Faculty were invited to answer the following questions on a 5-point Likert scale, from Strongly Disagree to Strongly Agree.

### **Work and Family**

- 1. "My work keeps me from family activities more than I would like."
- 2. "The time I must devote to my job keeps me from participating equally in household responsibilities and activities."
- 3. "I have to miss family activities due to the amount of time I must spend on work responsibilities."
- 4. "The time I spend on family responsibilities often interferes with my work responsibilities."
- 5. "The time I spend with my family often causes me to not spend time in activities at work that could be helpful to my career."
- 6. "I have to miss work activities due to the amount of time I must spend on family responsibilities."
- 7. "When I get home from work, I am often too frazzled to participate in family activities/responsibilities."
- 8. "I am often so emotionally drained when I get home from work that it prevents me from contributing to my family."
- 9. "Due to all the pressures at work, sometimes when I come home, I am too stressed to do the things I enjoy."
- 10. "Due to stress at home, I am often preoccupied with family matters at work. Because I am often stressed from family responsibilities, I have a hard time concentrating on my work."
- 11. "Tension and anxiety from my family life often weaken my ability to do my job."
- 12. "I am expected to provide coverage for other colleagues' family matters."
- 13. "My colleagues respect my obligations outside work."
- 14. "I feel supported in balancing my work and family obligations."
- 15. "In a future hypothetical emergency, the department would support me."

### **Belonging**

- 1. "I feel accepted by my coworkers."
- 2. "I receive good support from my coworkers."
- 3. "I feel a sense of belonging in the university community."
- 4. "I feel like I do not fit in at work."

#### **Contributions**

1. "My work contributes to my department's success."

- 2. "The quality of my work makes a real impact in my department."
- 3. "My work influences my department's functioning."
- 4. "Kutztown University praises my work publicly."
- 5. "My co-workers praise my work."
- 6. "I am well known for the quality of my work at Kutztown University."
- 7. "My work has made me popular at my university."

## **Work Specific Roles - Interpersonal**

- 1. "I am required to be 'artificially friendly' to students."
- 2. "I cover or manage my own feelings so as to appear pleasant to students."
- 3. "I am unable to express my true feelings to students."
- 4. "I feel that I have to be nice to students no matter how they treat me."
- 5. "I spend a lot of time helping students feel better about themselves."
- 6. "I spend a lot of time helping students deal with stresses and difficulties."
- 7. "I am required to be 'artificially friendly' to colleagues."
- 8. "I cover or manage my own feelings so as to appear pleasant to colleagues."
- 9. "I am unable to express my true feelings to colleagues."
- 10. "I feel that I have to be nice to colleagues no matter how they treat me."
- 11. "I spend a lot of time helping colleagues feel better about themselves."
- 12. "I spend a lot of time helping colleagues deal with stresses and difficulties."
- 13. "I am required to be 'artificially friendly' to administration."
- 14. "I cover or manage my own feelings so as to appear pleasant to administration."
- 15. "I am unable to express my true feelings to administration."
- 16. "I feel that I have to be nice to administration no matter how they treat me."

# Work Specific Roles - Unseen

- 1. "I send meeting reminders even if I am not the person organizing the meeting."
- 2. "Students seek me out for informal guidance."
- 3. "Students beyond my assigned advisees seek academic advice from me."
- 4. "New faculty seek me out as an informal resource."
- 5. "Compared to my colleagues, I write more letters of recommendations for students."
- 6. "I make a point to respond to all student emails."
- 7. "I respond to student emails within a business day."
- 8. "If students miss an exam or major assignment, I contact the student."

- 9. "I send reminders to students about upcoming deadlines or assignments."
- 10. "Though not the official secretary, I tend to take, keep, or send out minutes after a meeting."
- 11. "I leave student emails unanswered."
- 12. "I wait until my scheduled office hours to reply to student email."

## **Pandemic Impact**

- 1. "I take on more emergent tasks beyond my normal tasks."
- 2. "I spend more time on unexpected urgent tasks."
- 3. "I am more overloaded."
- 4. "I spend more time on class coordination."
- 5. "I am exposed to more unexpected risk than in the past."