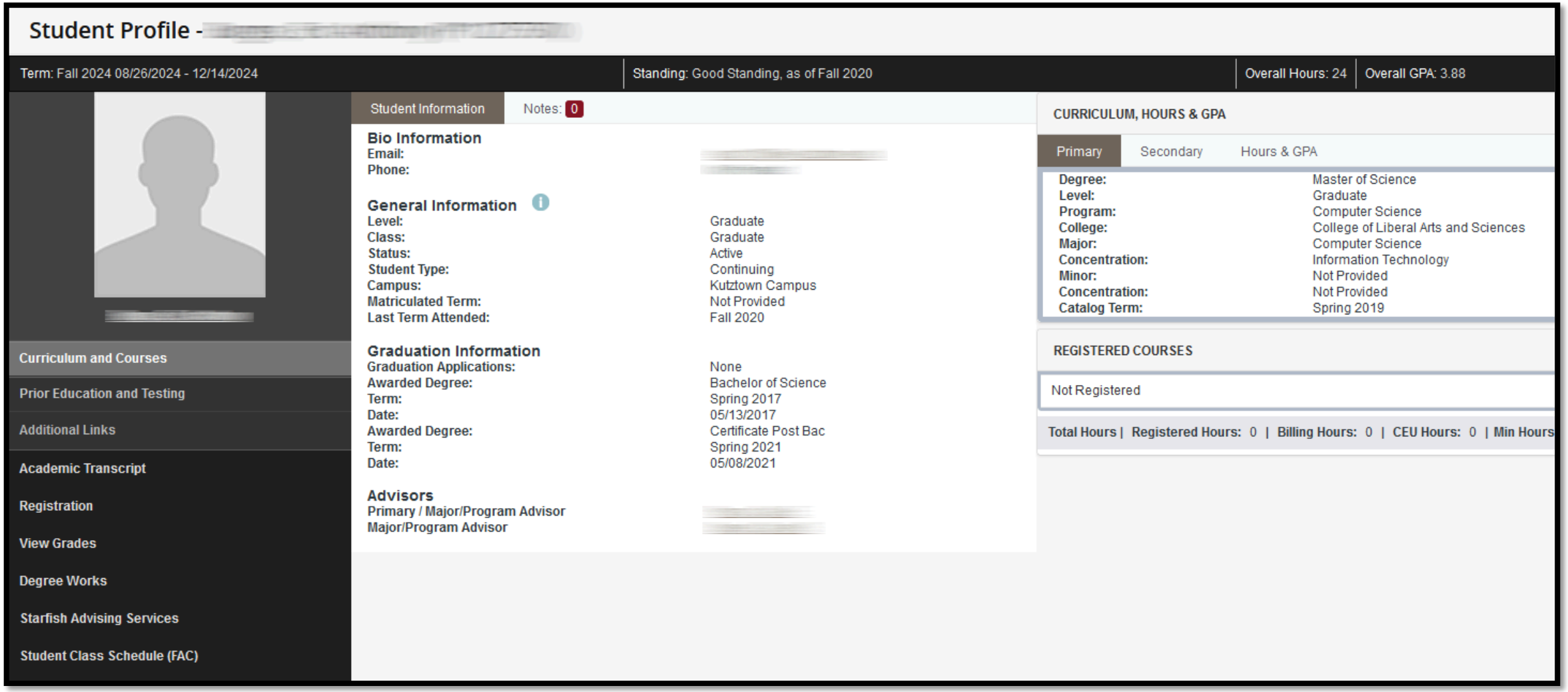
The drop-down menu can be used to select a different term.

Advisee Listing

Clicking on **View My Advisee Listing** will pull up a list of all advisees along with their program, status, and level of study.

You can also email your advisees or filter them using the options in the top right.



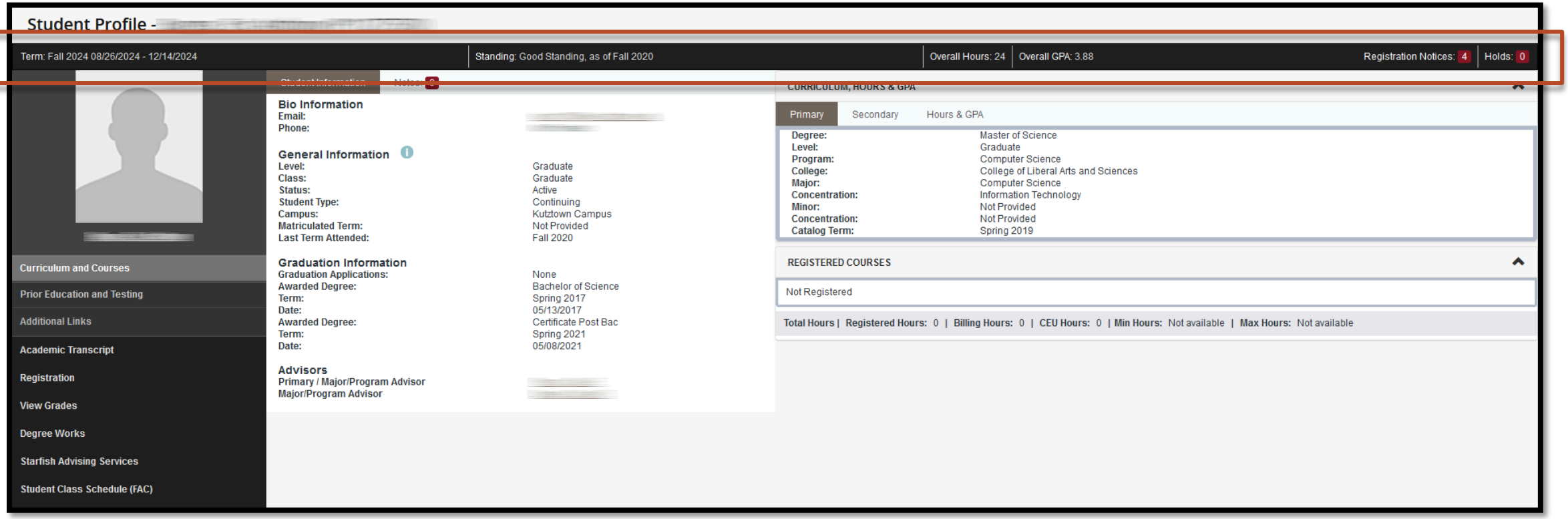


Student Profile

General Student Information

Selecting a student will take you to their Student Profile.

Along the top of the page, you can view their current standing, overall hours, overall GPA, and any registration notices or holds on their account.

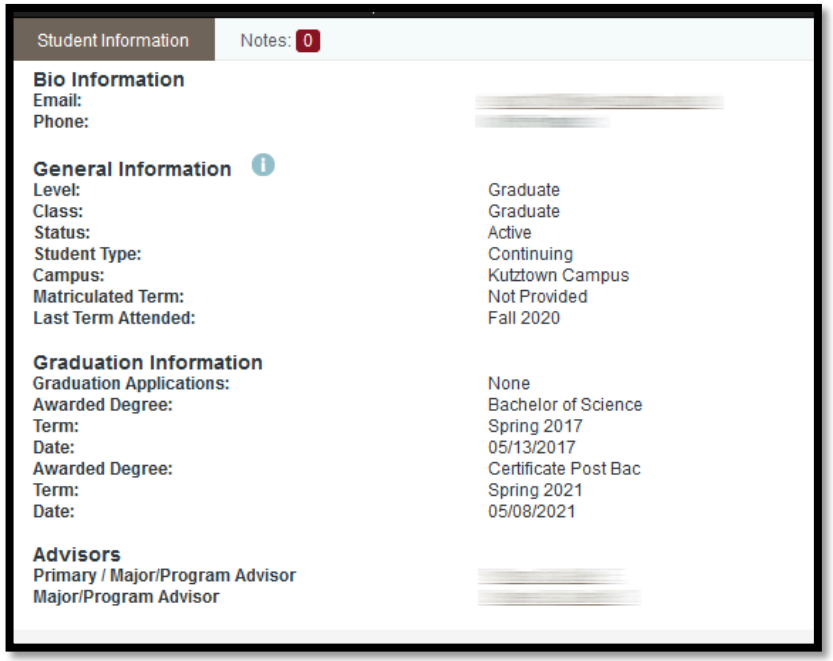


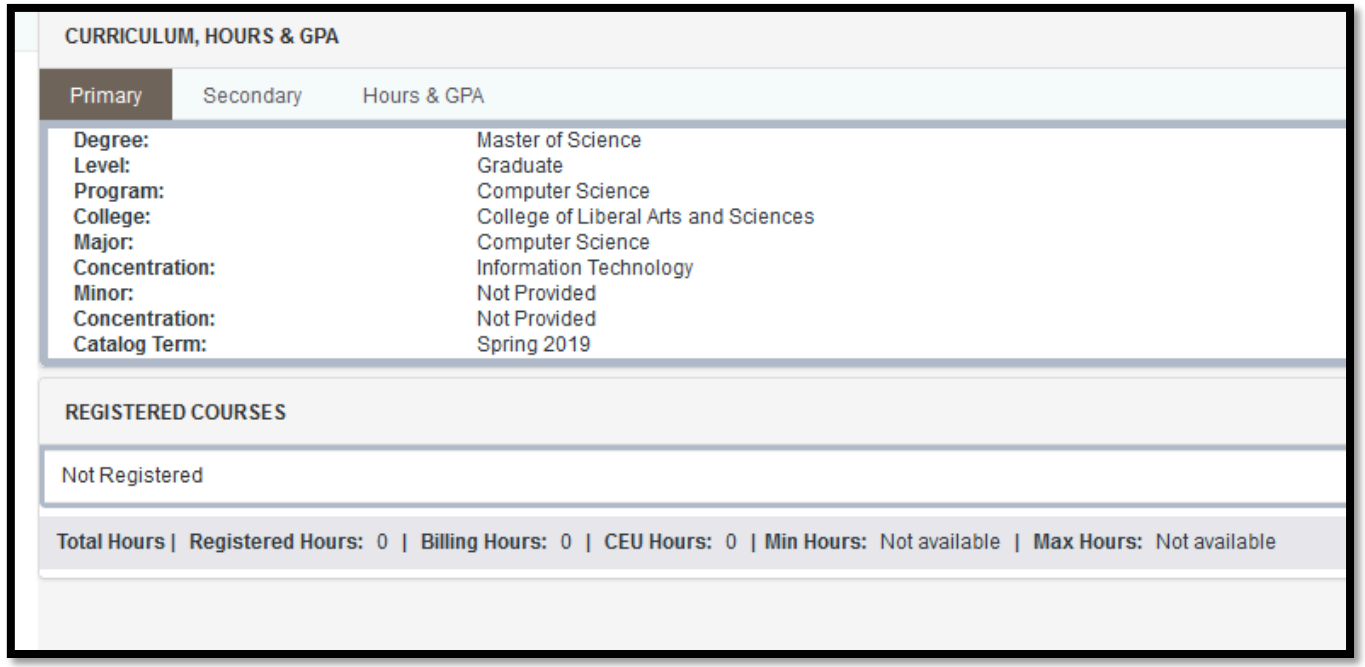
Detailed Student Information

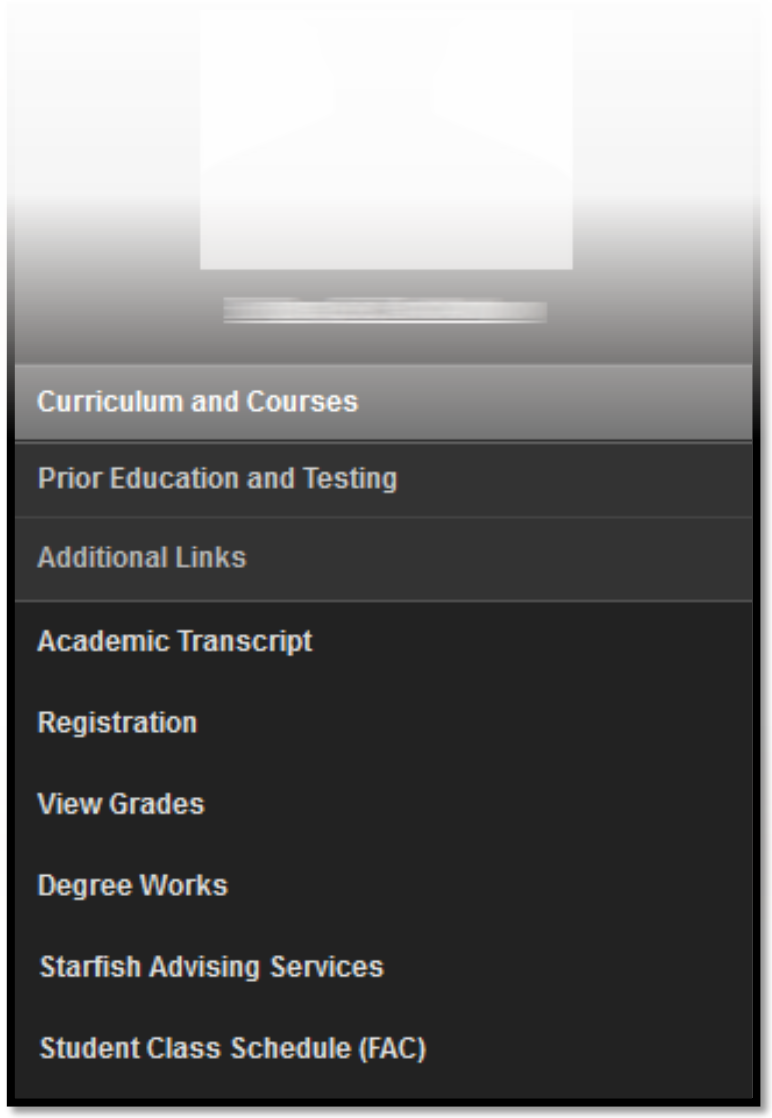
The center of the page lists out the student's biographical and educational information.

The area to the right offers a more detailed view of the student's progress in their program, with tabs for their primary degree, secondary degree (if applicable), and their earned hours and GPA.

Immediately below this area is a list of the student's registered courses. Prior education and standardized test scores can be shown in this area if selected from the left-hand sidebar.





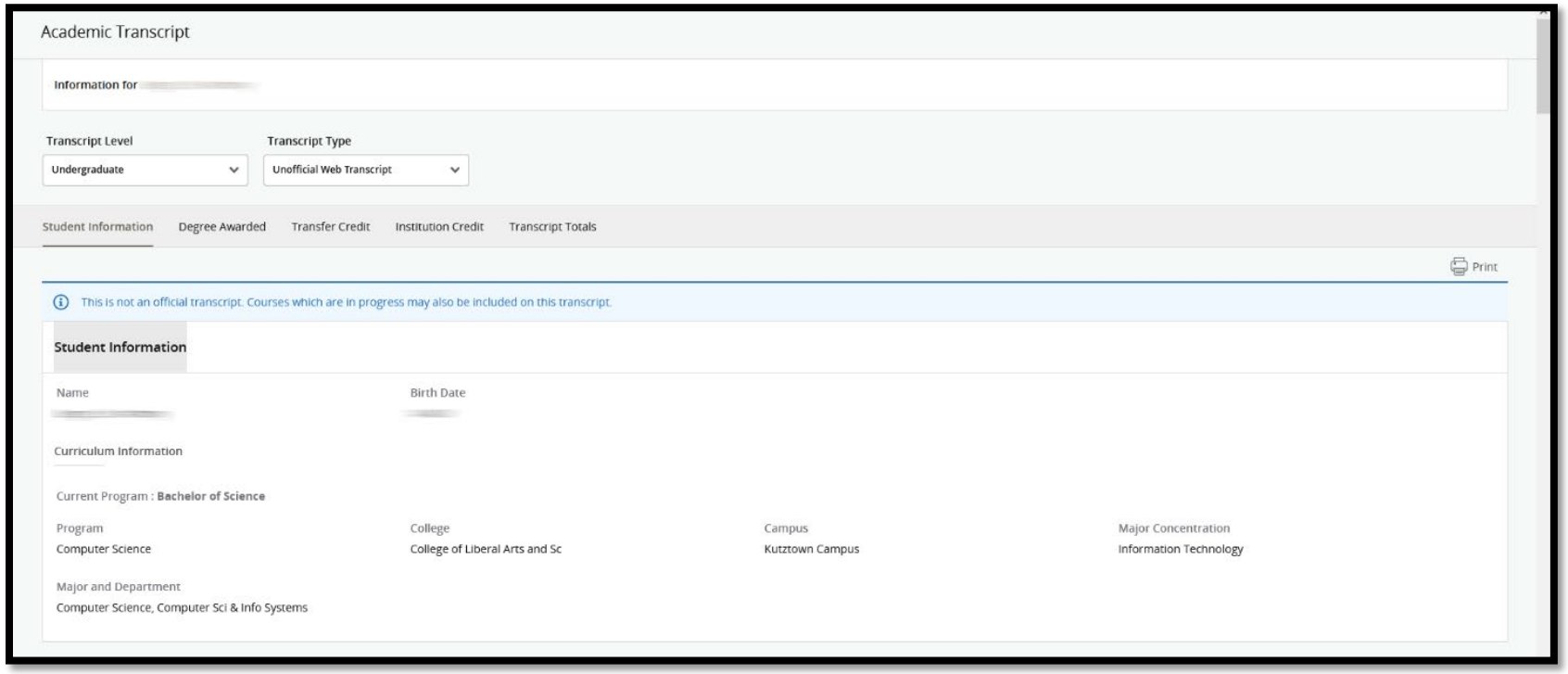


Additional Links

Academic Transcript

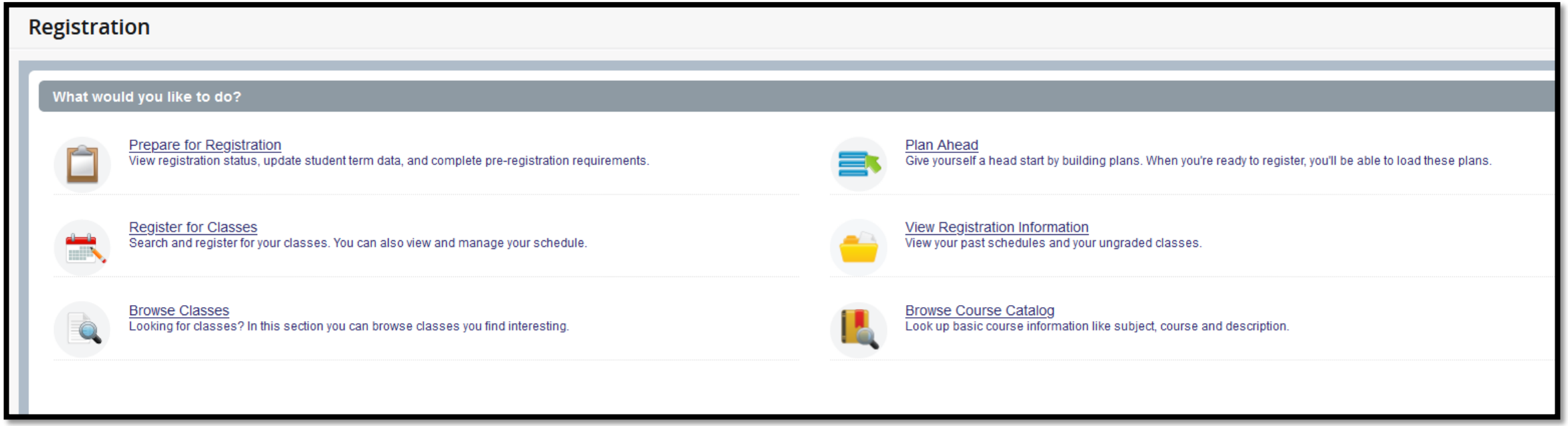
Academic Transcript allows you to generate a student's unofficial graduate or undergraduate transcript on demand.

Upon selecting which transcript you would like to see from the dropdown boxes, the transcript will be generated. The headings at the top can be used to quickly navigate the transcript or to print a copy for reference.



Registration

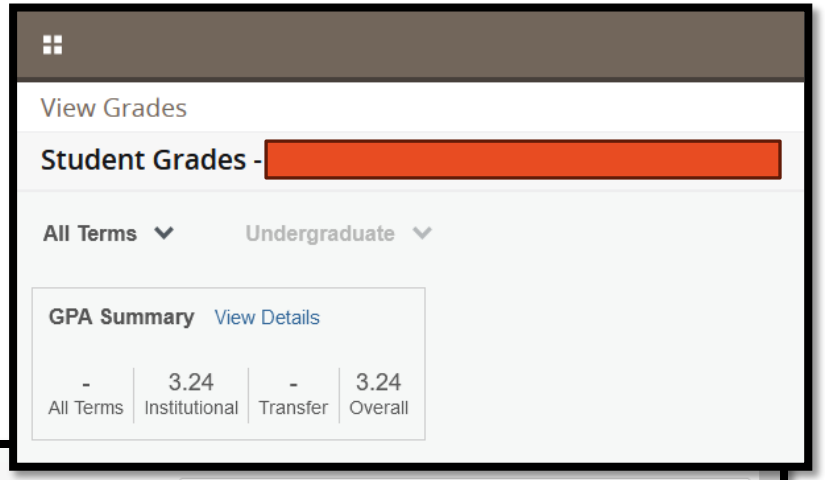
Registration pulls up a page where students can plan, browse, and register for classes. More information about registering for classes can be found in the registration training presentation.



View Grades

View Grades pulls up a record of the student's final grades for previous semesters. Filters for **terms** or **degrees** can be found at the top of the page. Below that will be a **GPA Summary** for the student.

This page can be sorted by clicking on any of the headers.



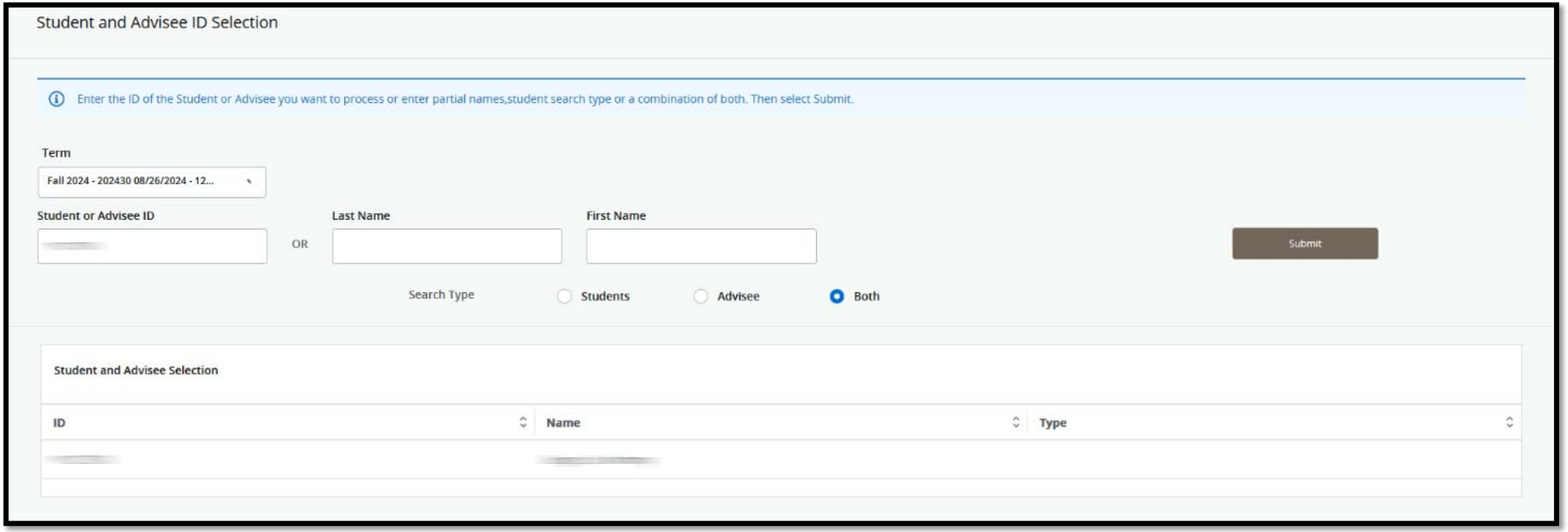
Course Work

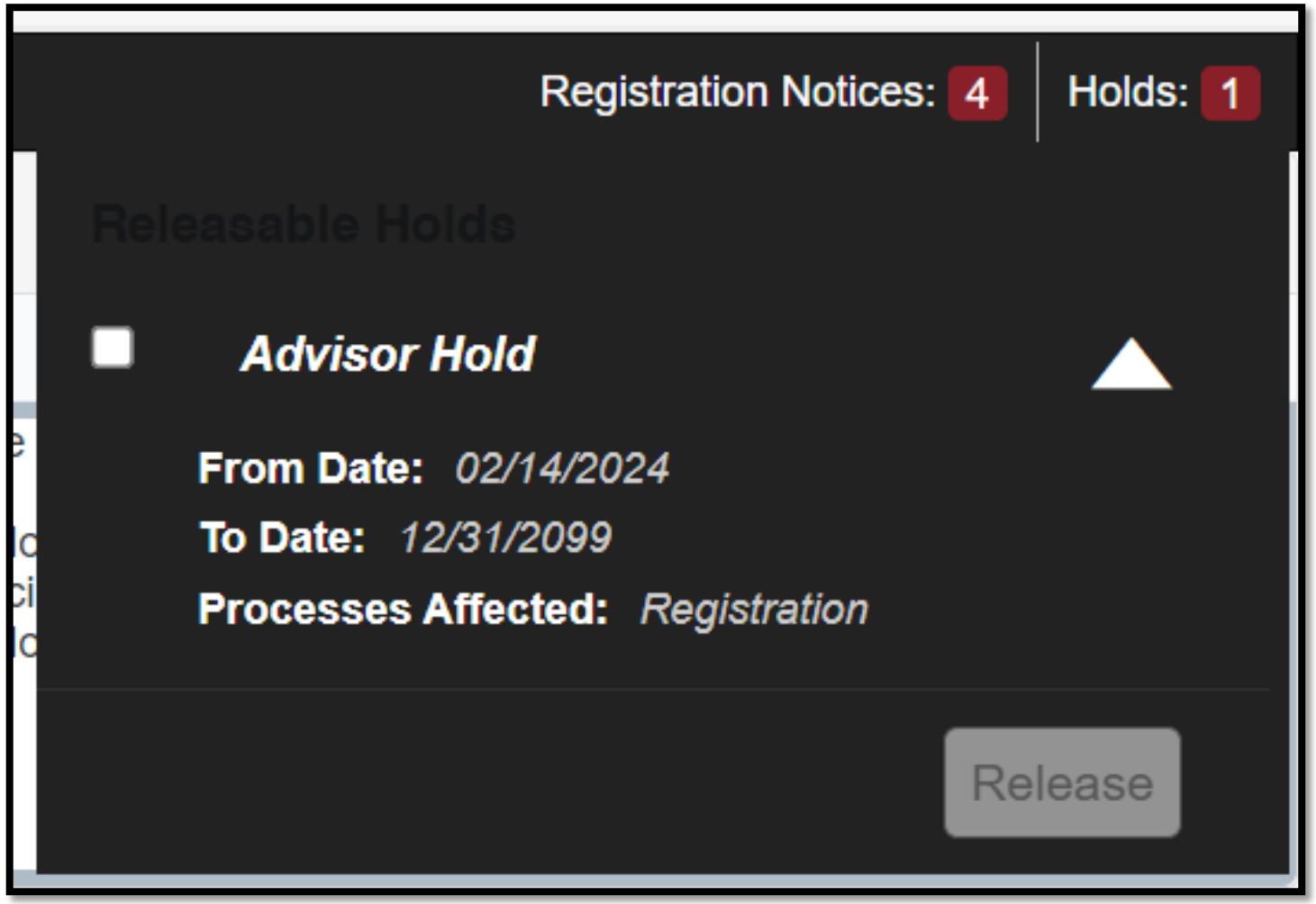
Search by Course Title or Subject Code (ALT+Y)

Subject	Course Title	Campus	Midterm Grade	Final Grade	Narrative Grade Comments	Attempt...	Earned...	GPA H...	Quality ...	CRN	Term	Action
CSC 122, 010	CLIENT-SIDE WEB DEVELOPMENT	KU		A		3.000	3.000	3.000	12.00	2836	Fall 2022	
CRJ 10, 040	INTRO TO CRIMINAL JUSTICE	KU		A		3.000	3.000	3.000	12.00	1210	Fall 2022	
CSC 253, 010	IT SYSTEMS	KU		A		3.000	3.000	3.000	12.00	1136	Fall 2022	
INT 10, 810	INTRO TO INTNATL STDS	KU		A-		3.000	3.000	3.000	11.01	2459	Spring 2022	
MAT 140, 030	APL STATISTICAL METH	KU		A-		3.000	3.000	3.000	11.01	1776	Spring 2022	
CSC 225, 010	DISCRETE MATH FOR COMP II	KU		B		3.000	3.000	3.000	9.00	1496	Spring 2022	
WRI 207, 020	WRITING FOR THE WORKPLACE	KU		B+		3.000	3.000	3.000	9.99	1289	Fall 2022	
CSC 223, 020	ADVANCED SCIENTIFIC PROGRAMING	KU		C		3.000	3.000	3.000	6.00	1502	Spring 2022	

Student Class Schedule

Student Class Schedule can be used to view an advisee's week at a glance.

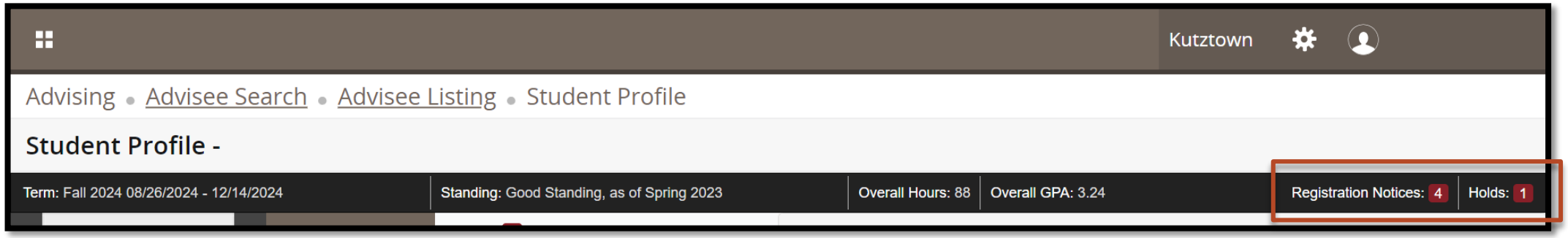
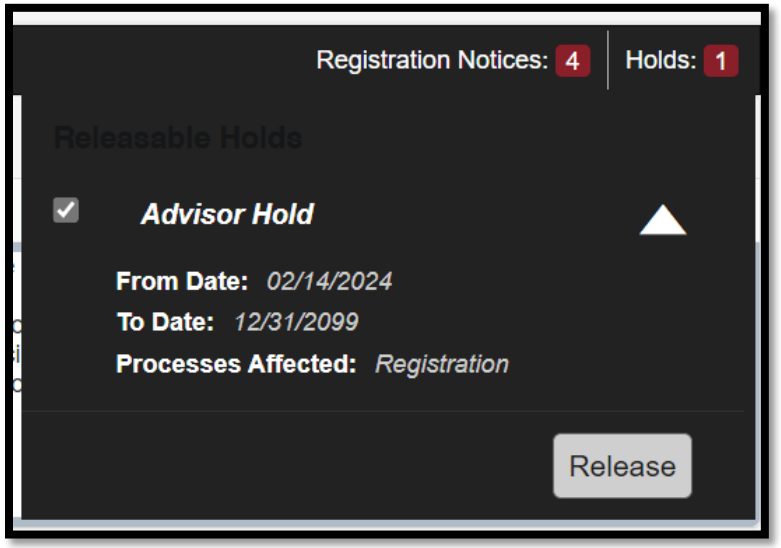




Advising Holds

Releasing Holds

Registration Holds can be viewed from the **student profile** at the top right of the screen.



To release a hold, click **Holds** to view the hold, check the box next to the hold you would like to release, then click **Release**.