

## KUTZTOWN UNIVERSITY SENATE MINUTES

<https://www.kutztown.edu/about-ku/administration/governance/university-senate.html>

Sept. 1, 2022

4:00-6:00PM

ZOOM

**Present:** Martha Anderson, Lorin Basden Arnold, Colin Bolger, Mary Bononno, Mario Cardozo, John Carelli( sub for Lisa Fyre), Janice Chernekoff, Kate Clair, Cara Cotellese, Richard Courtney, Michael Gabriel, Amanda Garcia, Jennefer Gehringer, Chris Habeck, Olivia Hartman, Julia Hovanec, Dan Immel, Loriann Irving, Deryl Johnson, Pierette Kulpa, Eric Laub, Perry Lee, Steve Lem, Dannell Macllwraith, Robert Portada, Makayla Roccia, Angelo Rodriguez, Kayla Sherry, Kim Shively, George Sirrakos, Daniel Stafford, Jay Sunsay, Veronica Vlaun

**Guests:** Cheryl Brattley, Matt Delaney, Jacklyn Downing, Brian Kronenthal, Tony Wong, Karen Rauch,

**Absent:** Absent: Ryan Bowers, Francis Cortez Funk, Henry Alviani, Amy Pfeiler-Wunder, Shawn Riley, Marci Scheuing, Wendy Rogers, Michelle Vaughn, Jill Sober-White, Kristina Fennelly, Michelle Sims, Christine Price, Baron Vanderburg, Elyse Levandowski

- **CALL TO ORDER**

S. Lem calls meeting to order at 4:00PM

- Announcements

- Welcome and Introductions

- **GUESTS**

- M. Delany – Budget Presentation
  - Review of Approved budget (June)
  - Working on revised budget due to increases – should be done by Nov. 3 for Board of Trustees
  - Will be surplus of over a million but holding until freeze date (Sept. 19)
  - Review of Strategic Initiative funds – 10.5 million
    1. Question about Green Energy from C. Claire
    2. Question about balancing budget after freeze – G. Sirrakos
- C. Brattley – Starfish presentation
  - Review of Program
  - Week 4 – Early Intervention
  - Week 9 – Decision on withdrawal
  - Starfish will work parallel to MyKU. It will eventually replace MyKU and anything that cannot be addressed by Starfish will be in the new banner system.
  - Email from the Provost to announce the launch – early September
  - Video to help – Kutztown.edu/starfish

- **APPROVAL OF MINUTES FROM May 5, 2022**

A. M. Gabriel moves to approve, M. Roccia seconds. Approved with no corrections.

- **REPORTS**

- *SENATE PRESIDENT – S. LEM*

- Senate theme for this year – Continuity and Change
  1. Request of Senators to be open to exploring new ideas and help cultivate that shift on campus.
- Election for new President of Senate

- *SENATE VICE PRESIDENT – D. JOHNSON*

- Fall Willingness to Serve will be sent out in Sept. Also have a call for a one/two semester sub for At Large Senator.
- Info on Quorums.
- Committees are suggested to use Zoom and hybrid, when possible, for meetings.
- All committees forward their meeting schedules to Mary Bononno.
- Committee membership questions-email senate@kutztown.edu.

- *SENATE SECRETARY REPORT – C. COTELLESE*

- No report

- *UNIVERSITY PRESIDENT REPORT –K Hawkinson not present. Report combined with Provost Report*

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- *UNIVERSITY PROVOST – L. Basden Arnold*

- Student accommodations.
- MyKU may be wrong in terms of calculating office hours for faculty.
- Admin searches going on:
  1. Vice Provost- using search firm
  2. Associate Dean VPA- running now
  3. Dean College of Business
  4. Assoc. Dean in College of Education
  5. Dean of LAS – later in the Fall
  6. Dean of Enrollment Management
- Provost doing Breakfast meetings.
  - a. Questions:
    - i. Suggestions was made to Provost to publish sabbatical info.
    - ii. How many tenure lines this year? 7 or 8

- *STUDENT GOVERNMENT BOARD -K. Sherry*

- Very quiet start
- Closing nominations for open seats on Sept. 2 at noon.

- Hosting event - House of Reps.
  
- *ASSESSMENT OFFICE – K. RAUCH*
  - Assessment newsletter went out Sept 1.
  - September Assessment Day will be Sept. 16.
  - New assessment platform
  - Assessment Reports due on Sept. 30.
  - Midpoint of Middle states process.
  
- **UNFINISHED BUSINESS- S. LEM**
  - Course Grading still at ASPC
  - Senate Constitution Revisions still tabled
  - Shared Governance Task Force report – Putting final touches on it. Should be ready by Oct.
  - Course Withdrawal –
    - Change withdrawal window from Week 10 to Week 12.
      1. Motion to approve – R. Courtney
      2. Second – K. Claire
    - Approved. Will be effective once signed by University President
  
- **NEW BUSINESS- S. LEM**
  - None
  
- **GOOD OF THE ORDER**
  - West Nile Alert
  
- **Adjournment – 5:27 pm by acclamation**

*Respectfully submitted,*

*Cara L. Cotellese*

*Secretary, University Senate*

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