

Educational Assistance Program

Website: <https://www.pheaa.org/funding-opportunities/aid-for-military-national-guard/national-guard-eap.shtml>

*Go to black box on the right to create your EAP account.

Apply: The application window typically opens in March for the next academic year. Apply one time per year. Complete the application on website, add the required information.

- You must know your Unit UIC
- Add your Personal and School information
- **Select Fall, Spring and *Summer semesters on the same application** to reserve the funds *(summer classes are not required; if you do not enroll, EAP will not pay)
 - If you applied but did not include all semesters on your application, you can log back into your EAP account and submit a change to your application.
- **Add TUITION and TECH FEE:** Add the total cost for each semester.
 - For 2023-2024 - \$4,250 per semester (estimated tuition + tech fee)
 - Add total credits for each semester – 12 or more credits (unless P/T)
- Upload your DD214, member 4 copy
 - Access a copy of your DD214 from your personal records, your IPERMS, <https://iperms.hrc.army.mil/login/>, or your unit administrator.

Deadline: The early deadline to submit your 2022-23 application is June 30, 20XX.

**Students unable to apply for EAP by the deadline due to military training or duty can apply when they return, but it must be before the final deadline.*

Payment (VA and KU)

- Check back after July 1st for actual payment amount per semester (for 12 or more credits)
- Payment is not restricted to tuition. Payment can be applied to non-tuition costs if tuition is already paid for.
- Payment is made directly to the school. KU can provide a temporary courtesy credit to your tuition bill and you will not have to pay this amount upfront.

Contact for more information:

Office of Veterans Services veterans@kutztown.edu

Send Forms To: VA School Certifying Official peffley@kutztown.edu

Submit Required Forms to KU

Submit these forms to KU's VA School Certifying Official (see Contact section).

- Notice of Basic Eligibility (NOBE) – *obtain from your Unit administrator. Your VA benefits may be denied if you do not obtain this form.*
- DD214, member 4 copy (Certificate of Discharge or Release from Active Duty)
- Your electronic KU Enrollment Certification form

KU Enrollment Certification Form

KU Veterans Services Enrollment Certification Form – Each semester the student plans to use military benefits he/she must submit this form. Submit form **AFTER** you register for classes and as early as possible. Mark all benefits that you qualify for and intend to use on your form.

- *New Students* - complete after you register for classes. Follow instructions during Military and Veterans Orientation.
- *Returning Students* - complete form after you register for classes. Contact Veterans Services for instructions.
- **No form submission=no benefit payment. Late form submission=late benefit payment.**

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