



UNIVERSITY SENATE MINUTES

December 7th, 2023

4:00-6:00

AF 103

Present: Roman Altshuler, Lorin Basden Arnold, Colin Bolger, Cheryl Brattley, Kate Clair, Joanne Cohen, Cara Cotellese, Richard Courtney, Kristina Fennelly, Lisa Frye, Mike Gabriel, Amanda Garcia, Joe Harasta, Olivia Hartman, Rick Heineman, Angela Hernandez, Shelby Hoppis, Julia Hovanec, Tracy Keyes, Mahfuzul Khondaker, Yoon Mi Kim, Pierette Kulpa, Eric Laub, Steve Lem, Dannell Macllwraith, Pdraig McLoughlin, Christine Price, Shawn Riley, Wendy Rogers, Rick Salafia, Jennifer Schlegel, Dylan Schwesinger, Kim Shively, Norm Sigmond, Myung Song, Dan Stafford, Gavin Stone, Jay Sunsay, Veronique Vlaun, Todd Walker, Gwendolyn Yoppolo

Absent: Frances Cortez Funk, Kaoutar El Mounadi, Jen Gehringer, Kenneth Hawkinson, Loriann Irving, Anthony Jefferson, Angelo Rodriguez, Marci Scheuing, George Sirrakos

Guests: Jacklyn Downing, Andrea Kirshman, Lisa Kowalski, Sandra Leonard, Josh Miller, Karen Rauch, Gabby Wilson

I. Call to Order - Lisa Frye

II. Announcements - Football Team is in Colorado

III. Approval of the Minutes from November 2nd, 2023 - Approved

IV. Reports

A. **Senate President - Lisa Frye** - Food outside.

B. **Senate Vice President - Cara Cotellese** - No report.

C. **Senate Secretary - Julia Hovanec** - No report.

D. **University President - Ken Hawkinson** – Absent, traveled with football team (Colorado).

E. **University Provost - Lorin Basden Arnold** – Update sent via email and there were no questions.

F. **Student Government Board - Gavin Stone** - Successful semester - focus on student safety and parking, administration was helpful. Got involved with Bonner Hall communication issue. Held and attended many events. Next semester focus will be on loneliness and assigned coursework over scheduled break time. SGB is participating in Student Government Board Conference in February.

- G. **Assessment/Middle States - Karen Rauch** - Discussed progress made with regard to Middle States. See KU Middle States Website. <https://www.kutztown.edu/about-ku/administration/accreditations/middle-states-accreditation.html>
- H. **Student Success - Andrea Kirshman** - Chambliss Undergraduate Student Academic Achievement Awards - nominations due 2-12; Statements for Class Handouts including Disability Services, Starfish Student Success, Tutoring, CDC (career certificates), Writing Center, Academic Honesty, Winter Weather, Title IX, Healthy Practices & Mask Policy, Bookstore/Inclusive Access – Senators suggested considering adding Instructor of Record Statement, Counseling & IT Help Center

V. Standing Committee Reports

Academic Technology Committee - Josh Miller - See PowerPoint presentation, which has a focus on updates. In December SharePoint Folder.

<https://livekutztown.sharepoint.com/sites/KU-SP-UNIVERSITYSENATE/University/Forms/AllItems.aspx?id=%2Fsites%2FKU%2DSP%2DUNIVERSITYSENATE%2FUniversity%2F2023%2D24%2FDecember%202023&viewid=c1988b29%2D08c4%2D43b4%2D9cd7%2D27e29ef74aeb>

- B. **Undergraduate Academic Honesty Committee - Sandra Leonard** - See Phase 1, Fall 2022 Assessment Report for Investigation of Academic Honesty Reporting Practices and Outcomes at KU and Phase 2, Spring 2023 Assessment Report for Investigation of Academic Honesty Reporting Practices and Outcomes at KU in December SharePoint Folder.
- C. **Graduate Exceptions Committee** - *See Written Report in December SharePoint Folder. Email Chair of Committee Carl Sheperis with any questions.*
- D. **Undergraduate Exceptions Committee** - *See Written Report in December SharePoint Folder. Email Chair of Committee Ben Trout with any questions.*

VI. Unfinished Business

- A. Shared Governance Implementation - Lisa Frye - Close to being complete.
 - 1. Motion made to merge Undergraduate Exceptions Committee and Graduate Exceptions Committee. Motion to merge Colin Bolger and seconded Mahfuzul Khondaker. Some feel needs to be separate. Motion to table Joanne Cohen and seconded by Pádraig McLoughlin. Motion to table - passed with one abstention. Bring back to department to discuss further.
- B. Senate Constitution Task Force - Kate Clair, Dan Stafford, Veronique Vlaun - Presented rewrite of University Senate Constitution. See summary in December SharePoint Folder. Basically, the committee went for simplicity, clarity and accuracy. Opened up for consideration of Temporary Professionals serving on Senate Committees and Senate Executive Board terms. Senate will vote on the new constitution during the Feb meeting.

VII. New Business

- A. **Approval of the December 2023 Graduates** - Lisa Frye - Motion by Gavin Stone and seconded Olivia Hartman - motion passed.

- B. **Announcement of Honorary Degree recipient** - Mark Weaver - Lisa Frye
- C. **Senate Officer Elections** - Nomination Committee (Colin Bolger, Pierette Kulpa, Amanda Garcia) - 1 nominee Dr. Kim Shively for Vice President and Dr. Julia L. Hovanec for Secretary - Conducted a Ballot Vote and both candidates approved to serve.
- D. Committee Bylaws Updates - CoC (Cara Cotellese)
 - 1. **Professional Development Committee** - Changes approved
 - 2. **Research Committee** - Changes approved
 - 3. **Honorary Degree Committee** - After some debate the changes were approved. Jen Schlegel voted against.

VIII. **Good of the order** - Motion by Pádraig McLoughlin for resolutions from Senate congratulating field hockey and football teams. Jen Schlegel seconded. Motion passed.

IX. Adjournment 6:00 P.M. Steve Lem made the motion and Pádraig McLoughlin seconded.

Respectfully submitted,

Julia L. Hovanec, Secretary, University Senate

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