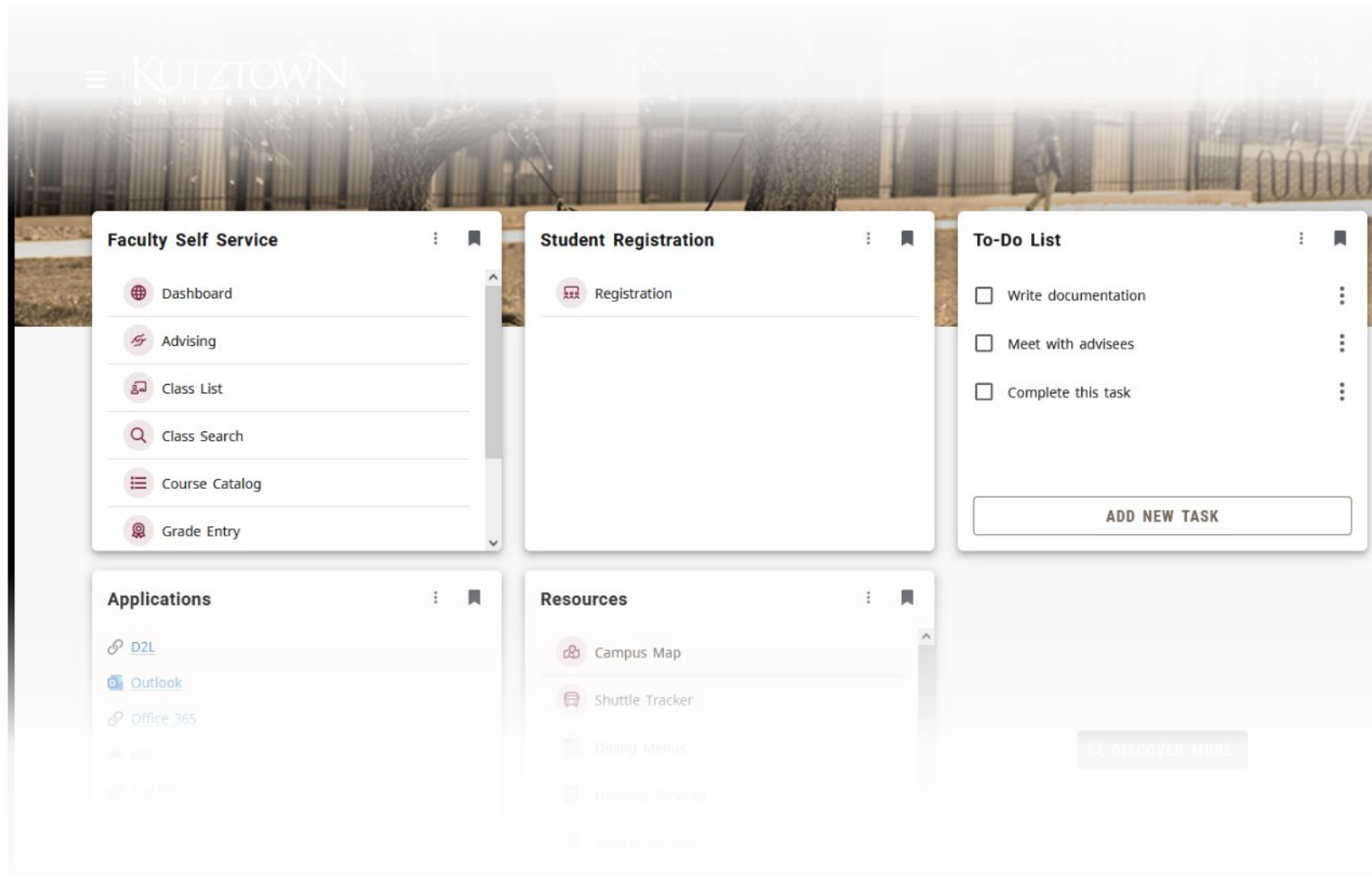




# New MyKU

Registration and Overrides (Faculty)



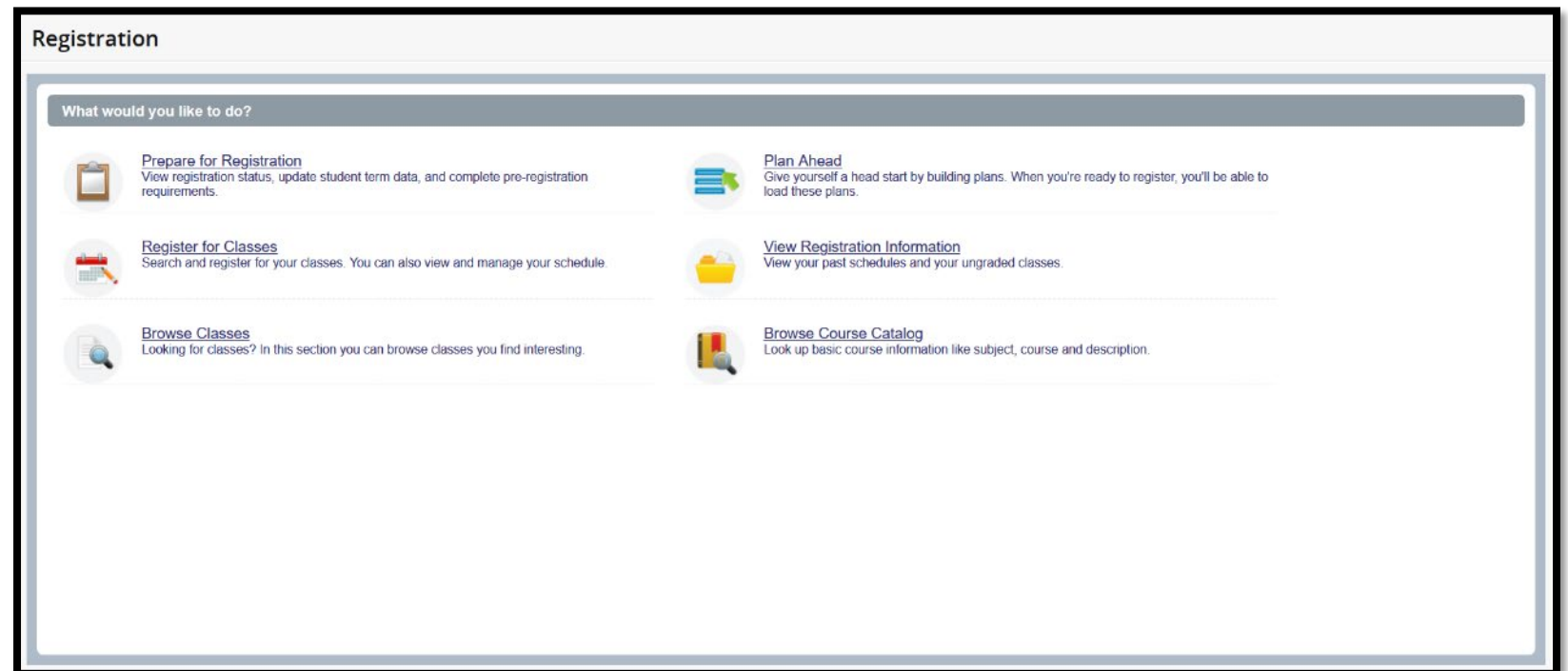
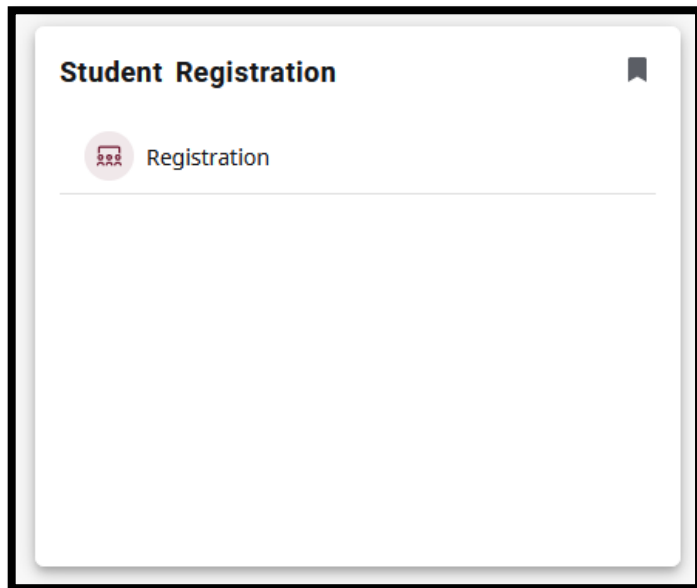
# Student Registration (Banner)

# Homepage

---

Users with the appropriate role will see the **Student Registration** card in Experience. Clicking the link it contains will take you to the Registration portal in Banner.

In the **Registration Portal**, users will see up to six options (not all roles will see all options).

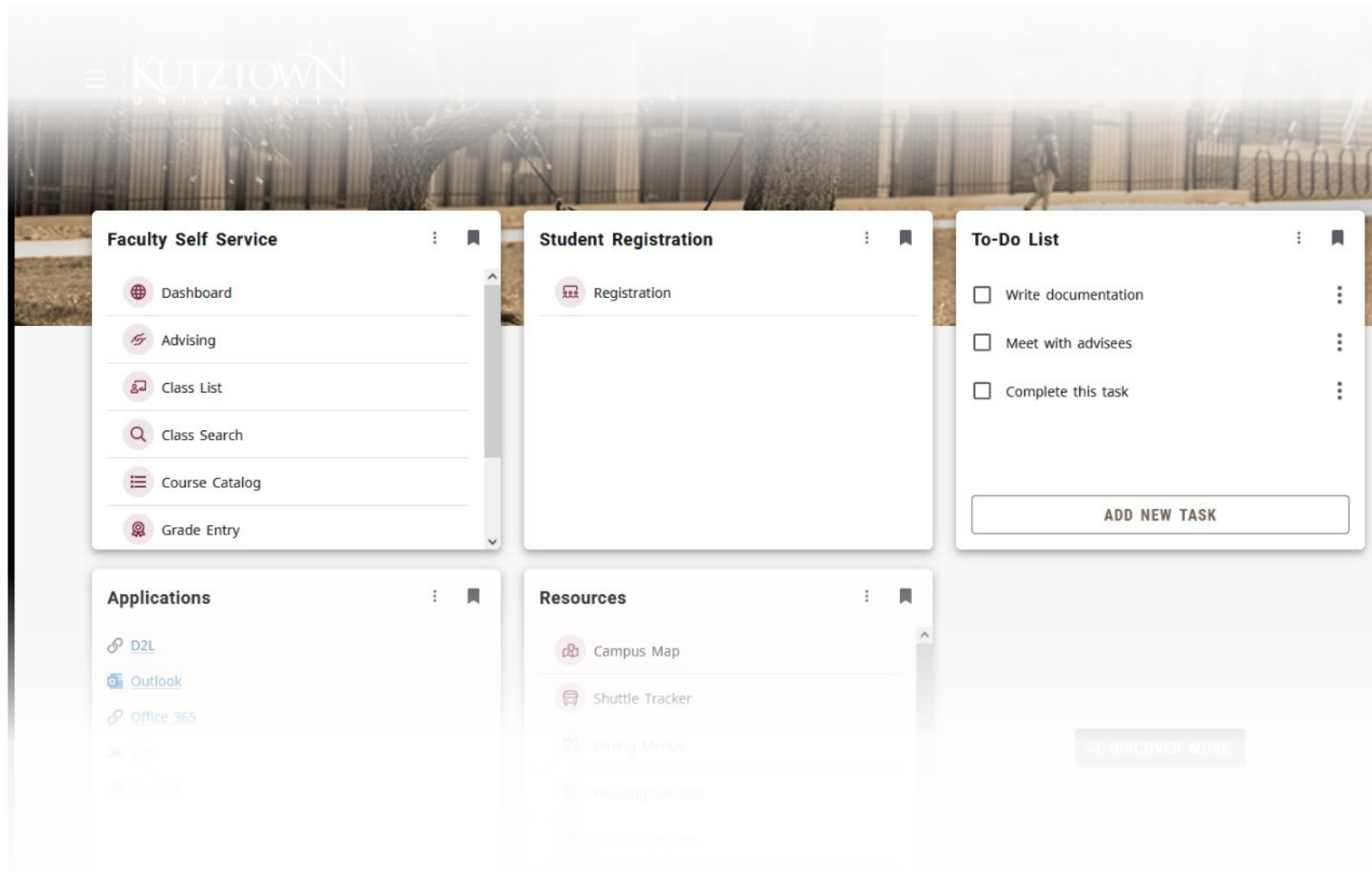


# Prepare for Registration

Entering **Prepare for Registration** as an advisor will show a student's eligibility for registration. The main part of the screen details the student's Registration Status. The lower portion of this area details the student's earned hours in each of their programs as well as their Class Standing.

The column on the right provides more information about the student's Primary and (if applicable) Secondary Curricula.

The screenshot displays the 'Prepare for Registration' interface. At the top, there is a header 'Prepare for Registration' and a sub-header 'Registration Status'. The main content area is divided into two columns. The left column contains the 'Registration Status' section for the term 'Fall 2024', which includes three green checkmark messages: 'Your Student Status permits registration.', 'Your academic status permits registration.', and 'You have no holds which prevent registration.' Below these are two light blue information boxes: one for registration time tickets (08/01/2024 03:00 PM - 09/02/2024 11:59 PM and 02/05/2024 01:30 PM - 04/29/2024 11:59 PM) and another for earned hours (Level: Undergraduate, Institution Hours: 80, Transfer Hours: 13). The bottom-most box indicates the class standing is Senior. The right column contains the 'Primary Curriculum' section, listing: Level: Undergraduate, College: College of Arts & Sci, Degree: Bachelor of Science, Program: Computer Science, Campus: Kutztown Campus, Catalog Term: Fall 2020, Major: Computer Science, and Department: Computer Sci & Info Systems.



# Plan Ahead

# Viewing Plans

The **Plan Ahead** area allows students and advisors to create semester plans for more efficient enrollment when available. After selecting a term and student, you will see a list of the plans that have been created. There will be an option to edit or delete a plan that you have created.

### Select A Plan

**Plans you have created for this term: 2**  
Term: Fall 2024  
You are allowed a maximum of 99 plans for this term.

[+ Create a New Plan](#)

📅 Plan: Test Plan | Created by: You | Preferred Delete Edit

Title	Details	Hours	CRN	Schedule Type	Instructor	Grade Mode	Note	⚙️
<a href="#">Introduction to Visual Storytelling</a>	ANIA 141, 030	3	30022	Lecture	<a href="#">Bischel, Mark L</a> (Primary)	Standard		
Total Planned Hours: 3								Records: 1

📅 Plan: Test Plan | Created by: You | [Make Preferred](#) Delete Edit

Title	Details	Hours	CRN	Schedule Type	Instructor	Grade Mode	Note	⚙️
<a href="#">Intro to 3D Modeling and Rendering</a>	ANIA 171, 020	3	30024	Studio	<a href="#">Van Verth, Elizabeth A</a> (Primary)	Standard		
Total Planned Hours: 3								Records: 1

# Plan Editor (1/2)

The plan editor view is split into three panels. The **Panels** button at the bottom of the page can be used to hide the lower panels.

The upwards-facing arrow in the center of the screen will hide the upper panel. The dot in the center of the screen can be used to reset the panels (this can also be done by pressing **Ctrl+Alt+C** on this screen).

The screenshot displays the Plan Editor interface. At the top, there is a navigation bar with the text "Student • Registration • Select a Term • Select A Plan • Plan Ahead". Below this, the "Plan Ahead" section contains a search form titled "Enter Your Search Criteria" with fields for "Subject", "Course Number", and "Division", along with "Search", "Clear", and "Advanced Search" buttons. The main area is split into two panels. The left panel, titled "Class Schedule for Fall 2024", shows a grid with days of the week (Sunday to Saturday) and times (9am to 6pm). Registered classes are indicated by green checkmarks and course numbers: ANTH10 (Registered) on Monday, Wednesday, and Friday; ACCT102 (Registered) on Tuesday and Thursday; and ANIA171 (Registered) on Monday and Wednesday. The right panel, titled "Fall 2024Untitled Plan", shows a table of registered classes with columns for Title, Details, Hours, CRN, Schedule Type, Note, Status, and Action. The table lists four classes: Managerial Accounting, Intro to 3D Modeling and B..., World Literature I, and Cultural Anthropology. At the bottom, there is a "Panels" dropdown menu and a "Save Plan" button.

Title	Details	Hours	CRN	Schedule Type	Note	Status	Action
Managerial Accounting	ACCT 122, 010	3	30011	Lecture	---	Registered	---
Intro to 3D Modeling and B...	ANIA 171, 010	3	30023	Studio	---	Registered	---
World Literature I	ENGL 101, CH1	3	30134	Lecture	---	Registered	---
Cultural Anthropology	ANTH 10, 10	3	30395	Lecture	---	Registered	---

# Plan Editor (2/2)

The top panel contains a Class search utility. The bottom-left panel contains the student's schedule as planned and will update as classes are added to the plan.

The bottom-right panel lists courses that the student has been registered for and those that have been added to the plan.

The screenshot displays the Plan Editor interface. At the top, there is a navigation bar with the text "Student • Registration • Select a Term • Select A Plan • Plan Ahead". Below this is the "Plan Ahead" section, which includes a search utility titled "Find Classes" and "Created by Others". The search utility has a form with the following fields:

- Term: Fall 2024
- Subject:
- Course Number:
- Division:

Buttons for "Search", "Clear", and "Advanced Search" are located below the form.

The bottom-left panel shows a "Class Schedule for Fall 2024" grid. The grid has columns for days of the week (Sunday to Saturday) and rows for time slots (9am to 6pm). Registered classes are indicated by green checkmarks and course numbers in the grid cells:

- Monday 10am: ANTH10 (Registered)
- Monday 3pm: ANIA11 (Registered)
- Tuesday 12pm: ACCT102 (Registered)
- Wednesday 10am: ANTH10 (Registered)
- Wednesday 3pm: ANIA11 (Registered)
- Thursday 12pm: ACCT102 (Registered)
- Friday 10am: ANTH10 (Registered)

The bottom-right panel shows a list of registered courses with the following columns: Title, Details, Hours, CRN, Schedule Type, Note, Status, and Action. The list contains the following courses:

Title	Details	Hours	CRN	Schedule Type	Note	Status	Action
Managerial Accounting	ACCT 122, 010	3	30011	Lecture	---	Registered	---
Intro to 3D Modeling and B...	ANIA 171, 010	3	30023	Studio	---	Registered	---
World Literature I	ENGL 101, CH1	3	30134	Lecture	---	Registered	---
Cultural Anthropology	ANTH 10, 10	3	30395	Lecture	---	Registered	---

At the bottom of the interface, there is a "Panels" dropdown menu and a "Save Plan" button. A status bar at the very bottom indicates "Total Planned Hours: 0 | Registered and CEU Hours: 12".



# Searching for Courses (1/3)

The search utility is the same one that can be accessed from other areas of Banner. Courses can be found by subject and course number, or attribute (after clicking **Advanced Search**).

In the results, clicking on **Add Course** will add the course to the student's plan without a section (The student will be prompted to select a section when they register). number.

Find Classes

Search Results — 16 Courses  
Term: Fall 2024 Subject: Animated Arts

Subject Description	Course Number	Title	Credits	Description	Course Sections	Add Course
Animated Arts	141	<a href="#">Introduction to Visual Storytelling</a>	3	Students study approaches to storytellin...	<a href="#">View Sections</a>	<a href="#">Add Course</a>
Animated Arts	148	<a href="#">Game Design &amp; Prototyping</a>	3			
Animated Arts	171	<a href="#">Intro to 3D Modeling and Rendering</a>	3			
Animated Arts	231	<a href="#">Intro to 2D Animation</a>	3			
Animated Arts	240	<a href="#">Introduction to 3D Animation</a>	3			
Animated Arts	271	<a href="#">3D Prototyping</a>	3			

Fall 2024 Untitled Plan

Title	Details	Hours	CRN	Schedule Type	Note	Status	Action
<a href="#">Introduction to Visual Story...</a>	ANIA 141	3			+	Pending	<a href="#">Add</a>
<a href="#">Managerial Accounting</a>	ACCT 122, 010	3	30011	Lecture	---	Registered	---
<a href="#">Intro to 3D Modeling and R...</a>	ANIA 171, 010	3	30023	Studio	---	Registered	---
<a href="#">World Literature I</a>	ENGL 101, DH1	3	30134	Lecture	---	Registered	---
<a href="#">Cultural Anthropology</a>	ANTH 10, 10	3	30399	Lecture	---	Registered	---

# Searching for Courses (2/3)

To add a specific section, click on **View Sections** to see individual sections being offered. Adding a section will display its **Course Reference Number** and section number in the list.

The screenshot shows a web application interface for finding classes. At the top, there's a search bar and a 'Find Classes' button. Below it, a search results table is displayed. The table has columns for CRN, Term, Subject, Course Number, Section Number, Title, Credits, Meeting Times, Campus, Status, Schedule Type, Instructor, Attribute, Linked Sections, and an 'Add' button. The first row shows a course with CRN 30020, Term Fall 2024, Subject ANIA, Course Number 141, and Section Number 010. The title is 'Introduction to Visual Storytelling'. The meeting times are Su, Mo, Tu, We, Th, Fr, Sa, 12:00 PM - 02:45 PM. The status is '20 of 20 seats remaining'. The instructor is Rivkin, Jacob S (Primary). The attribute is '1 Prep'. There is an 'Add' button next to this row.

A detailed view of the course section is shown in a pop-up window titled 'Fall 2024 Untitled Plan'. This window contains a table with the following columns: Title, Details, Hours, CRN, Schedule Type, Note, Status, and Action. The table lists several courses:

Title	Details	Hours	CRN	Schedule Type	Note	Status	Action
<a href="#">Introduction to Visual Storytelling</a>	ANIA 141, 010	3	30020	Lecture	+	Pending	Add
<a href="#">Introduction to Visual Storytelling</a>	ANIA 141	3			+	Pending	Add
<a href="#">Managerial Accounting</a>	ACCT 122, 010	3	30011	Lecture	---	Registered	---
<a href="#">Intro to 3D Modeling and Rendering</a>	ANIA 171, 010	3	30023	Studio	---	Registered	---
<a href="#">World Literature I</a>	ENGL 101, DH1	3	30134	Lecture	---	Registered	---
<a href="#">Cultural Anthropology</a>	ANTH 10, 10	3	30399	Lecture	---	Registered	---

# Searching for Courses (3/3)

To start a search over, click on **Search Again**.

The image shows a screenshot of a course search interface. At the top right, there is a green button labeled "Search Again". Below it, there is a table with two columns: "Course Sections" and "Add Course". The "Add Course" column contains several rows, each with a "+ Add Course" button. A "View Sections" button is located under the "Course Sections" column. In the foreground, a "Class Details" window is open for the course "Introduction to Visual Storytelling Animated Arts 141 010". The window shows the following information:

- Term: 202430 | CRN: 30020
- Class Details
- Course Description
- Bookstore Links
- Attributes
- Restrictions
  - Not all restrictions are applicable.
  - Must be enrolled in one of the following Levels:
    - Undergraduate (UG)
  - Must be enrolled in one of the following Majors:
    - Animated Arts (ANAR)
    - Applied Digital Arts (APDA)
- Instructor/Meeting Times
- Enrollment/Waitlist
- Corequisites
- Prerequisites
- Cross Listed Courses
- Linked Sections
- Fees
- Catalog

A "Close" button is located at the bottom right of the "Class Details" window.

As a reminder, course **Restrictions, Prerequisites,** and **Corequisites** can be seen by clicking on the title of a course.

# Removing and Planning Courses

After adding a course or section, it will show up in the list of selected courses in the bottom-right panel as **Pending**. To remove a pending course, click the drop-down and select **Remove**, then **Save Plan**. If you have not yet named your plan, you will be prompted to do so. Saving the plan will also change Pending courses to **Planned** status.

Title	Details	Hours	CRN	Schedule Type	Note	Status	Action
<a href="#">Introduction to Visual Story...</a>	ANIA 141, 010	3	30020	Lecture	+	Pending	Add
<a href="#">Introduction to Visual Story...</a>	ANIA 141	3			+	Pending	Add
<a href="#">Cultural Anthropology</a>	ANTH 10, 10	3	30399	Lecture	---	Registered	Remove
<a href="#">Managerial Accounting</a>	ACCT 122, 010	3	30011	Lecture	---	Registered	---
<a href="#">World Literature I</a>	ENGL 101, DH1	3	30134	Lecture	---	Registered	---

Total Planned Hours: 0 | Registered and CEU Hours: 9

Save Plan

Hours	CRN	Schedule Type	Note	Status	Action
3	30020	Lecture	+	Planned	None
3	30399	Lecture	---	Registered	---
3	30011	Lecture	---	Registered	---
3	30134	Lecture	---	Registered	---

Total Planned Hours: 3 | Registered and CEU Hours: 9

Save Plan

# View Registration Information

This view is limited to students. In this area, they can look up their **schedule** (available as an “at a glance” grid or a detailed view) and view their **active registrations**.

Student • Registration • View Registration Information

View Registration Information

Look up a Schedule Active Registrations

Class Schedule

Term: Spring 2024

Title	Details	Hours	CRN	Schedule Type	Grade Mode	Level	Part Of Term	Date
Financial Accounting	ACCT 121, 010	3	10005	Lecture	Standard	Undergraduate	Full Term	12/16/2023

Total Hours | Registered: 3 | Billing: 3 | CEU: 0 | Min: 0 | Max: 999,999,999

Schedule Schedule Details

Class Schedule for Spring 2024

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
12am						
1am						
2am						
3am						
4am						

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Student • Registration • View Registration Information

View Registration Information

Look up a Schedule Active Registrations

The following classes are not officially considered complete for transcript purposes.

Cultural Anthropology, Anthropology 10, Section 10

Term: Fall 2024  
CRN: 30399  
Status: \*\*Web Registered\*\* 02/18/2024  
Schedule Type: Lecture  
Hours: 3

Instructional Methods: Face to Face  
Campus: Kutztown Campus  
Start Date: 08/26/2024  
End Date: 12/14/2024  
Level: Undergraduate

Instructor: Shively, Kim L  
Grade Mode: Standard

Financial Accounting, Accounting 121, Section 010

Term: Spring 2024  
CRN: 10005  
Status: \*\*Web Registered\*\* 12/16/2023  
Schedule Type: Lecture  
Hours: 3

Instructional Methods: Face to Face  
Campus: Kutztown Campus  
Start Date: 01/22/2024  
End Date: 05/11/2024  
Level: Undergraduate

Instructor: Kaufinger, Gregory G  
Grade Mode: Standard

Intro to 3D Modeling and Rendering, Animated Arts 171, Section 010

Term: Fall 2024  
CRN: 30023  
Status: \*\*Web Registered\*\* 02/18/2024  
Schedule Type: Studio  
Hours: 3

Instructional Methods: Face to Face  
Campus: Kutztown Campus  
Start Date: 08/26/2024  
End Date: 12/14/2024  
Level: Undergraduate

Instructor: Walters, Whitney R  
Grade Mode: Standard

Managerial Accounting, Accounting 122, Section 010

Term: Fall 2024  
CRN: 30011  
Status: \*\*Web Registered\*\* 02/16/2024  
Schedule Type: Lecture

Instructional Methods: Face to Face  
Campus: Kutztown Campus  
Start Date: 09/26/2024  
End Date: 12/14/2024

Instructor: Hao, Qian  
Grade Mode: Standard

# Browse Classes/Course Catalog

As shown in the relevant presentation, the **Browse Classes** area allows students and advisors to search for specific classes being offered for a given semester. The **Browse Course Catalog** area allows students and advisors to search for all classes being offered at KU, regardless of semester.

The screenshot shows a web interface for searching classes. At the top, there is a breadcrumb trail: [Student](#) • [Registration](#) • [Select a Term](#) • [Browse Classes](#). Below this is a header section titled **Browse Classes**. Underneath the header is a section titled **Enter Your Search Criteria**. The current search term is displayed as "Term: Fall 2024". There are four input fields: "Campus" (a wide text box), "Subject" (a wide text box), "Course Number" (a shorter text box), and "Part Of Term" (a wide text box). At the bottom of the search criteria section, there are three buttons: a "Search" button, a "Clear" button, and an "Advanced Search" button with a right-pointing arrow.

# Register for Classes

This area is used to commit plans or individual classes to the student's schedule. Similar to the **Plan for Registration** area, this screen is split into three panels.

The screenshot displays the 'Register for Classes' web application interface. At the top, there is a navigation bar with 'Student', 'Registration', 'Select a Term', and 'Register for Classes'. Below this, the main heading is 'Register for Classes'. The interface is divided into three main panels:

- Find Classes Panel:** Contains a search form titled 'Enter Your Search Criteria' with the term 'Fall 2024'. It includes input fields for 'Campus', 'Subject', 'Course Number', and 'Part Of Term'. There are 'Search', 'Clear', and 'Advanced Search' buttons.
- Schedule Panel:** A grid titled 'Class Schedule for Fall 2024' showing a weekly layout from Sunday to Saturday. Time slots range from 6am to 2pm. Classes are shown as colored blocks: 'Cultural Anthropology' (green) on Monday, Wednesday, and Friday from 10am-11am; 'Managerial Accounting' (blue) on Tuesday and Thursday from 12pm-1pm.
- Summary Panel:** Provides details for selected classes. It shows:
  - Cultural Anthropology, Anthropology 10, Section 10, CRN: 30399:** Registered status, 3 credit hours, S Standard grade mode.
  - Intro to 3D Modeling and Rendering, Animated Arts 171, Section 020, CRN: 30924:** Dropped status, 0 credit hours, S Standard grade mode.
  - Managerial Accounting, Accounting 122, Section 010, CRN: 30011:** Registered status, 1 credit hour, S Standard grade mode.

# Register for Classes

In addition to the class search utility, the top panel contains tabs to add courses by Course Reference Number, enroll from Plans, or view the student's schedule and options.

The interface features three main panels:

- Enter Course Reference Number:** A form with tabs for 'Find Classes', 'Enter CRNs', and 'Plans'. It includes a 'Term: Fall 2024' dropdown, a 'CRN' input field, a '+ Add Another CRN' link, and an 'Add to Summary' button.
- Register from a plan:** A panel with tabs for 'Find Classes', 'Enter CRNs', 'Plans', and 'Schedule and Options'. It shows 'Term: Fall 2024' and a dropdown for 'Plan: plan 2'. Below is a table of course sections with 'Add' and 'View Sections' buttons.
- Summary:** A panel with tabs for 'Find Classes', 'Enter CRNs', 'Plans', and 'Schedule and Options'. It shows 'Term: Fall 2024' and a table of registered courses with columns for Title, Details, Hours, CRN, Schedule Type, Grade Mode, Level, Date, Status, and Message.

Title	Details	Hours	CRN	Schedule Type	Instructor	Grade Mode	Note	Course Sections	Add
Tax Accounting I	ACCT 317	3						<a href="#">View Sections</a>	
Managerial Accounting	ACCT 122, 020	3	30012	Lecture	Hao, Qian (Primary)	Standard		<a href="#">View Sections</a>	<a href="#">Add</a>

Title	Details	Hours	CRN	Schedule Type	Grade Mode	Level	Date	Status	Message
Cultural Anthropology	ANTH 10, 10	3	30399	Lecture	Standard	Undergraduate	02/18/2024	Registered	**Web Registered**...
Intro to 3D Modeling and Rendering	ANIA 171, 020	0	30024	Studio	Standard	Undergraduate	02/16/2024	Dropped	**Web Drop**02/16/...
Managerial Accounting	ACCT 122, 010	3	30011	Lecture	Standard	Undergraduate	02/15/2024	Registered	**Web Registered**...
World Literature I	ENGL 101, DH1	3	30134	Lecture	Standard	Undergraduate	02/11/2024	Registered	**Web Registered**...



# Register for Classes

The class search utility will show a warning on classes that conflict with the student's current schedule.

Su Mo Tu <b>We</b> Th Fr Sa	09:00 AM - 11:45 AM			
<b>Type:</b> Class <b>Building:</b> Sharadin Art Studio <b>Room:</b> SH200 <b>Start Date:</b> 08/26/2024 <b>End Date:</b> 12/14/2024		Kutzt...	20 of 20 seat... <b>Time Conflict!</b>	Lecture



Adding a class to the **Summary** will show it in the bottom-right panel as **Pending** and add it to the schedule preview on the bottom-left panel.

The screenshot displays the registration interface. On the left, a 'Class Schedule for Fall 2024' grid shows the student's current schedule. On the right, the 'Summary' panel shows two courses being added:

- Introduction to Visual Storytelling**: Pending registration. Registration status: RE \*\*Registered\*\*.
- Cultural Anthropology**: Registered. Registration status: RW \*\*Web Registered\*\*.

The bottom of the summary panel shows a total of 9 registered hours and a 'Submit' button.

Click **Submit** in the bottom-right to commit the selected courses to the student's schedule.

Kutztown   Demo User 2

**!** ANIA 141 CRN 30020: You have not met the test score or prerequisite requirements for this course. If desired, please contact the instructor of the course to determine if a permit is possible.

**!** ANIA 141 CRN 30020: You must be a specific major to take this course. Please contact the department to request potential permission to register.

# Registration Errors and Overrides

# Registration Errors

Registration errors occur when a student does not meet the criteria for a selected course.

Errors will display in the top-right corner of the screen with a description. Clicking on an error will hide it, and clicking on the number in the corner will bring it back up.

Courses with errors will change from **Pending** to **Errors Preventing Registration**, with the recommended action being **Remove**.

To do so, click **Submit** again and the course will be removed.

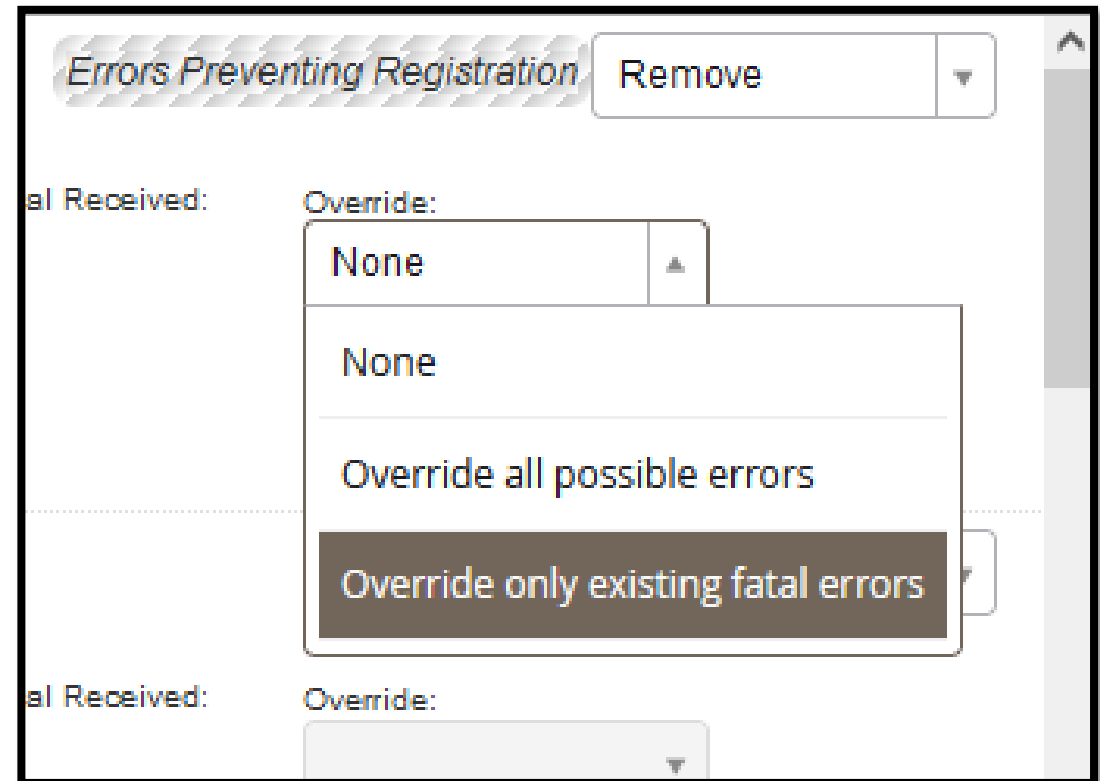


# Overriding Errors

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Certain roles have the ability to override errors. To do so, open the drop-down menu labeled **Override:** and select **Override only existing fatal errors**.

Clicking **Submit** again will enroll the student in the course regardless of error.



# Registration Overrides

Registration errors occur when a student does not meet the criteria for a selected course. Errors will display in the top-right.

Courses with errors will change from **Pending** to **Errors Preventing Registration**.

To override registration errors, open the drop-down menu labeled **Override:** and select **Override only existing fatal errors**.

Clicking **Submit** again will enroll the student in the course.

The screenshot shows a user interface for a registration system. At the top, the user is identified as 'Demo User' in a dark header bar, with 'Kutztown' and a gear icon to the left, and a yellow tab with the number '2' on the right. Below the header, two red error messages are displayed in a list. The first message reads: 'ANIA 141 CRN 30020: You have not met the test score or prerequisite requirements for this course. If desired, please contact the instructor of the course to determine if a permit is possible.' The second message reads: 'ANIA 141 CRN 30020: You must be a specific major to take this course. Please contact the instructor to determine if a permit is possible.' Below the error messages, a section titled 'Errors Preventing Registration' is visible, with a 'Remove' button to its right. Underneath this section, there are two rows of input fields. The first row has a label 'al Received:' followed by an 'Override:' dropdown menu. The dropdown menu is open, showing four options: 'None', 'None', 'Override all possible errors', and 'Override only existing fatal errors'. The 'Override only existing fatal errors' option is highlighted with a dark background. The second row also has a label 'al Received:' followed by an 'Override:' dropdown menu, which is currently closed.

# Web Drop

To drop a student from a course, navigate to the **Register for Classes** page.

Find the **Summary** pane in the bottom-right. In the dropdown menu next to the course's status, select **DW Web Course Drop**.

Click **Submit**. The page will refresh, and the course will now be listed as **Dropped**.

The screenshot shows the 'Summary' pane for the course 'Cultural Anthropology, Anthropology 10, Section 10, CRN: 30399'. The registration status is currently 'Registered'. A dropdown menu is open, showing the following options: 'DW Web Course Drop' (highlighted), 'RE Admin Registration', 'RW Web Registered', 'WC Admin Course', and 'Withdrawal'. The course details include: Campus: KU Part of Term: 1 Schedule Type: Lecture Instructional Method: Face to Face Registration Date: 02/18/2024. Credit Hours: 3, Bill Hours: 3, Attempted Hours: 3, Time Status Hours: 3, Grade Mode: S Standard, Approval Received: , Override: . Level: UG Undergrad..., Registration Status: RW \*\*Web Registered\*\*.

The screenshot shows the 'Summary' pane for the course 'Cultural Anthropology, Anthropology 10, Section 10, CRN: 30399'. The registration status is now 'Dropped'. The course details include: Campus: KU Part of Term: 1 Schedule Type: Lecture Instructional Method: Face to Face Registration Date: 02/18/2024. Credit Hours: 0, Bill Hours: 0, Attempted Hours: 0, Time Status Hours: 0, Grade Mode: S Standard, Approval Received: , Override: . Level: UG Undergrad..., Registration Status: DW \*\*Web Drop\*\*.

# Time Tickets

In the New MyKU, students are able to register for classes whenever they have a valid **Time Ticket**.

Time Tickets can be found on the **Student Profile** page under **Registration Information** along the top of the screen.

If no Time Tickets have been assigned by the Registrar, it will be noted in this area.

The screenshot displays the MyKU Student Profile page. At the top, it shows 'Overall Hours: 93' and 'Overall GPA: 3.85'. On the right, there are 'Registration Notices: 4' and 'Holds: 0'. The main content area is divided into sections. On the left, under 'Hours & GPA', there is a list of programs: Bachelor of Science Undergraduate, Computer Science, College of Arts & Sci, Computer Science, Not Provided, Not Provided, Not Provided, and Fall 2020. Below this is a table with columns for 'Details', 'CRN', 'Hours', and 'Re'. The table contains three rows: ACCT 121 010 (CRN 30006, 3 hours), ACCT 122 010 (CRN 30011, 3 hours, status \*\*Web Registered\*\*), and ENGL 101 DH1 (CRN 30134, 3 hours, status \*\*Web Registered\*\*). On the right side, there are three status boxes: 'Overall Academic Standing' (No Academic Standing, Permits Registration), 'Student Status' (Active, Permits Registration), and 'Enrollment Status' (Permits Registration). A 'Time Tickets' box is highlighted with an orange border, showing two tickets: one from 08/01/2024 3:00 PM to 09/02/2024 11:59 PM, and another from 02/05/2024 1:30 PM to 04/29/2024 11:59 PM. At the bottom of the main profile view, it shows 'Hours: 9 | Billing Hours: 9 | CEU Hours: 0 | Min Hours: 0 | Max Hours: 18'. A smaller inset screenshot on the right shows a similar view but with a 'Time Tickets' box that says 'Not Provided - Time Ticket is required to register.' and 'Max Hours: Not available'.

Details	CRN	Hours	Re
ACCT 121 010	<a href="#">30006</a>	3	**W
ACCT 122 010	<a href="#">30011</a>	3	**Web Registered**
ENGL 101 DH1	<a href="#">30134</a>	3	**Web Registered**