

UNIVERSITY SENATE MINUTES

<http://www.kutztown.edu/about-ku/administration/university-senate.htm>

December 2, 2021

4:00-6:00 P.M.

AF 103 & ZOOM

Present: Allen Back , Lorin Basden Arnold, Mary Bononno, Mario Cardozo, Janice Chernelkoff, Richard Courtney, Meg Gooding, Garrett Hudak, Deryl Johnson, Amy Pfeiler-Wunder, Karen Rauch, Shawn Riley, Jerry Schearer, Jennifer Schlegel, Kayla Sherry, Philip Bolger, John Carelli, John, Conahan, Anne DeLong, Michael Gabriel, Amanda Garcia, Julia Hovanec, Erin Kraal, Pierette Kulpa, Andrew Mashintonio, Pádraig McLoughlin, Robert Portada, Christine Price, Thomas Robinson, Angelo Rodriguez, Wendy Rogers, Rick Salafia, Georgeos Sirrakos, Jill Sober-White, Dan Stafford, Michelle Vaughn, Veronique Vlaun, Steve Lem, Tony Wong

I. Call to order

S. Lem called meeting called to order at 4:00 PM

II. Approval of the Minutes from November 4, 2021

S. Lem asks for a motion to approve the minutes, D. Johnson moves, P. McLoughlin seconds; all in favor.

III. Reports

1. Senate President – S. Lem

November was a quiet month. EMT planning is underway for spring semester.

2. Senate Vice President – T. Wong (no report)

3. Senate Secretary – M. John (no report)

4. University President – K. Hawkinson (no report)

5. University Provost – L. Basden Arnold

- Positives: COE received initial level and advanced level certification and accreditation. Thank you and congratulations to everyone
- Curriculum proposals were recently approved by PASSHE: MBA program now allows for students to receive multiple credentials along the way. BF in Game Design was also approved.
- Two internal grant opportunities are now available
- Seven tenure track searches will be going on this year for various departments
- Money set aside from Strategic Initiative Planning to assist in creating a more diverse pool of search candidates.

- Deans distributed some funding from Strategic Initiatives; about a dozen initiatives were supported for various endeavors particularly in IT for computer replenishment.

D. Johnson: This spring is the first time we will be F2F with the new winter policy, so we should let students know the policy for zoom classes and snow days.

L. Basden Arnold: New policy is similar to the old policy; however, faculty have a lot of discretion on how they make up snow days. Classes should not be synchronous.

T. Wong: Could classes be optional and synchronous, and faculty provide the video link for later access?

L. Basden Arnold: Will look into it; we should keep students' access to technology in mind.

6. Student Government Board – K. Sherry

- Elections are underway
- Holiday party will be held
- Mentor and Mentee relationships are continuing
- Hosting Acts of Kindness table next week to assist students during final exams week
- PASSHE Advocacy Initiatives: greeting cards sent to State Legislators
- Budget and Finance committee is reviewing applications for funding

7. Assessment Office – K. Rauch

- Two new assessment fellows for Spring 2022; concentrating on academic assessment,
- Krista Prock is completing her last two weeks in the Office of Assessment; many thanks to Krista for her hard work and dedication,
- Currently working on assessment reports; will be asking for mid-year updates due 2/15/22.
- All surveys should be approved by the Office of Assessment so that too many surveys are not going out at the same time. Two important surveys have already been approved. Please ask for approval.
- 1/18/22: CET in collaboration with Doug Scott, Distance Ed, and many faculty will be presenting on grading discussions, as well as other aspects of assessment and teaching.

J. Schlegel: Krista Prock has been remarkable with Assessment, makes a motion that Senate creates a resolution acknowledging Prock's outstanding work on assessment at KU. R. Courtney seconds; all in favor.

8. SPRC Report* – C. McGeehan (report will be given at next meeting)

9. Shared Governance Task Force Report* - J. Shearer & D. Johnson

- Taskforce was charged with finding best practices for shared governance. All committees on campus involved with shared governance have been identified (87), the right list is being sought, best practices are being investigated.
- Feedback will be solicited in the spring from committee chairs. Focus groups will be used

- to compile a report due in May 2022,
- These committees do not include departments and SCUPA committees due to the overwhelming number of committees that fall under shared governance.

IV. Unfinished Business

S. Lem: Still several policies at ASPC.

1. Course Grading – Undergraduate Students (ACA-048) @ ASP
2. Final Examinations (ACA-025) @ ASPC
3. Individualized Instruction (ACA-034) @ ASPC
4. Course Withdrawals (ACA-011) @ ASPC
5. Senate Constitution Revisions - @ Task Force [tabled for JEDI work

V. New Business

1. Senate Officer Elections – A. Pfeiler-Wunder, C. Price, G. Sirrakos

Vice President nomination Deryl Johnson. No other nominations.

Voting: Deryl Johnson: In person 11, Zoom 21. Total votes: 32, No abstentions.

Secretary nomination Cara Cotellesse. No other nominations.

Voting: Cara Cotellesse: In person 11, Zoom 21, Total votes, 32 No abstentions

2. Approval of the December 2021 Graduates – S. Lem

Kayla Sherry motioned to approve the 2021 graduates, seconded by Meg Gooding; all in favor. Motion approved.

3. Committee on Committee Bylaws – T. Wong

T. Wong: Main change, new section now states non-members on COC will receive priority, if suitable candidate cannot be found, members of the committee will serve in the positions.

P. McLoughlin questions whether finding a qualified substitute is needed and discussed the composition of the committee. R. Courtney explained the reasoning behind composition.

Motion to approve proposed new bylaws of COC. Motion approved.

4. Repeating Courses – Undergraduate Students (ACA-008)

S. Lem: Upgrade to the repeating course policy; major change addressed whether repeats of non-credit attempts count against the course repeats; students will be limited to 6 repeats, repeats for a single course is a maximum of three times, all attempts are counted as attempts, including withdrawals.

J. Schlegel asked for clarification on the process when a student has withdrawn 3 times.

D. Johnson noted students sometimes withdraw that many times when they have performance anxiety (for COMM course)

A. Pfeiler-Wunder asked for clarification on N/C counting as repeat. John Carelli noted N/C does count as an attempt.

T. Wong: Motion to approve revisions to ACA-008 Repeat Courses – Undergraduate Students. Motion approved.

VI. Good of the Order

VII. Adjournment:

P. McLoughlin moves to adjourn, T. Wong seconds, all in favor; meeting adjourned at 5:15PM.

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