

KUTZTOWN UNIVERSITY SENATE MINUTES

<https://www.kutztown.edu/about-ku/administration/governance/university-senate.html>

Oct. 6, 2022
4:00-6:00PM
ZOOM

Present:

Kenneth Hawkinson, Mary Rita Weller (sub for Yoon Mi Kim), Colin Bolger, Ryan Bowers, Mario Cardozo, Janice Chernenkoff, Cara Cotellese, Richard Courtney, Lisa Frye, Michael Gabriel, Chris Habeck, Shelby Hoppis, Julia Hovanec, Daniel Immel, Deryl Johnson, Perry Lee, Dannell Macllwraith, Robert Portada, Christine Price, Angelo Rodriguez, Rick Salafia, Kim Shively, Jill Sober White, Daniel Stafford, Jay Sunsay, Veronique Vlaun, Steve Lem, Lorin Basden Arnold, Michelle Vaughn

Guests:

Michele Baranczyk, John Carelli, Matt Delaney, Jacklyn Downing, Amy Lu, Karen Rauch, Kerry Schearer, Troy Vingom, Andy Vogel

Absent: Loriann Irving, Gwendolyn Yoppolo, Henry Alviani, Amy Pfeiler-Wunder, Kate Clair, Pierette Kulpa, Martha Anderson, Shawn Riley, Marci Scheuing, Jen Gehringer, Kristina Fennelly, Michelle Sims, Eric Laub, Baron Vanderburg, Elyse Levandowski, Amanda Garcia, Francis Cortez Funk, George Sirrakos, Wendy Rogers, Kayla Sherry, Makayla Roccia, Olivia Hartman

- **CALL TO ORDER**

S. Lem calls meeting to order at 4:03PM

- Announcements

- Reproductive Rights Rally – 10/17

- **GUESTS**

- A. Lu – CET Update

- a. 2021-22 Summer teaching Conference
- b. Funding for CET Ped. Grant – Able to fund 3 faculty members
- c. 1836 Giving challenge to refund the CET grant
- d. FYS Peer Mentoring Program
- e. New Faculty Member List/Profiles

- B. A. Vogel – Honors Update

- a. Introduced secretary and Kim Shively from advisory board and K.Sherry as student rep.
- b. 320 students – all majors
- c. Program growing
- d. Requirements:
 - i. Complete 21 credits of honors classes
 - ii. Course by contract
 - iii. Capstone research project

- iv. 8 total living and learning events
- v. 30 hours of community service
- e. Need to have 3.25GPA and above to be in program.

- **APPROVAL OF MINUTES FROM May 5, 2022**

A. K. Shively moves to approve, C. Habeck seconds. Approved with no corrections.

- **REPORTS**

- *SENATE PRESIDENT – S. LEM*

- SPRC – making great strides
- Launched Starfish

- *SENATE VICE PRESIDENT – D. JOHNSON*

- Committee on Committees – Willingness to serve

Strategic Planning and Resources

- Karen Wanamaker. Non-teaching Faculty 2 year appointment *
- Eric Johnson, CLAS Faculty, 2 year appointment*

*Elected Positions, however, only one candidate running. Approved by ConC.

Commission on Human Diversity

- Diana Ebersole, At-Large Member
- Erica Stratton, AFSCME Representative

University Conduct Board

- Cheryl Brattley, Professional Staff Representative

Moving the slate listed to fill the willingness positions as presented

Motion has passed.

- *SENATE SECRETARY REPORT – C. COTELLESE*

- Need senators for CET and Enrollment management –
 1. Julia Havanec self nominated for CET – Approved
 2. No one nominated for Enrollment management

Cottellese will get info on when committee meets.

- *UNIVERSITY PRESIDENT REPORT –K. Hawkinson*

- Enrollment up 9.6%

- Freshman 7.3%
- Down 2% overall
- Up 71% in graduate students
- Freshman class has highest diversity
- Overall diversity 25% - highest we have had
- 9.4 million in our base budget
- Around 10 million in one-time money – COVID money – still figuring out how that can be spent.
- Hoping to use funds on deferred maintenance
- Other monies will help with raises and financial aid to our students
- Thanks for meeting the Chancellor
- Grand opening of Heritage Center
- Wells Rapp center is almost complete
- DeFran will open at the end of Spring
- Keith Haring Fitness park set to open in a few weeks
- Poplar House – Construction to begin for Welcome Center

- *UNIVERSITY PROVOST – L. Basden Arnold*

- Starfish
 1. 5,368 students got feedback from faculty
 2. 73% of message were positive
- Goals to provide education for non-traditional students
 1. Good work happening in several departments
 - a. CTM mentioned
- IT
 1. Staffing issues
 2. Solving issues with new computers
 3. Cyber security
 4. Lots of frustrations that are being addressed
 5. Question about 3 year bachelor degrees
 - a. State system is looking at offering bachelors in 3 years instead of 4 years. (answered by K. Hawkinson)
 - b. Having discussion about looking at a few programs and models for the future
 - c. Trying to find out more

- *STUDENT GOVERNMENT BOARD -K. Sherry*

- Not present – at summit in Washington D.C.

- Dinner with the President last week
- Student leaders had great conversation with Chancellor
- Open elections

- *ASSESSMENT OFFICE – K. RAUCH*
 - Reports for all programs were due last week
 - Some are still missing
 - New system which is cloud based. Will be used for feedback for academic programs

- **UNFINISHED BUSINESS- S. LEM**
 - Senate Constitution Revisions – Task force was on hold. Waiting on JEDI. Ready to recommission the Task Force. Individuals have been selected.
 - D. Johnson
 - C. Price
 - M. Vaughn
 - Floor opened for two more nominations
 1. Send note to those who may be interested
 - GEAC – Michelle Baranczyk
 - Chair had to step down.
 - Proposed amendment – When no voting member is willing to Chair, the Office of Assessment rep may serve as Chair. They must be faculty. If they currently have release time for assessment duties they are not eligible for the one-quarter course release time. This is a special instance.

D. Johnson moved to approve. M Vaugh second. Passed.

Must go through UCC and APSCUF for additional approval

- Shared Governance Task Force Report– D. Johnson/ J. Shearer
 - Full document on SharePoint
 - There were 88 committees
 - Recommendations
 1. We need to access our Shared Governance every 5 years
 2. Tripartite Restructuring
 - a. Institutional Effectiveness and Curriculum
 - b. Academic Policies and Procedures
 - c. Campus and Student Life
 3. Membership, Training and Communication
 4. Incorporating DEI Principles
 5. Enhancing Participation and Technology
 6. Create, Combine, Eliminate, Elevate

- Still needs to be discussed and approved.

- **NEW BUSINESS- S. LEM**
 - Appt. of Parliamentarian- Bobby Portada appointed
 - Nomination Committee for Senate Officers
 - Two elections for President and Secretary
 - Nomination Committee
 1. Henry Alviani
 2. Janice Chernekoff
 3. Baron Vanderburg
 - ACA-034 Individualized Instruction- Appropriate Dean was changed to remove Dean of Graduate Studies.
 - Approved

- **GOOD OF THE ORDER**
 - J. Downing – Inclusive Access information regarding savings for students
 1. Accepting adoptions for winter and spring semesters
 2. 40% of adoptions are in for winter
 3. Looking for Spring adoptions
 4. Savings \$960, 180 for students
 5. 96.8% participation in Inclusive Access
 6. Tech issues can be solved by J. Downing

- **Adjournment –5:39pm by acclamation.**

Respectfully submitted,

Cara L. Cotellese

Secretary, University Senate

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