

KUTZTOWN UNIVERSITY SENATE MINUTES

<https://www.kutztown.edu/about-ku/administration/governance/university-senate.html>

Dec. 1 2022

4:00-6:00PM

ZOOM

Present: Steve Lem, Lorin Basden Arnold, Colin Bolger, Mario Cardozo, Janice Chernenkoff, Kate Clair, Cara Cotellese, Richard Courtney, Lisa Frye, Michael Gabriel, Amanda Garcia, Jen Gehringer, Olivia Hartman, Kenneth Hawkinson, Julia Hovanec, Daniel Immel, Loriann Irving, Deryl Johnson, Yoon Mi Kim, Pierette Kulpa, Perry Lee, Dannell MacIlwraith, Robert Portada, Christine Price, Makayla Roccia, Angelo Rodriguez, Rick Salafia, Kim Shively, George Sirrakos, Jill Sober, Dan Stafford, Ceyhun Sunsay, Michelle Vaughn, Veronique Vlaun

Management Tech: Mary Bononno

Guests: John Carelli, Matt Delaney, Jackie Downing

Absent: Henry Alvani, Ryan Bowers, Francis Cortez Funk, Kristina Fennelly, Amanda Garcia, Chris Habeck, Shelby Hoppis, Loriann Irving, Eric Laub, Elyse Levandowski, Amy Pfeiler-Wunder, Shawn Riley, Wendy Rogers, Marci Scheuing, Michelle Sims, Jill Sober-White, Baron Vanderburg, Gwendolyn Yoppolo

- **CALL TO ORDER**

S. Lem calls meeting to order at 4:02 pm

- **APPROVAL OF MINUTES FROM November, 2022**

- Moved to approve- M. Roccia Second- M. Gabriel
 - Motion Carried

- **REPORTS**

- *SENATE PRESIDENT – S. LEM*
 - SPRC – update
 - Starfish – nominations close tomorrow
- *SENATE VICE PRESIDENT – D. JOHNSON*
 - Starfish – great response. Nominations close tomorrow
 1. Temporary’s will not have their contract so cannot apply
 2. Will look at applications on Monday
 3. Provost will provide a charge for the committee
 4. Student name has been presented
 5. APSCUF will have a rep as well
 6. Thanks to COC and Provost for thoughts and input on this committee

- *SENATE SECRETARY REPORT – C. COTELLESE*

- No report

- *UNIVERSITY PRESIDENT REPORT –K. Hawkinson*
 - Enrollment
 1. Spring of 23 First year students – up 23%
 2. Deposits up 26%
 3. Transfer students up 41%
 4. Numbers are looking really good for Spring and Fall
 5. March 4 – accepted student event
 6. Winter Weather – policy was sent to campus
 7. Construction update:
 - a. PA Germ Cultural center and Keith Haring – open
 - b. Botanical research center
 - c. Mallet institute
 - d. DeFran continues – open in late Spring
 - e. Admissions will begin in the next year
 - f. Plan on working on Keystone as soon as funds are released
 8. Christmas on the Farm – 11-4, Dec 3 at Heritage Center
 9. Holiday Celebration – 1-3 Dec 11 in Georgian Room
 - a. 3pm Seasons of Light
 - b. Holiday concert – Schaeffer Aud.
 10. Graduation Dec 17th

- *UNIVERSITY PROVOST – L. Basden Arnold*
 - 5 searches in Institutional Tech.
 - Management tech in College of Business
 - Discussions in Deans group about temps.
 - Also, discussion about Tenure track
 - Dean’s retreat coming up
 1. Discuss creative ways to meet FTE ratios
 - Going to Middle States Conference
 - Thanks to all who participated in Provost breakfast and other conversation. Very helpful.

- *STUDENT GOVERNMENT BOARD -K. Sherry*
 - College rep groups wrapping up feedback on events
 - SGB invited Dr. Fu to a meeting
 - Matt Delaney also visited
 - Conversation with housing and dining for over break
 - Student affairs committee will address issues with food services over break
 - Approved preliminary budget
 - KUSSI will vote next week on final approvals

- Discussion on warehouse plan to be built on Kutztown Road regarding student safety

- *ASSESSMENT OFFICE – K. RAUCH*
 - No report

- *UNFINISHED BUSINESS- S. LEM*
 - Course Grading – Undergraduate Students (ACA-048)@ ASPC
 - Senate Constitution Revisions - @ Task Force

- *NEW BUSINESS- S. LEM*
 - Senate officers
 - One candidate for President of Senate for 2 year term – Dr. Lisa Frye
 1. No one from the floor
 - a. Approved by acclamation
 - One Candidate for Secretary – Julia Hovanec
 - a. Approved by acclamation
 - Pres. Lem will resign as of January and Dr. Johnson will step up to President
 - Dr Johnson will resign as Vice President
 - One Candidate for Vice President – Cara Cotellese
 - a. Approved by acclamation
 - One candidate for secretary for Spring – Julia Hovanec
 - a. Approved by Acclamation

Approval of Graduates for Fall 2022

- Moved K. Sherry, Second M Roccia
 1. Passed by acclamation

Presentation of Gift to Steve Lem for his service by D. Johnson

- *GOOD OF THE ORDER*
 - Put together a working group to examine the attendance verification
 - Elimination of second verification period – referred to ASPC

1. ASPC responded to change on Dec. 1. They endorse the changes but would like to make additional changes.
 - a. See Memo

Discussion: would be better to table for now.

Motion to table J. Chernekoff, second J. Gehringer

- Passed by acclamation

- Info on Winter Session – Number of days is accurate

- *Adjournment* –4:43pm

Move to adjourn – D. Johnson, Second- K. Sherry

- Approved by acclamation

Respectfully submitted,

Cara L. Cotellese

Secretary, University Senate

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