

## KUTZTOWN UNIVERSITY SENATE MINUTES

March 2, 2023

4:00-6:00PM

IN-PERSON AF 103 & ZOOM

<https://kutztown.zoom.us/j/92721463918?pwd=am9iSVczRzZZRG55clhXc3hNejhJUT09>

**Present:** Roman Altshuler, Henry Alviani, Lorin Basden Arnold, Mario Cardozo, Janice Chernenkoff, Kate Clair, Cara Cotellesse, Richard Courtney, Lisa Frye, Mike Gabriel, Jen Gehringer, Chris Habeck, Joe Harasta, Olivia Hartman, Kenneth Hawkinson, Shelby Hoppis, Julia Hovanec, Daniel Immel, Deryl Johnson, Yoon Mi Kim, Pierette Kulpa, Eric Laub, Perry Lee, Dannell MacIlwraith, Makayla Rocchia, Kim Shively, Kayla Sherry, Dan Stafford, Gavin Stone, Jay Sunsay, Baron Vanderburg, Michelle Vaughn, Veronique Vlaun,

**Guests:** Jacklyn Downing, Matt Delaney, Cheryl Brattley, Karen Rauch, David Drezek, Tony Wong, Brian Krunenthal

**Absent:** Colin Bolger, Ryan Bowera, Francis Cortez Funk, Kristina Fennelly, Amanda Garcia, Loriann Irving, Elyse Levandowski, Amy Pfeiler-Wunder, Christine Price, Shawn Riley, Angelo Rodriguez, Wendy Rogers, Rick Salafia, Marci Scheuing, Michelle Sims, Jill Sober-White, Gwendolyn Yoppolo

- **CALL TO ORDER**

- D. Johnson calls meeting to order at 4:00PM

- **ANNOUNCEMENTS**

- Approved minutes by acclimation.
- Reviewed new roles without Mary Bonnono - use senate email with any questions...Senate@kutztown.edu.
- One time funding for \$5000 dollars or more funding.

- **GUEST SPEAKERS**

- **Matthew Delaney, VP for Finance & Facilities** - Stay the course with overall successful scholarship program which started in Fall of 2020.
- **Cheryl Brattley** - Starfish update (attendance verification 100 percent engagement) – Shared where they started in Fall of 2022 to now, plus in progress and ongoing. Looking at moving tutoring to Starfish. Three items they are working on...how to introduce students to Starfish, message templates, and closing the loop.
- **David Drezek, Interim Police Chief** - Introduction and talk about Public Safety. Has an open-door policy. Danielle Santos is assistant. He is all about respect of all stakeholders NS Safety is #1 priority. Transparency is key. Discussion about active shooter training and panic buttons. There is the KU Alert System on phones plus will put messages across desktop. Will test Lynx system soon. Lorin Basdin Armond shared there are two keys that you can press on your KU computer as a panic system.

- **REPORTS**

- *SENATE PRESIDENT – D. JOHNSON*
  - Continue to meet with implementation planning team for Shared Governance – goal to finish before term is up.
  - Group chat and honesty question.
- *SENATE VICE PRESIDENT – C. COTELLESE*

- Thanks for the reply to the willingness call but we are still short. Will wind up appointing them. COC is deciding what to do about a DEI representative on the committee. Will train a member already for DEI.
- *SENATE SECRETARY REPORT – J. HOVANEK*
  - University Senate and Senate Governance Committee nominations for elected positions are now being accepted for the following positions: **Four faculty representatives, tenured, for Grade Appeal Board**, One College of Education: 3-year term, One College of Liberal Arts & Sciences Representative: 3-year term, One College of Business Representative: 3-year term, One Graduate Faculty Representative: 3-year term. **Three faculty representatives, tenured or tenure track, for Strategic Planning and Resources Committee**, One College of Education: 3-year term, One College of Visual & Performing Arts Representative: 3-year term, One College of Business Representative: 2.5 year-term beginning Spring 2024. **One faculty representative, tenured or tenure track, for Committee on Committees**, One College of Visual & Performing Arts Representative: 3-year term, One professional staff representative for Committee on Committees: 3-year term
  - Please use the emails sent to you from Engage to nominate.
  - All departments should be electing Senate Reps if the term of their current rep is expired. If they are unsure, they can check the Senate Website to see term dates.
- *UNIVERSITY PRESIDENT REPORT –K. HAWKINSON*
  - Short report – all going quite well. Budget is looking good. Going into our 6<sup>th</sup> year with a balanced budget. Accepted Students' Day on Saturday, 1700 students! Construction continues to advance. Poplar House (Admissions welcome center) Admiral Rachel L. Levine, MD, Assistant Secretary for Health (ASH) is coming to KU tomorrow.
- *UNIVERSITY PROVOST – L. BASDEN ARNOLD*
  - Couple of updates – Extra Large classes – put out to see if anyone wants to teach them. Small pilot in the Fall – 6 sections, all 100 level courses. They are already large but now extra-large. There will be professional development offered in Summer through CEL.
  - Request if you know of things that are going on please put in provost update.
  - Attention being paid to issues relating to student success. Case Management Model.
  - Pastor Aiden Season – limited capabilities on what they can do. Major goal is to keep students safe.
- *STUDENT GOVERNMENT BOARD -K. Sherry*
  - SGB focused energy and concerns about warehouse and safety concerns. Developers pulled themselves from last meeting (perhaps with a goal of being at the meeting when KU is on Spring Break).
  - General reminder to stay away from Pastor Aiden.
  - Survey for understanding issues that students face.
  - Yellow parking spaces not being used – can they be changed to white spaces?
- *ASSESSMENT OFFICE – K. RAUCH*
  - Lull assessment-wise
  - February 17<sup>th</sup> report was due. Many departments still need to hand this report in.
  - Keep assessment at the forefront of everything we are doing.
  - General Education Assessment Report – moved to analytical rubrics

- **UNFINISHED BUSINESS- D. JOHNSON**
  - Course grading policy ACA 048 still at ASPC.
  - Senate Constitution Revision in Summer after SG process is further along.
- **NEW BUSINESS- D. JOHNSON**
  - ASPC Bryan Krunenthal, ACA-090, verification of attendance moved to STARFISH, voted to adopt. ACA-052, accept a D as a transfer grade to account for Board of Governors Change. There was a lot of discussion on this one, basically we are voting to align what we have to do with what is written in our policy. We wound up revoting with a Roll Call Vote with the following results... Yes, 15...No, 7...Abstain, 4, voted to adopt.
  - Cara Cotellese, additional training for DEI for one Committee on Committees Member. Motion is passed.
  - D. Johnson, Matt Delaney is dissolving the Space Allocation & Renovation Committee, it is basically being absorbed into another committee. Motion is passed.
- **GOOD OF THE ORDER**
  - Thank you to Mary Bonoano Congratulations on new position!
- **ADJOURNMENT at 5:55**

Respectfully submitted,

Julia L. Hovanec, Secretary, University Senate

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