

The Judicial Educator (JE) - Directions for Students

You will set up your account at <u>https://learn.reslife.net/</u>. Use your school email address to set up your account. In order for your completion to count, you MUST select your correct school when you create your account. In the University box, start typing your school's name. Select YOUR school from the list of names that appear.

Important: Although The JE is mobile-friendly, it is STRONGLY suggested that you use a desktop to set up your account. Print or save the first page of these directions and keep it until you have completed the module(s) that you are assigned. You will receive a certificate of completion for each individual module of The JE that you successfully complete. It is your responsibility to provide the certificate(s) you receive to the appropriate campus representative. Please check the instructions provided by the person who referred you to The JE and ensure that you know where to send your certificate(s) once you have completed your assigned module(s).

To access The JE, go to: <u>https://learn.reslife.net</u>
 There are multiple products. <u>Make sure you register for The Judicial Educator</u>.



The above link should direct you to this page.

2. Click the yellow button to **Create Account**. Use your <u>school email</u> when you set up your account and select <u>Student</u> as the User Type. Start typing your college or university in the box (see below) and select your school.

Please Login	Create Acco	unt	
Email	Refer to the instructions	you received from your campus	administrator use your SCHOOL FMAIL Begin typing the name of your college
Password Log In Create Account	or university and select RAISE IF YOU HAVE B allow you to register for NOT SEND TO RESLIF	the correct school from the list to EEN SPECIFICIALLY INSTRUC your course at no charge. Upon E.NET.	ensure you are included on the correct completion report. ONLY PAY FOR TED TO DO SO! You should have a discount code in your instructions that will completion, you will receive a certificate to send to your campus contact. DO
Categories	Email *	Email	
JE - Judicial Educator	Password 🚱 *		
Raise			Once you complete this
	First Name *	First Name	form, you will receive a
Request a Demo -	Last Name *	Last Name	confirmation email
For Campus Administrators	University *	Select a matching company, or Add a New Company	reslife@acuho-i.org.
Request a Demo		University	
	User Type *	Student	-
		Create Account	

3. Once in your account, select **Catalog** from the top blue ribbon at the top of the page. You will see multiple products. Select **Register** under The Judicial Educator listing.

Catalog					Advance	ed Search	
Search by Category	Search by Format		Search by Type		Sort By		
Any 👻	All Webinar Types	*	Any	-	New to Old	•	
Search by Favorites			Search by Keyword				
All		*	Search by Keyword			×	
						Reset	
The Judicial Educator							
The Judicial Educator is a set of behavior, Students complete the cargos, NOT to Resident at.	of 22 educational modules date modules assigned to them	esigned n. The ce	to focus on improving u rtificate of completion s	nderstanding ar should be sent to	nd o the contact person c	n your	
Register (Free!) Mc	Information						

4. Select **Complete Registration Now**. When you go to the cart, you will have to create an account (if you haven't already) to check out.

Registration Options:		
	Cancel	Add to Cart and Complete Peopletic Leter
		Complete Registration Now

- 5. Once in your cart select the box that confirms you have not been assigned to pay for The Judicial Educator, click Complete Registration.
- 6. Once you register, all courses will be in your **Dashboard**, which can be accessed by selecting the Dashboard tab from the dark blue ribbon at the top of the page. The Judicial Educator is a package, meaning that it is comprised of individual modules. You can log out and come back in as needed to complete the module(s). The JE will save your place in any module video you have not completed.



- 7. In your Dashboard, click on **The Judicial Educator** under packages and you will see the list of modules. Find the one(s) you have been assigned to complete (see the list below) and click Activate. Once you have activated a module, it will appear in your Dashboard under **On-Demand Products**. Click into any module you have activated to view the module video and take the quiz. Successful completion of the quiz is required for the module to be complete. You have 3 chances to pass the quiz.
- 8. Upon successful completion of the module and quiz, a certificate of completion will pop up. SAVE THIS CERTIFICATE and send it to the representative on your campus included in your instructions, which is likely the person who assigned The JE. This certificate will also be available in your account dashboard if you need to access it later. In your Dashboard, select Transcript/Achievements and select View/Print Certificate.

USE THIS CHART TO TRACK YOUR MODULES:

	Assigned?	Completed?	Emailed my Certificate?
Academic Integrity			
Alcohol 101			
Alcohol 102			
Anger Management			
Being a Good Neighbor			
Bystander Education			
Civility and Respect			
Community Living			
Damage and Vandalism			
Fire Safety			
Healthy Relationships			
Living with a Roommate			
Marijuana			
Navigating and Online World			
Peer Harassment			
Personal Cleanliness			
Personal Decision Making			
Safe Living on Campus			
Smoking			
Understanding & Managing Conflict			
Understanding Myself & Others			