

KUTZTOWN UNIVERSITY SENATE MINUTES

<https://www.kutztown.edu/about-ku/administration/governance/university-senate.html>

Nov. 3, 2022

4:00-6:00PM

ZOOM

Present: Steve Lem, Martha Anderson, Janice Chernehoff, Kate Clair, Cara Cotellese, Lisa Frye, Michael Gabriel, Amanda Garcia, Jen Gehringer, Chris Habeck, Olivia Hartman, Julia Hovanec, Daniel Immel, Loriann Irving, Deryl Johnson, Yoon Mi Kim, Pierette Kulpa, Eric Laub, Perry Lee, Dannell MacIlwraith, Robert Portada, Makayla Rocchia, Angelo Rodriguez, Rick Salafia, Kim Shively, George Sirrakos, Dan Stafford, Ceyhun Sunsay, Michelle Vaughn, Veronique Vlaun

Management Tech: Mary Bononno

Guests: John Carelli, Jackie Downing, Lisa Kowalski, Karen Rauch

Absent: Henry Alvani, Lorin Basden Arnold, Colin Bolger, Ryan Bowers, Mario Cardozo, Francis Cortez Funk, Kristina Fennelly, Kenneth Hawkinson, Elyse Levandowski, Amy Pfeiler-Wunder, Christine Price, Shawn Riley, Wendy Rogers, Marci Scheuing, Jill Sober-White, Baron Vanderburg, Gwendolyn Yoppolo

- **CALL TO ORDER**

S. Lem calls meeting to order at 4:06PM

- **Announcements**

- Get Lit. Event -Nov. 16

- **GUESTS**

- Jackie Downing – KU Bookstore
 - Student Success
 1. Virtual Shelf
 2. Bookstore Account (Financial Aid Office)
 3. Inclusive Access
 4. Textbook Buyback

- **APPROVAL OF MINUTES FROM October, 2022**

- Moved to approve- R. Courtney Second- K Shively
 - Motion Carried

- **REPORTS**

- *SENATE PRESIDENT – S. LEM*
 - Move forward with Task Force on Shared Governance
 - Starfish- Work on revising messaging on Starfish
 - Shifting attendance verification to Starfish
 - Summer reboot program – 59 returned in the Fall
 - EMT met but working on redefining committee

- *SENATE VICE PRESIDENT – D. JOHNSON*
 - Committee on Committees will be populating the committee on Starfish
 - Continue to get committees to meet on a regular basis

- *SENATE SECRETARY REPORT – C. COTELLESE*
 - Need to appoint Senator to Enrollment Management
 - Olivia Hartman volunteered. – Passed by acclamation

- *UNIVERSITY PRESIDENT REPORT –K. Hawkinson*
 - Not Present- No report

- *UNIVERSITY PROVOST – L. Basden Arnold (delivered by K. Rauch)*
 - Starfish icon is in KU dropdown menu on Ku website
 - Starfish messages for flags in D2L
 - Working on next Provost Update, looking for content
 - IT met today with Provost to understand concerns

- *STUDENT GOVERNMENT BOARD -K. Sherry*
 - Continue to adjust processes for the better in the future
 - Discussing student feedback with Deans
 - Budget and finance report is underway
 - Midyear nominations in late November- Need a rep from College of Ed

- *ASSESSMENT OFFICE – K. RAUCH*
 - Assessment day 9-noon via zoom- Jan 17th
 - Dr. Ruth Slotnick- Keynote speaker
 - Have most of academic assessment reports. Please get them in asap.
 - Training for administrative units to new Assessment tools
 - Dr. Erin Kraal will be serving as the Director for the Center for the Enhancement of Teaching

- *UNFINISHED BUSINESS- S. LEM*
 - Course grading policy still at ASPC

- Senate Constitution Revisions – Need two more people. Please contact Steve Lem.

- *NEW BUSINESS- S. LEM*

- ACA-038 revision
 1. Delete the word “Candidacy”
 - a. No opposition to passing this policy change.
- Nomination for Senate officers- J. Chernekoff
 1. Nominations are open for President and Senate – Due Nov. 15
 - a. Send email to J Chernekoff – send name and statement of purpose
- May need to have a new VP for the Spring. More to come in Dec.
- Motion- D. Johnson
 1. Unless specifically stated in the mission and bylaws of a University Senate committee, a person is considered present when attending the meeting in-person or virtually.

Rationale:

The University Senate has been counting people present with our zoom meetings for almost 3 years. Some committees have the word “present” in their bylaws and want clarification.

Motion carries by acclamation

- *GOOD OF THE ORDER*

- Nothing

- *Adjournment* –4:43pm by acclamation.

Move to adjourn – K. Shively

Second- K. Sherry

*Respectfully submitted,
Cara L. Cotellese
Secretary, University Senate*

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