

## KUTZTOWN UNIVERSITY SENATE MINUTES

<https://www.kutztown.edu/about-ku/administration/governance/university-senate.html>

April 1, 2021

4:00-6:00PM

ZOOM

**Present:** Martha Anderson, Colin Bolger, Ryan Bowers, Mario Cardozo, John Carelli, Janice Chernenkoff, John Conahan, Cara Cotellese, Richard Courtney, Agostino D'Ancona, Anne DeLong, Summer Doll-Myers, Frances Cortez-Funk, Michael Gabriel, Jason Garcia, Jennefer Gehringer, Daniel Immel, Loriann Irving, Joseph Jedwab, Deryl Johnson, Joni Klopp, Erin Kraal, Steve Lem, Pdraig McLoughlin, Amy Pfeiler-Wunder, Robert Portada, Christine Price, Shawn Riley, Angelo Rodriquez, Wendy Rogers, Rick Salafia, Jennifer Schlegel, Michelle Sims, George Sirrakos, Jill Sober-White, Daniel Stafford, Ceyhun Sunsay, Michelle Vaughn, Cecilia Holt (sub for Veronica Vlaun), Kayla Sherry (sub for Jenny Wallace), Carole Wells, Gwendolyn Yoppolo, Garrett Haduk (sub for Lindsey Yurchak)

**Guests:** Anne Carroll, Jacklyn Downing, Med Gooding, Lisa Kowalski, Chris Scarmack, Ted Witryk

**Absent:** Kate Clair, Kristina Fennelly, Christopher Habeck, Kenneth Hawkinson, Mauricia John, Paul Quinn, Marci Scheuing, Douglas Scott, Tony Wong

- **CALL TO ORDER**

S. Lem calls meeting to order at 4:00PM

- **APPROVAL OF MINUTES FROM March. 4, 2021**

A. J. Jedwab moves to approve, A. D'Ancona seconds. Approved with no corrections.

- **REPORTS**

- *SENATE PRESIDENT – S. LEM*

- Wellness day tomorrow.
- Graduation will be held F2F
- Fall planning is underway at EMT
- SPRC is making progress on strategic plan
- JEDI is making progress on draft of DEI on campus

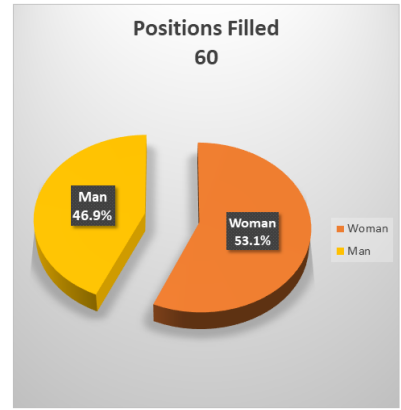
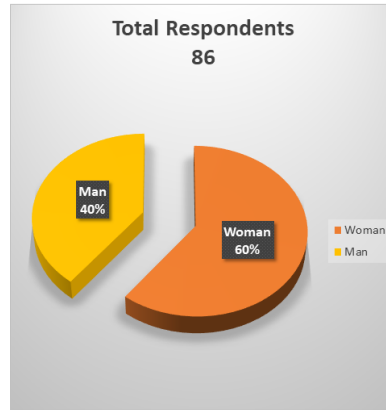
- *SENATE VICE PRESIDENT – D. JOHNSON*

- Committee on Committees met March 5<sup>th</sup> to appoint faculty and staff to Shared Governance Committees
- There were 86 submissions and 66 positions to fill. Most applicants applied for more than one committee. Approximately 56 applicants were appointed. While approximately 30 people were not selected.
  1. D. Johnson moved to approve the appointments.
  2. P. McLoughlin expressed concern

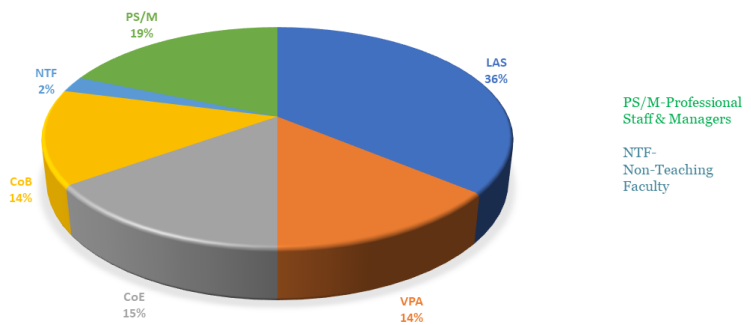
3. One “No”. Zero Abstentions. Motion passes. Appointments were approved.



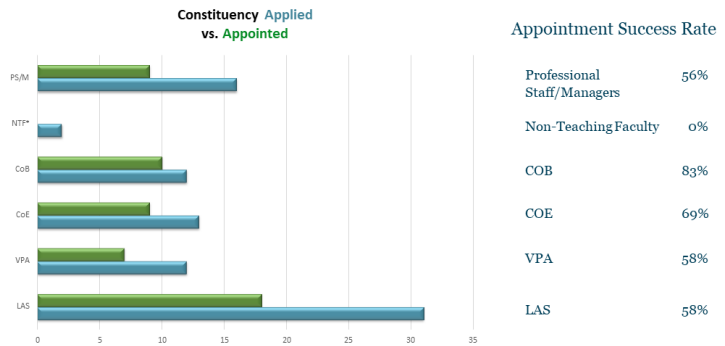
### Respondents versus Positions (Gender)



### Respondent Constituency



### Constituency Applications and Success Rate



- Committee on Committees continues its development of a software system to track committee service data.
  - Committee on Committees approved the revision of the Committee on the Enhancement of Teaching (CET) bylaws and will present their recommendation at our University Senate meeting.
  - Committee on Committees has forwarded suggestions and questions about KU's Shared Governance structure to the Senate Executive Committee for further examination.
  - Thanks to all the members of Committee on Committees for their dedication, commitment, and earnestness during this appointment process, and to acknowledge the skill and professionalism of our management technician, Mary Bononno.
- *SENATE SECRETARY REPORT – C. COTELLESE*
    - Announced Willingness appointments
    - Still one position remains for At large faculty rep. for SPRC. Voting is open Tuesday, April 20 at 10 a.m. and closes Thursday, April 29 at 10 a.m.

*UNIVERSITY PRESIDENT REPORT –delivered by S. LEM on behalf of K. HAWKINSON*

- Plan on opening in the Fall in a pre-pandemic format.
  - Six commencement ceremonies. Full ceremony on Friday night for 2020 graduates. Speeches from that ceremony will be replayed before each of the rest of the ceremonies to keep time down.
  - Recognize Judy Laws, long serving softball coach, who passed her 1,000 win.
- *UNIVERSITY PROVOST – C. WELLS*
    - Reminder on dates for registration. April 8<sup>th</sup> and 9<sup>th</sup> for special groups and April 12<sup>th</sup> for undergraduates.
    - Nominations for Chambliss faculty research award due to Provost office by April 5<sup>th</sup>.
    - Applications for the Director for the Frederick Douglas institute due to Karen Rauch by Friday April 9.
    - Nominations for the John P. Schellenberg Award for excellence in teaching and learning are due to Karen Rauch by April 9<sup>th</sup>.
    - Dr Albert Foo will present the Spring Chambliss lecture entitled “Interdisciplinary Views of the City, Memory and Nature at 4:30pm on Wednesday April 29 via Zoom.
    - There will be more information forthcoming and also applications for the Winter faculty studying abroad program due to Provost office by Friday April 29.
    - the recipient of the PASSHE Ali Zaidi award for academic excellence is Caitlin Brooks. She is an honors student and a Physics major with Minor's in Mathematics and Spanish. This is the second year in a row that a Kutztown University student has received this award.
    - D. JOHNSON moved to send a letter of congratulation to both this and last year's winners. Second by J. Schlegel.

- Motion approved.
  
- *STUDENT GOVERNMENT BOARD -A. D' Ancona*
  - Full board Elections have concluded. All seats have been filled.
  - New student representative elections opened this past Tuesday.
  - PASSHE Virtual Advocacy days are April 5-9<sup>th</sup>
  - Provost student open forums are going well.
  - Student trustee applications are now open.
  - KUSI BOD passed preliminary budget and is now with Dr. Hawkinson for his approval.
  - SGA days end in April
  - KCP/OCAC along with Sandy Green planning Senior Day on May 1st.
  - Board of Student Government Presidents meet last week. This group meets again on April 12 and then April 19.
  
- *ASSESSMENT OFFICE – K. RAUCH*
  - The academic assessment Council has read all assessment reports and provided feedback.
  - Meeting with college committees to help them to assess data.
  - Annual reports and due in September.
  - September Assessment day will be Friday Sept. 17.
  - GEAC will be assessing SLO 4 and 3.
  
- **UNFINISHED BUSINESS- S. LEM**
  - Working on revising the Undergraduate Academic Forgiveness policy for students that may struggle in their first year. Making progress on this.
  - More info on Final Exam policy will be forthcoming.
  - Suspension of ACA 042 for Spring 2021- discussion
    1. Concerns about financial aid
    2. Registrar prefers to continue policy
    3. Dr. Hawkinson in favor of suspending
      - a. A. D'Ancona – concern about freshman who have not had a “normal” college experience.
      - b. Motion to close debate – A. D' Ancona. Second – A. Pfeiler-Wunder
        - 24 in favor
        - 5 No's
        - 2 Abstentions
        - Motion Carries to suspend policy for Spring 2021

- Task Force on Senate Constitutional Revisions
  - P. McLaughlin sent couple of language clarifications.
  - D. Johnson – should the Senate President have to be a faculty member?
  - D. Johnson – need to look at proportionality
  - D. Johnson – term limits should be applied to all Senators.
  - P. McLaughlin brought up an issue on behalf of a colleague – Three senators are needed to bring something to the agenda. Could this be discussed?
  - F. Cortez Funk shared information on how SCUPA elects leaders to positions.
  - Comments will be taken to task force by Michelle Vaughn
  
- **NEW BUSINESS- S. LEM**
- Announcement of Joint Task Force on Shared Governance
  - There is a need evaluate and realign our shared governance system with the university mission and human resources that are available
  - the task force would research and analyze and look at enhancing communication and reporting of governance committees, trying to increase accountability of reducing redundancies and streamline membership and selection processes and exploring best practices.
  - Ask the Committee on committees to work on determining the exact composition of this task force and be able to make recommendations to the University Senate on improvements for our shared governance system by the end of spring 2022.
  
- **AS MAY ARISE**
  - M.Vaughn – revisited constitutional issue of whether or not a faculty member should serve as President of Senate.
  - C. Cotellese – why did the constitution say it had to be faculty?
  - D. Johnson – it was originally Faculty Senate before it was University Senate
  - F. Cortez Funk – see benefits of it being faculty but would need more info to take back to my constituents
  - J. Schlegel – it is good to have that language in the Constitution or is it harmful because people do not feel that they are represented?
  - S. Lem will gather more information and bring back to the next meeting to discuss further.
  
- **Adjournment – 4:58 pm by acclamation**

*Respectfully submitted,*

*Cara L. Cotellese*

*Secretary, University Senate ( Spring 2021)*

*Please note: University Senate meetings are recorded to facilitate the documentation of University Senate proceedings ( minutes). Audio and Zoom recordings are only shared with members of University Senate Executive Board and support staff. Records will not be uploaded to the internet, shared or transmitted.*